



COST TYPES

QUICK REFERENCE GUIDE

MFG

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step guide of how to execute the **Cost Types** process in the North Carolina Financial System (**NCFS**).

Introduction and Overview

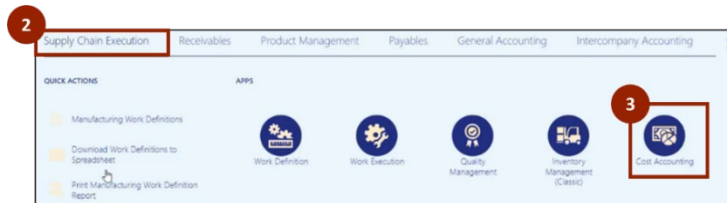
This QRG covers the process of **Costing Types**. This process provides information on how to Navigate NCFS inventory and cost management to locate and review cost information, including cost components such as materials, labor, and overhead.

Item Costing

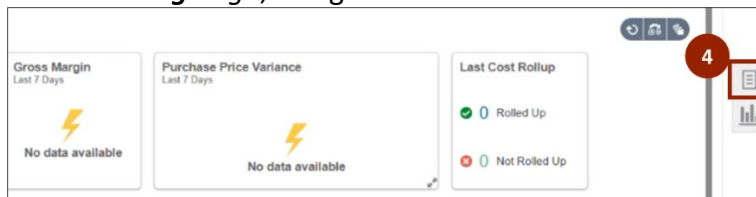
1. Begin from the **Home** page, or click the **Home** icon.



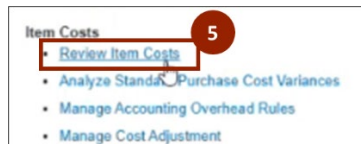
2. On the **Home** page, select **Supply Chain Execution**.
3. Select **Cost Accounting**.



4. On the **Cost Accounting Page**, navigate to the **Task** icon.



5. Within the **Tasks** tab, select **Review Item Costs**.



6. Within the **Review Item Costs** Screen, select the appropriate option from the parameters:
- *Cost Organization*
 - *Cost Book*
 - *Item*

7. Select **Search**.

8. View **Results**.

Note: The two rows represent the **Manufacturing Plant Code** (first row) and the **Warehouse** (second row).

Cost Organization	Cost Book	Item	Item Description	Valuation Unit	Compare	Total Unit Cost	Effective Cost Date	UOM Name	Cost Profile
DAC - Cost Org	DAC - Accrual C...	78602400	12-1/2" X 9-1/2"	DACCO-428115R		18.96402 USD	7/21/25 11:55 PM	PACKAGE	DAC - Asset Cost Ph
DAC - Cost Org	DAC - Accrual C...	78602400	12-1/2" X 9-1/2"	DACCO-428263R		15.18038 USD	7/21/25 11:55 PM	PACKAGE	DAC - Asset Cost Ph

Note: Depending on your search criteria, more than two rows may display. Each row represents a unique cost record tied to a specific plant, warehouse, or cost book. Identify the row that matches your Manufacturing Plant Code and Warehouse combination before proceeding to the next step.

9. Click in one of the rows.
10. Select **Review Unit Cost**.

Cost Organization	Cost Book	Item	Item Description	Valuation Unit	Compare
DAC - Cost Org...	DAC - Accrual C...	78602400	12-1/2" X 9-1/2"	DACCO-428115R	
DAC - Cost Org	DAC - Accrual C...	78602400	12-1/2" X 9-1/2"	DACCO-428263R	

11. In the *Cost Details* section, review the **item cost** by Cost Elements.
12. Select **Review Transaction Costs**.
13. Click **Done** to close.

Cost Elements	Unit Cost	Currency
Material	7.40302	USD
Overhead	11.40279	USD
Total Cost	18.80581	USD

Wrap-Up

NCFS users can reference the ***Cost Types*** using the steps above.

Additional Resources

Virtual Instructor Led Training (vILT)

- MFG110: Manage Costing 1