RUN FRS REPORT

QUICK REFERENCE GUIDE GL-33

GL

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step explanation of how to Run FRS Reports in the North Carolina Financial System (**NCFS**).

Introduction and Overview

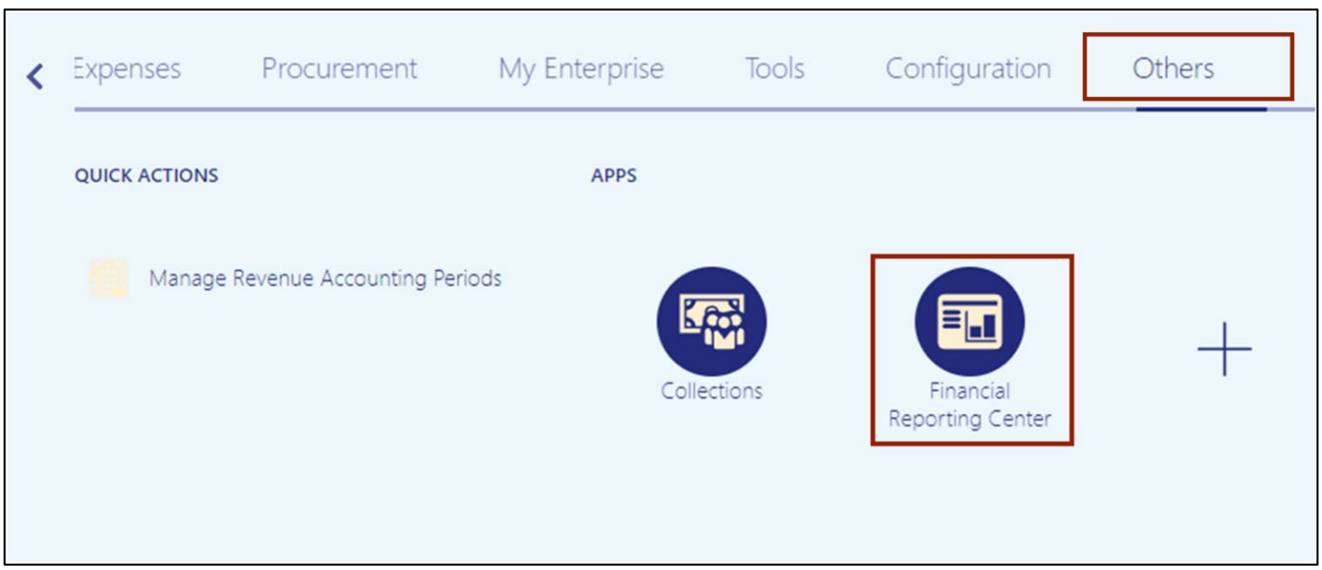
This QRG covers the steps to run and view results of FRS Reports in NCFS.

Run FRS Report

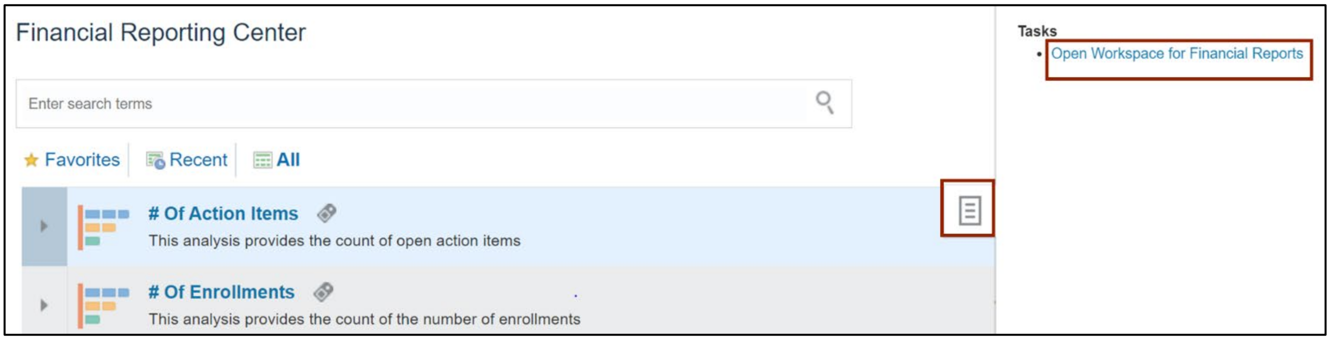
To run and view FRS Report in NCFS, please follow the steps below:

