



# FIRST TELEPHONE NUMBER AT WORK

PA

JOB AID PER-12 | TRANSACTION IT0105

The purpose of this job aid is to explain **IT0105 - Communication; Subtype 20 - First Telephone Number at Work**. This validation will check the data entry format to ensure that telephone numbers are entered correctly.

## EXAMPLE

Communication	
Type	0020 First telephone number at work
Telephone	919-707-0587 - 1234

If the number is not entered in the correct format, the following messages will display:

! Enter number ONLY in the format of nnn-xxx-nnnn.

! Extra entry NOT allowed after phone number.

! Enter number ONLY for extension.