

REQUESTOR Information

Name: Dawn Stotler - AM Phone Number: (240) 849 - 5724 Date: _____

ACCESS Information

<p style="text-align: center;">Merchant Access Number</p> <p>12 Digit Outlet or Chain Number: _____</p> <p>Zip Code associated with Merchant/Chain _____ (Zip Code is used by Fiserv to verify account.)</p> <p>User requires access to Dispute Manager? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p style="text-align: center;">Viewing Access Level (Check one)</p> <p><input type="checkbox"/> Outlet (Merchant No.)</p> <p><input type="checkbox"/> Chain (Participant)</p>
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Commerce Hub Access
<p>User requires access to Commerce Hub? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>User access to Virtual Terminal: <input type="checkbox"/> Initiate Transactions <input type="checkbox"/> Open Refunds</p>

USER Information

Instructions: Print name, email, & phone number of requested users that you are authorizing to access ClientLine. Commerce Hub requires name, email and Clientline user ID. The users listed below will be required to accept the online terms & conditions.

Users to be assigned access to ClientLine

Name	E-Mail Address	Phone #

Users to be assigned access to Commerce Hub with existing ClientLine User ID

Name	E-Mail Address	User ID

Users to be removed from access to ClientLine

Name	E-Mail Address

(Please see next page for Signature Page and assigned User IDs.)

Required Signatures

Merchant/Chain Name: _____	Bank Channel or RM (Required for Chain Level or Higher) (Fiserv Use Only)
Print Name: _____	Bank Name: _____
Signature: _____	Print Name: _____
	Signature: _____

Fiserv Use Only:

User ID(s) Assigned: _____

Information on ClientLine, including terms and a guided tour can be viewed at <https://www.buinesstrack.com/manage/landing>