1. Log in to NCFS portal with your credentials to access the system.

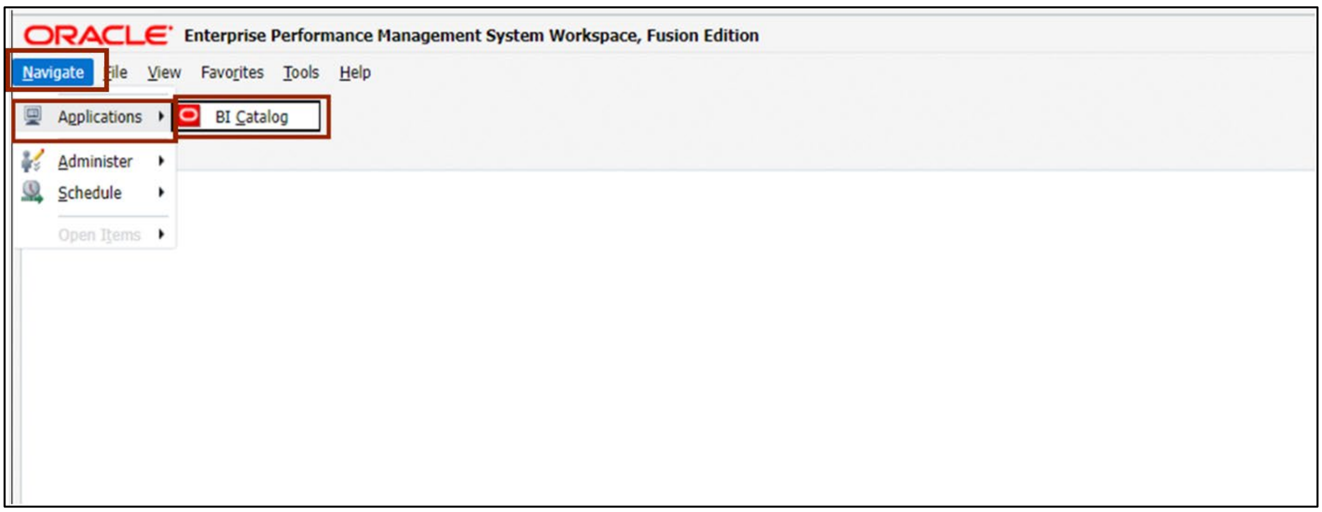
2. On the Homepage, click the **Others** Tab. Click the **Financial Reporting Center** app.



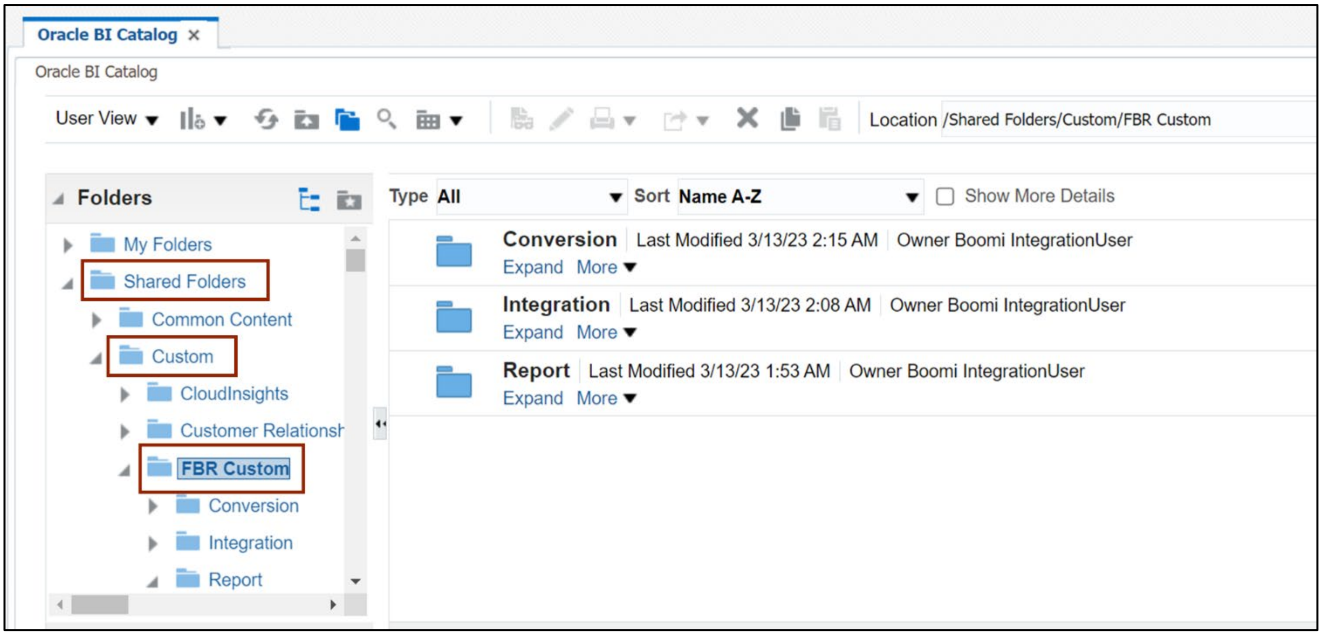
3. The **Financial Reporting Center** page is displayed. Click the **Tasks** [ ] icon and click **Open Workspace for Financial Reports.**



