



PERSONNEL AREA - SUBAREA

JOB AID GN-13

GN

The purpose of this job aid is to provide a comprehensive list of personnel areas and subareas for various agencies.

0201 – Judicial Branch

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC05	7-day RA	NC	Full	Custom	Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0301 – Governor’s Office

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0310 – State Budget Management

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0401 – Lt. Governor’s Office

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0501 – Secretary of State

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0601 – State Auditor

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC09	7-day External	NC	External		Standard	7-day	

0701 – State Treasurer

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

0801 – Public Instruction

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
DC01	7day Norm	DC	Full	Normal	Standard	7-day	
EC03	7day 11 mo	EC	Full	Normal	Standard	7-day	NCSD
EC06	7day 11 mo	EC	Full	Normal	Standard	7-day	
ED01	7day Norm	ED	Full	Normal	Standard	7-day	
ED02	7day 10 mo	ED	Full	Normal	Standard	7-day	
ED04	7day Temp	ED	Full	Normal	Standard	7-day	
ED05	7day External	ED	Full	Normal	Standard	7-day	NCSD
ED06	7day 10 mo	ED	Full	Normal	Standard	7-day	
ED07	7day 10 mo	ED	Full	Normal	Standard	7-day	DPI Instructional Coaches
EF03	7day 11 mo	EF	Full	Normal	Standard	7-day	NCSD
EF06	7day 11 mo	EF	Full	Normal	Standard	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
EG02	7day 10 mo	EG	Full	Normal	Standard	7-day	
EG04	7day 11 mo	EG	Full	Normal	Standard	7-day	
EG06	7day 10 mo	EG	Full	Normal	Standard	7-day	
EH03	7day 11 mo	EH	Full	Normal	Standard	7-day	
EH05	7day 11 mo	EH	Full	Normal	Standard	7-day	
EH07	7day 11 mo	EH	Full	Normal	Standard	7-day	
ER01	7day Norm	ER	Full	Normal	Standard	7-day	
ER02	7day 10 mo	ER	Full	Normal	Standard	7-day	
ER04	7day Temp	ER	Full	Normal	Standard	7-day	
ER05	7day External	ER	Full	Normal	Standard	7-day	NCSD
ER06	7day 10 mo	ER	Full	Normal	Standard	7-day	

0901 – Justice

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day EI/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	

1001 – Agriculture

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day EI/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
NC12	2080 hr Norm	NC	Full	Normal	Standard	2080 hr	
NC13	2080 hr Norm	NC	Temp		Standard	2080 hr	

1101 – Labor

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

1201 – Insurance

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

1301 – Administration

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

1401 – State Controller

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

1501 – Transportation

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	

1601 – Environmental Quality

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	

1701 – Wildlife Resources Commission

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

1901 – Public Safety

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	
FD01	7-day Norm	FD	Full	Normal	Standard	7-day	
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	

2001 – Health & Human Services

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC02	7-day 10-mo	NC	Full	Normal	Standard	7-day	10 mo
NC03	7-day 11-mo	NC	Full	Normal	Standard	7-day	11 mo
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	
AC05	7-day External	AC	External		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

4001 – Military and Veterans Affairs

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	

4101 – Information Technology

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

4105 – DIT EBS

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	

4301 – Commerce

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

4305 – Commerce DES & DWS

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	

4501 – Revenue

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	

4601 – Natural and Cultural Resources

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	

4901 – State Bureau of Investigation

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

5001 – Community Colleges

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

5101 – NC State Highway Patrol

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

5201 – Adult Correction

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	
FD01	7-day Fed Temp	FD	Temp		Standard	7-day	

5301 – Gov Morehead Sch for the Blind

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
MC03	7day 11 mo	MC	Full	Normal	Standard	7-day	
MD02	7day 10 mo	MD	Full	Normal	Standard	7-day	
MF03	7day 11 mo	MF	Full	Normal	Standard	7-day	
MR02	7day 10 mo	MR	Full	Normal	Standard	7-day	

5401 – NC School for the Deaf

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
WC03	7day 11 mo	WC	Full	Normal	Standard	7-day	
WD02	7day 10 mo	WD	Full	Normal	Standard	7-day	
WF03	7day 11 mo	WF	Full	Normal	Standard	7-day	
WR02	7day 10 mo	WR	Full	Normal	Standard	7-day	

5501 – Eastern NC School for the Deaf

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
EC03	7day 11 mo	EC	Full	Normal	Standard	7-day	
ED02	7day 10 mo	ED	Full	Normal	Standard	7-day	
EF03	7day 11 mo	EF	Full	Normal	Standard	7-day	
ER02	7day 10 mo	ER	Full	Normal	Standard	7-day	

6701 – Administrative Hearings

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

8701 – School of Science and Math

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
SM01	7-day Norm	SM	Full	Normal	Standard	7-day	
SM02	7-day 10 mo	SM	Full	Normal	Standard	7-day	10 mo
SM03	7-day 11 mo	SM	Full	Normal	Standard	7-day	11 mo
SM04	7-day Norm	SM	Temp		Standard	7-day	
SM05	7-day External	SM	External		Standard	7-day	

B001 – Barber Exam

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

B005 – Cosmetic Arts

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B010 – Opticians

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B015 – Psychology

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B020 – Auctioneer Licensing

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B025 – Elections

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B030 – State Ethics

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

B035 – State Property

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

Z101 – State Human Resources

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

Z105 – OSHR Temporary Solutions

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC03	7-day Temp	AC	Temp		Standard	7-day	
FD01	7-day Fed Temp	FD	Temp		Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	