

**NCFS Check Printing Signature Request form**

**<https://www.osc.nc.gov/state-agency-resources/north-carolina-financial-system-ncfs-resources>**

Please sign within the signature block below with a **black pen** (Do **NOT** use fine tip pens. Fine tip pens may be too light when digitized)

**(Do not exceed the outer boundary)**

Enter Signer's full name

First Name	Middle Name	Last Name

Please provide the following information:

Agency name

Agency contact name

Agency contact number

E-Mail form to OSC Contact Center at [ncfs@ncosc.gov](mailto:ncfs@ncosc.gov). Please allow up to 5 business days for completion.