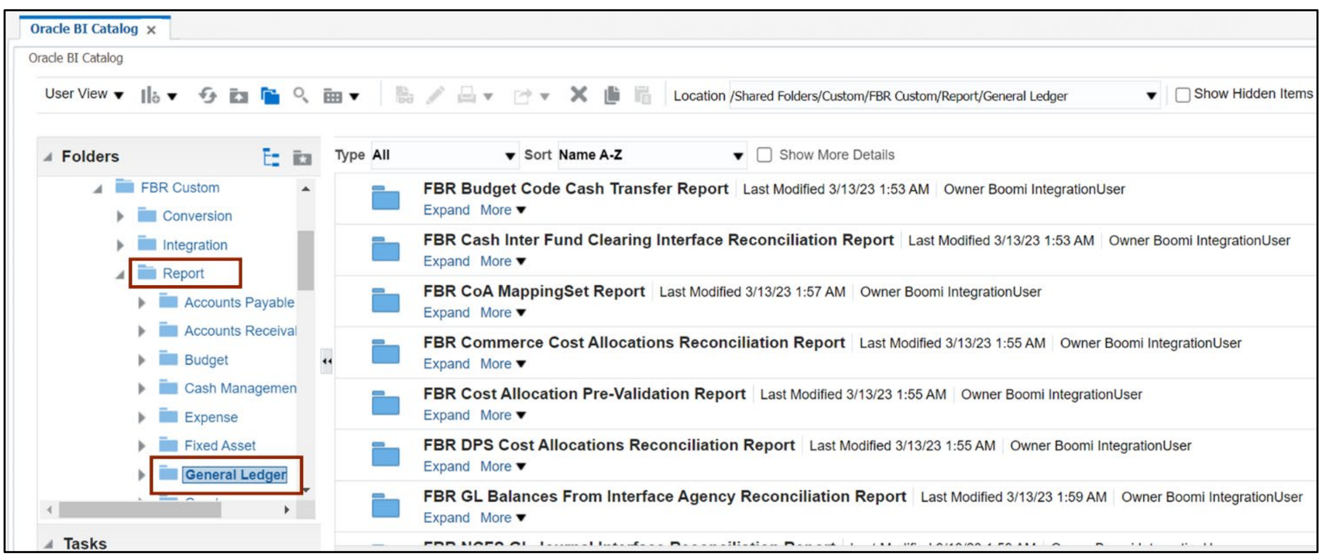
4. Click the **Navigate** option on the top left corner. Click the **Applications** option from the drop-down choice list and then select **BI Catalog** option.



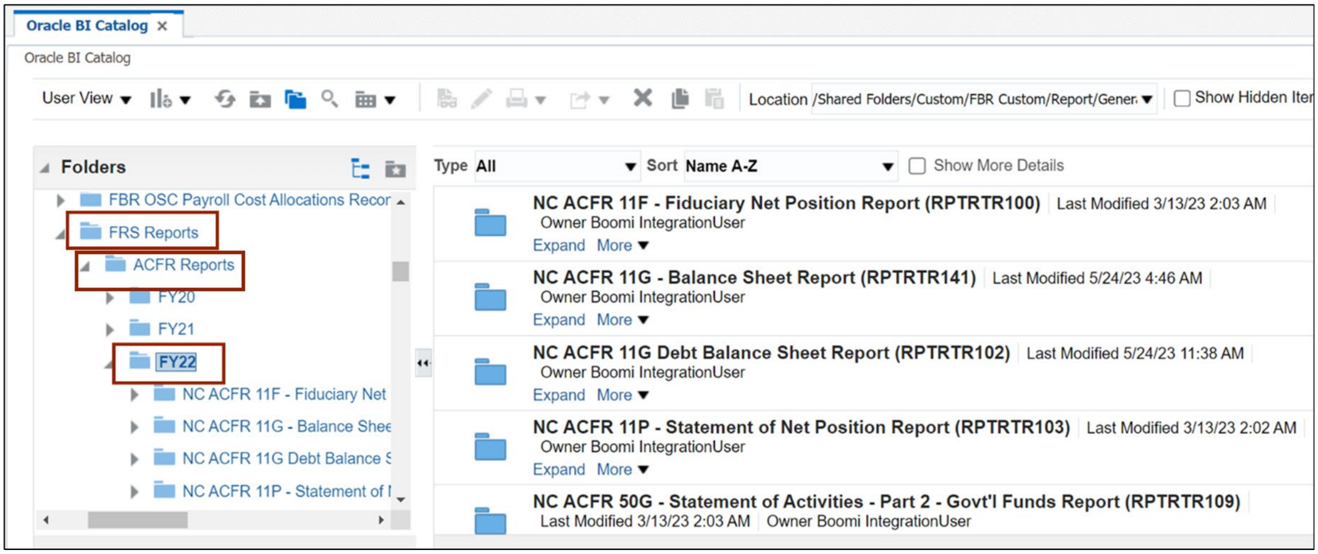
5. The **Oracle BI Catalog** page is displayed. Under the **Folders** pane, click the **Shared Folders** and then click the **Custom** folder. Furthermore, click the **FBR Custom** folder.



