



# PERSONNEL AREA - SUBAREA

## JOB AID GN-13

GN

The purpose of this job aid is to provide a comprehensive list of personnel areas and subareas for various agencies.

### 0201 – Judicial Branch

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC05	7-day RA	NC	Full	Custom	Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

### 0301 – Governor's Office

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

### 0310 – State Budget Management

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 0401 – Lt. Governor’s Office

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 0501 – Secretary of State

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 0601 – State Auditor

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC09	7-day External	NC	External		Standard	7-day	

## 0701 – State Treasurer

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 0801 – Public Instruction

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
DC01	7day Norm	DC	Full	Normal	Standard	7-day	
EC03	7day 11 mo	EC	Full	Normal	Standard	7-day	NCSD
EC06	7day 11 mo	EC	Full	Normal	Standard	7-day	
ED01	7day Norm	ED	Full	Normal	Standard	7-day	
ED02	7day 10 mo	ED	Full	Normal	Standard	7-day	
ED04	7day Temp	ED	Full	Normal	Standard	7-day	
ED05	7day External	ED	Full	Normal	Standard	7-day	NCSD
ED06	7day 10 mo	ED	Full	Normal	Standard	7-day	
ED07	7day 10 mo	ED	Full	Normal	Standard	7-day	DPI Instructional Coaches
EF03	7day 11 mo	EF	Full	Normal	Standard	7-day	NCSD
EF06	7day 11 mo	EF	Full	Normal	Standard	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
EG02	7day 10 mo	EG	Full	Normal	Standard	7-day	
EG04	7day 11 mo	EG	Full	Normal	Standard	7-day	
EG06	7day 10 mo	EG	Full	Normal	Standard	7-day	
EH03	7day 11 mo	EH	Full	Normal	Standard	7-day	
EH05	7day 11 mo	EH	Full	Normal	Standard	7-day	
EH07	7day 11 mo	EH	Full	Normal	Standard	7-day	
ER01	7day Norm	ER	Full	Normal	Standard	7-day	
ER02	7day 10 mo	ER	Full	Normal	Standard	7-day	
ER04	7day Temp	ER	Full	Normal	Standard	7-day	
ER05	7day External	ER	Full	Normal	Standard	7-day	NCSD
ER06	7day 10 mo	ER	Full	Normal	Standard	7-day	

## 0901 – Justice

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	

## 1001 – Agriculture

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
NC12	2080 hr Norm	NC	Full	Normal	Standard	2080 hr	
NC13	2080 hr Norm	NC	Temp		Standard	2080 hr	

## 1101 – Labor

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 1201 – Insurance

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 1301 – Administration

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

## 1401 – State Controller

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 1501 – Transportation

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	

## 1601 – Environmental Quality

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	

## 1701 – Wildlife Resources Commission

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

## 1901 – Public Safety

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	
FD01	7-day Norm	FD	Full	Normal	Standard	7-day	
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	

## 2001 – Health & Human Services

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC02	7-day 10-mo	NC	Full	Normal	Standard	7-day	10 mo
NC03	7-day 11-mo	NC	Full	Normal	Standard	7-day	11 mo
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	
AC05	7-day External	AC	External		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

## 4001 – Military and Veterans Affairs

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	

## 4101 – Information Technology

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**4105 – DIT EBS**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
AC04	7-day Interface	AC	Interface	Normal	Interface	7-day	

**4301 – Commerce**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**4305 – Commerce DES & DWS**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**4501 – Revenue**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	

## 4601 – Natural and Cultural Resources

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	

## 4901 – State Bureau of Investigation

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

## 5001 – Community Colleges

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 5101 – NC State Highway Patrol

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	

## 5201 – Adult Correction

PSA	Text	Calenda r	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC08	7-day Interface	NC	Interface	Normal	Interface	7-day	
NC09	7-day External	NC	External		Standard	7-day	
NC10	28-day Norm	NC	Full	Normal	Standard	28-day	
AC01	7-day Norm	AC	Full	Normal	Standard	7-day	
AC03	7-day Temp	AC	Temp		Standard	7-day	
AC06	28-day Norm	AC	Full	Normal	Standard	28-day	
FD01	7-day Fed Temp	FD	Temp		Standard	7-day	

## 5301 – Gov Morehead Sch for the Blind

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
MC03	7day 11 mo	MC	Full	Normal	Standard	7-day	
MD02	7day 10 mo	MD	Full	Normal	Standard	7-day	
MF03	7day 11 mo	MF	Full	Normal	Standard	7-day	
MR02	7day 10 mo	MR	Full	Normal	Standard	7-day	

### 5401 – NC School for the Deaf

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
WC03	7day 11 mo	WC	Full	Normal	Standard	7-day	
WD02	7day 10 mo	WD	Full	Normal	Standard	7-day	
WF03	7day 11 mo	WF	Full	Normal	Standard	7-day	
WR02	7day 10 mo	WR	Full	Normal	Standard	7-day	

### 5501 – Eastern NC School for the Deaf

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
EC03	7day 11 mo	EC	Full	Normal	Standard	7-day	
ED02	7day 10 mo	ED	Full	Normal	Standard	7-day	
EF03	7day 11 mo	EF	Full	Normal	Standard	7-day	
ER02	7day 10 mo	ER	Full	Normal	Standard	7-day	

### 6701 – Administrative Hearings

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## 8701 – School of Science and Math

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
SM01	7-day Norm	SM	Full	Normal	Standard	7-day	
SM02	7-day 10 mo	SM	Full	Normal	Standard	7-day	10 mo
SM03	7-day 11 mo	SM	Full	Normal	Standard	7-day	11 mo
SM04	7-day Norm	SM	Temp		Standard	7-day	
SM05	7-day External	SM	External		Standard	7-day	

## B001 – Barber Exam

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

## B005 – Cosmetic Arts

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B010 – Opticians**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B015 – Psychology**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B020 – Auctioneer Licensing**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B025 – Elections**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B030 – State Ethics**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**B035 – State Property**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

**Z101 – State Human Resources**

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC01	7-day Norm	NC	Full	Normal	Standard	7-day	
NC04	7-day El/Ap	NC	Limited	Normal	Standard	7-day	Judicial/Elected/Appointed

PSA	Text	Calendar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
NC07	7-day Temp	NC	Temp		Standard	7-day	
NC09	7-day External	NC	External		Standard	7-day	

## Z105 – OSHR Temporary Solutions

PSA	Text	Calend ar	Absence/ Attendance Types	Counting Rule, Quota	Work Schedule Rules	Working Period	Special Rules
AC03	7-day Temp	AC	Temp		Standard	7-day	
FD01	7-day Fed Temp	FD	Temp		Standard	7-day	
NC07	7-day Temp	NC	Temp		Standard	7-day	