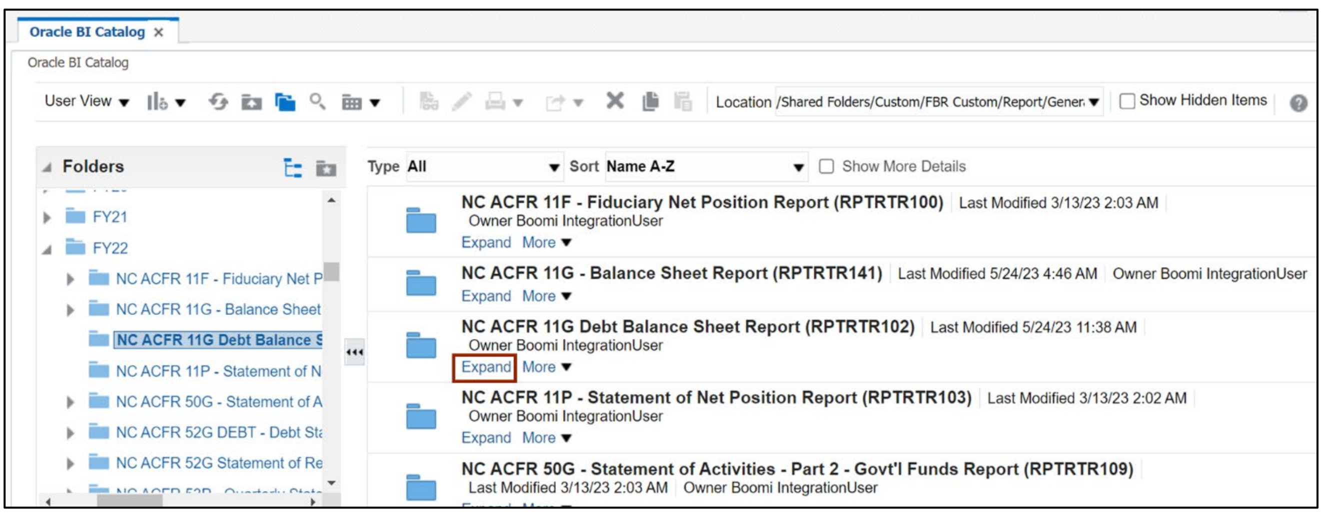
6. Click the **Report** folder and then click the **General Ledger** folder.



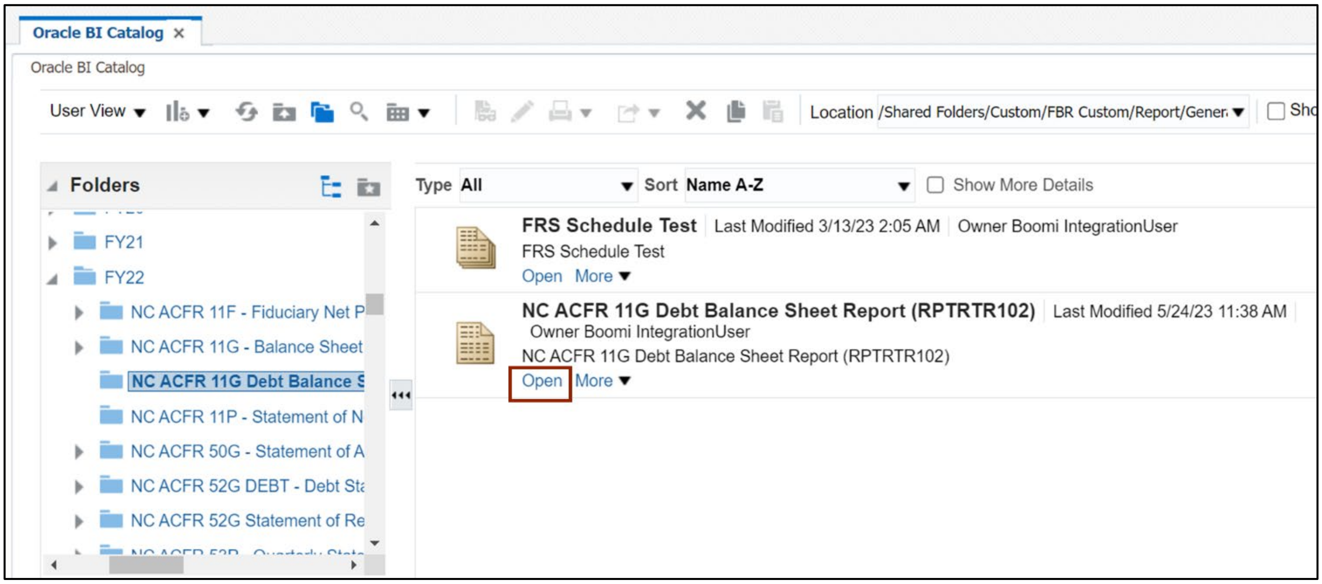
7. Click the **FRS Reports** folder, then the **ACFR Reports** folder, select the correct year. For this example, choose FY22.



8. On the right side of the page, under the **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)**, click the **Expand** link.



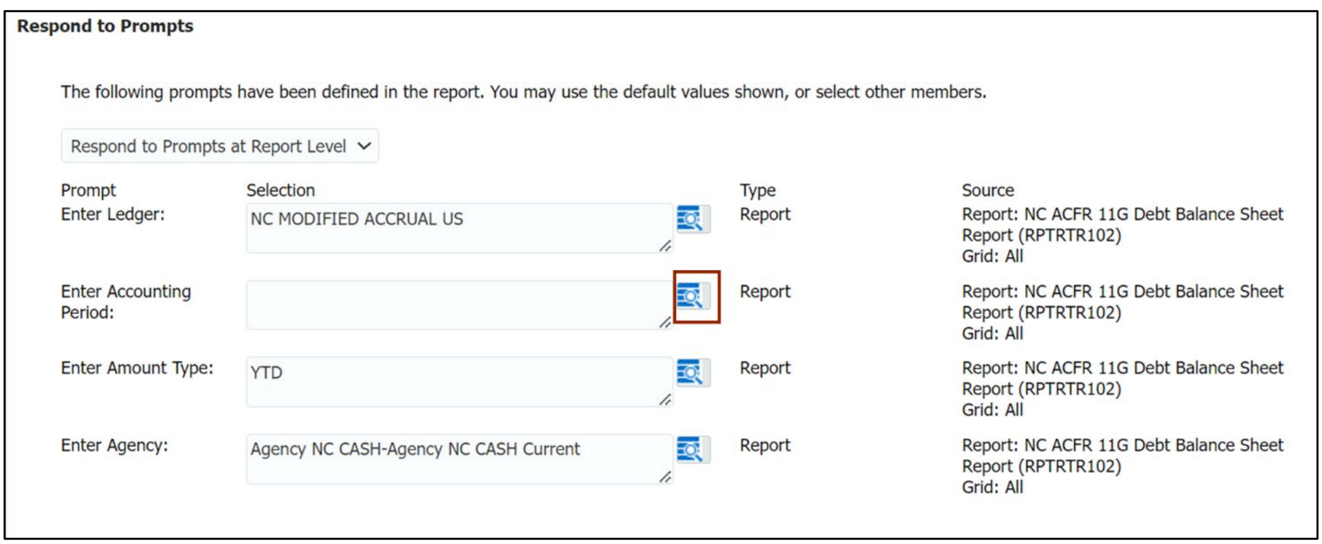
9. On the **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)**, click the **Open** link.



10. The *Respond to Prompts* pop-up appears. On the ***Enter Accounting Period*** field, click the **Search** [ ] icon.

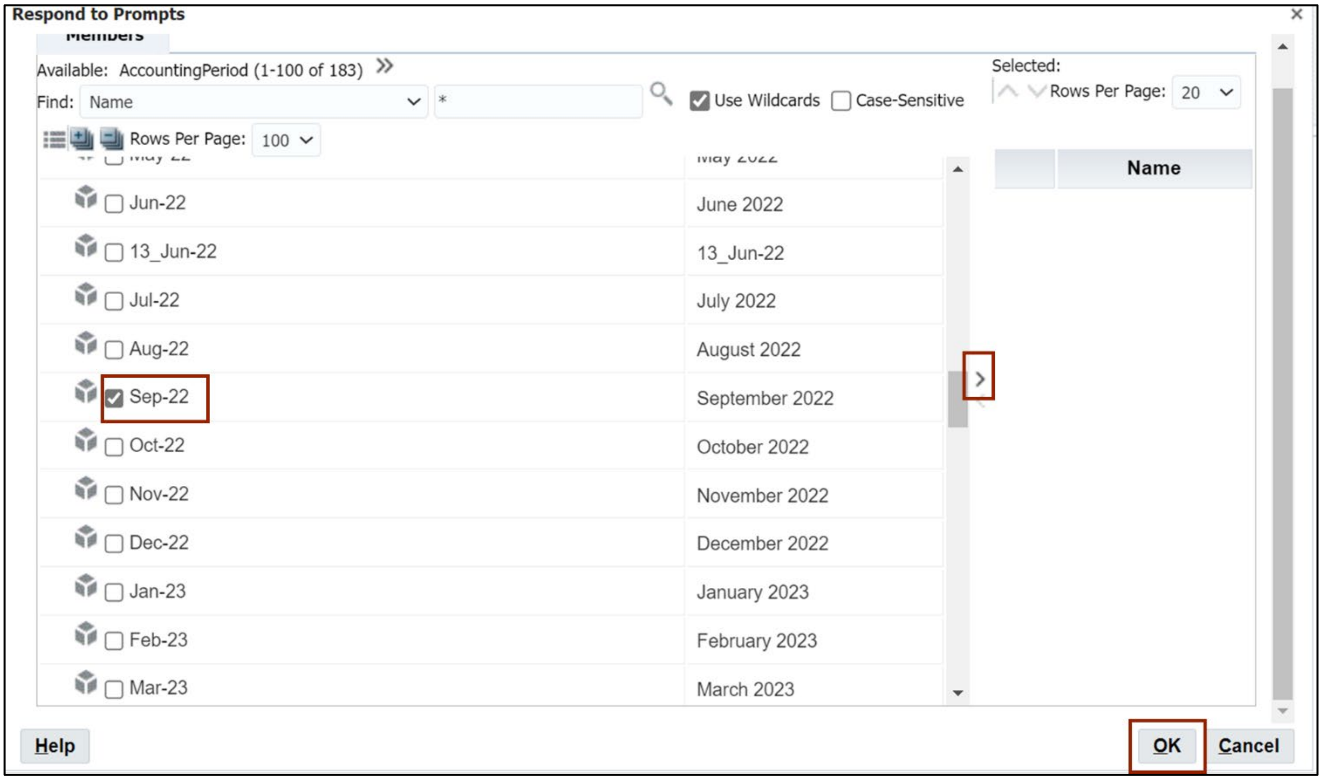
    Note: Some prompt values will default. User may change prompt values as desired: ***Enter Ledger***, ***Enter Accounting Period***, ***Enter Amount Type***, and ***Enter Agency*** field.

    In this example, we accept all defaults but must choose ***Enter Accounting Period.***

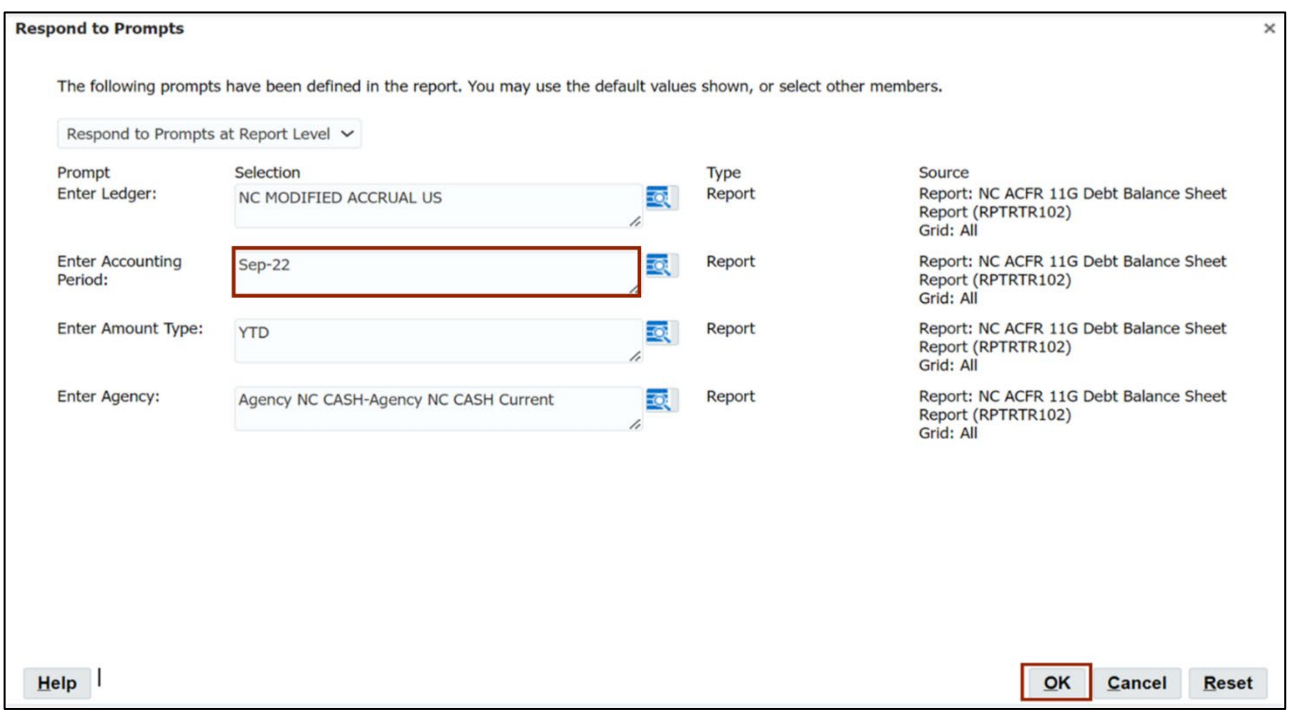


11. Check the appropriate **Accounting Period**.

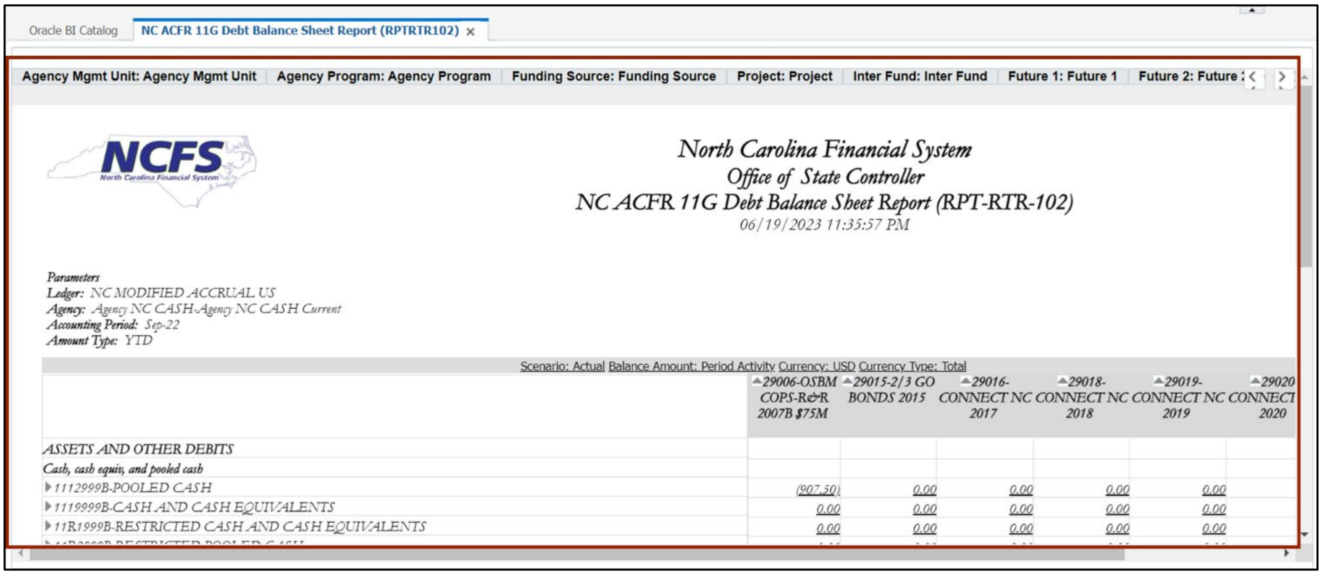
    In this example, we choose **Sep-22**. Click the **Right Arrow [›]** icon to move the selected Accounting Period to **Selected** pane and click the **OK** button.



12. On the **Response to Prompts** pop-up page, the ***Accounting Period*** field is auto populated. Click the **OK** button to generate the report.

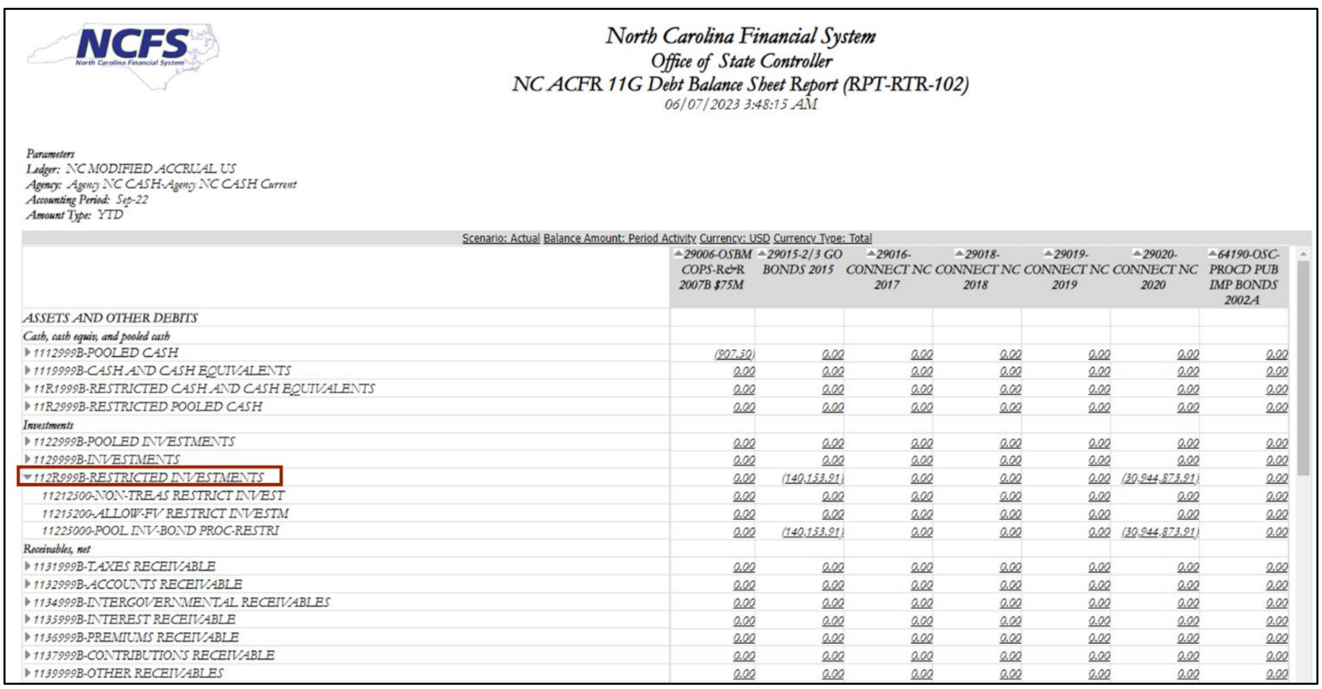


13. The **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)** is displayed.



14. Scroll down to view the detailed balances. Click the **right arrow [▸]** icon to drill-down further in the Account Hierarchy.

    In this example, choose **112R999B-Restricted Investments,** under the ***Investments*** section.



NCFS

North Carolina Financial System

North Carolina Financial System

Office of State Controller

NC ACFR 11G Debt Balance Sheet Report (RPT-RTR-102)

06/07/2023 3:48:15 AM

Parameters
Ledger: NC MODIFIED ACCRUAL US
Agency: Agency NC CASH-Agency NC CASH Current
Accounting Period: Sep-22
Amount Type: YTD

Scenario: Actual Balance Amount: Period Activity Currency: USD Currency Type: Total

	29006-OSBM COPS-R&R 2007B $75M	29015-2/3 GO BONDS 2015	29016-CONNECT NC 2017	29018-CONNECT NC 2018	29019-CONNECT NC 2019	29020-CONNECT NC 2020	64190-OSC-PROCD PUB IMP BONDS 2002A
ASSETS AND OTHER DEBITS							
Cash, cash equiv, and pooled cash							
1112999B-POOLED CASH	(907.50)	0.00	0.00	0.00	0.00	0.00	0.00
1119999B-CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11R1999B-RESTRICTED CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11R2999B-RESTRICTED POOLED CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investments							
1122999B-POOLED INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1129999B-INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112R999B-RESTRICTED INVESTMENTS	0.00	(140,153.91)	0.00	0.00	0.00	(30,944,873.91)	0.00
11212500-NON-TREAS RESTRICT INVEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11215200-ALLOW-FV RESTRICT INVESTM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11225000-POOL INV-BOND PROC-RESTRI	0.00	(140,153.91)	0.00	0.00	0.00	(30,944,873.91)	0.00
Receivables, net							
1131999B-TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1132999B-ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1134999B-INTERGOVERNMENTAL RECEIVABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1135999B-INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1136999B-PREMIUMS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1137999B-CONTRIBUTIONS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1139999B-OTHER RECEIVABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Wrap-Up

Run & view results of FRS Reports using the steps above.

Additional Resources

Web Based Training (WBT)

- GEN106- Submitting and Scheduling Existing Reports