B0149-1 Summary Positions by Funding Source

Purpose

The purpose of this report description is to explain how to generate the report Summary Positions by funding source.

Report Description

The B0149-1 Summary Positions by Funding Source report shows a summary of positions, Full Time Equivalent (FTE) counts, employee, and budgeted salary by application of fund, funding source, fund, application of funds, NCAS account and cost center.

Report Location

OM: Position Budget Data

Report Uses

- This report can be used to view the cost of salaries, position, and FTE counts allocated by funding source for specified organizational unit(s), so it can be used for budgetary funding planning for positions within organizational units.

- This report can be used to compare the sum of the employee's annual salaries with the budgeted salaries of the positions within the org unit(s) specified.

How to Generate This Report

This report is generated after selecting values for the mandatory prompts. All mandatory prompts must have values selected before the Run Icon can be used to generate the report. Mandatory prompts can be identified as mandatory by the exclamation mark inside of the yellow-orange triangle, the square with the checkmark, or the display of (Mandatory). Detailed instructions for interaction with each prompt can be found on the Web Intelligence Prompt List on the OSC website.

The Mandatory prompts for this report are:

- Organizational Unit
- Calendar Month/Year (Single Value, Mandatory)

This report can also be further limited by utilizing the Optional prompts to further limiting the amount of data that retrieved into the body of the report. Optional prompts are indicated as optional in parentheses beside the prompt.

The Optional prompts are:

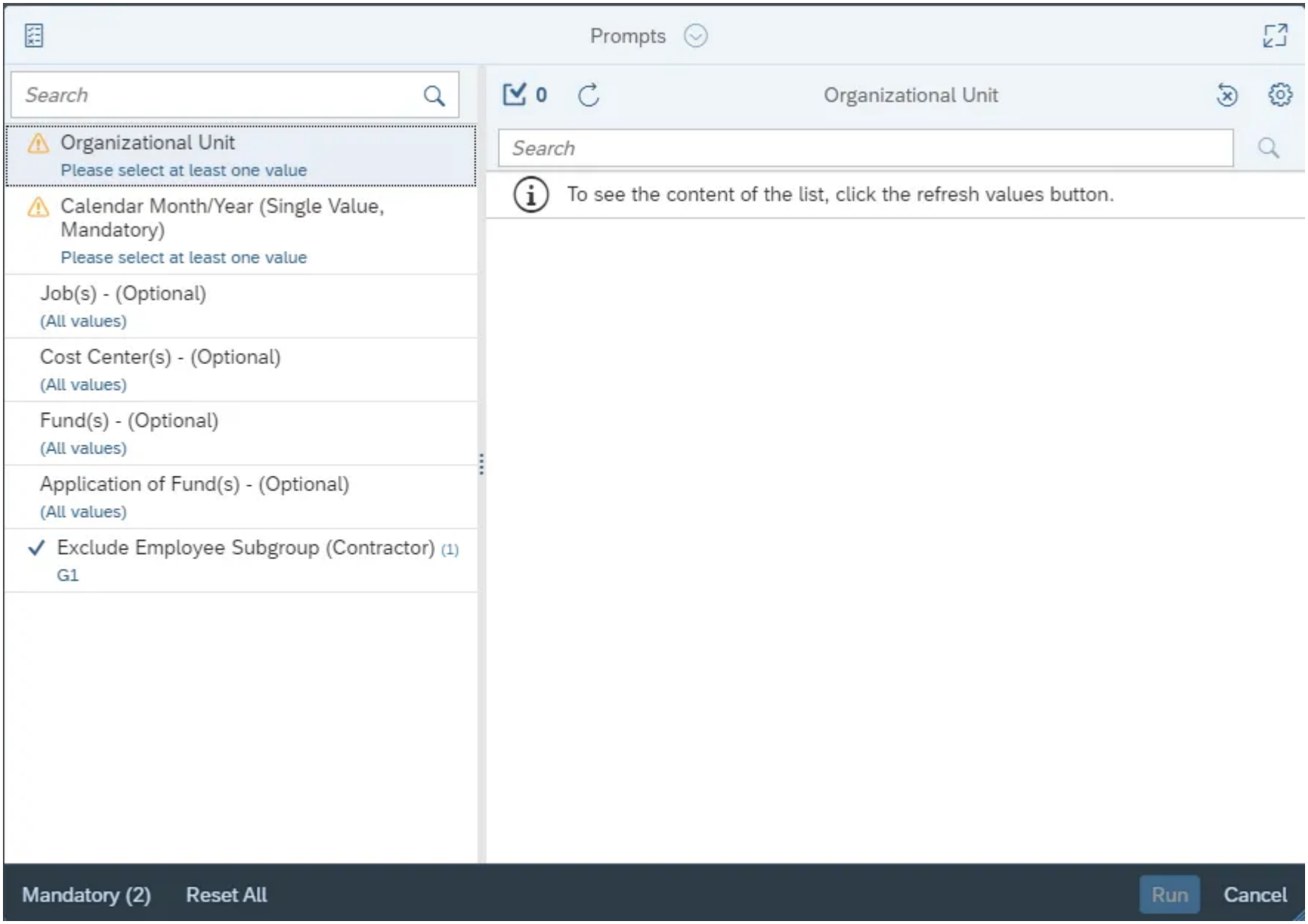
- Job(s) – (Optional)
- Cost Center(s) – (Optional)
- Fund(s) – (Optional)
- Application of Fund(s) – (Optional)

Exclusion prompts exclude specified data by default while allowing customers the flexibility of changing them when necessary. Exclusion prompts are identified by the term Exclude followed by the prompt.

The Exclusion prompts are:

- Exclude Employee Subgroup (Contractor) G1

Image


Prompts
Search
Organizational Unit
Please select at least one value
Calendar Month/Year (Single Value, Mandatory)
Please select at least one value
Job(s) - (Optional)
(All values)
Cost Center(s) - (Optional)
(All values)
Fund(s) - (Optional)
(All values)
Application of Fund(s) - (Optional)
(All values)
Exclude Employee Subgroup (Contractor) (1)
G1
0
Organizational Unit
Search
To see the content of the list, click the refresh values button.
Mandatory (2)
Reset All
Run
Cancel

Initial Layout

The report is generated with a summary of position and FTE counts, along with employee salary and budgeted salary totals for each funding area within application of fund, funding source, NCAS Account and cost center. This is a sample row from the report, which shows the columns available on the base report:

Image

B0149-1: Summary Positions by Funding Source as of SEP 2023

Execution Date: 9/28/23

Applcn of Fund	Application of Fund	Fund	Funding Source	NCAS Account	NCFS Account	Financial Key	Cost Center	Budgeted Amount	Salaried Amount
12345	OSC-GENERAL	123456789	Federal	222222	24566666	12345678900000222222222222	1111111111	21,007.00	21,006.80
12345	OSC-GENERAL	123456789	Federal	333333	12355555	22222222200000003333	2222222222	18,940.00	0.00
							Total	39,947.00	21,006.80

Continued...

Image

Difference Budget Amt & Salary Amt	PT FTE Positions	FT FTE Positions	Total FTE Positions
0.20		0.400	0.400
18,940.00		0.330	0.330
18,940.20		0.730	0.730

Available Objects

This is a list of the available objects that can be added to the report, from the Document Dictionary once in the Design mode.

Dimensions

- Additional Center Ref.
- Address Line 1
- Application of Fund
- Budget Funding Source (OSBM)
- Business area
- Cal Mth Yr
- Controlling area
- Cost Center
- Cost Center Category
- Country
- DOT NCFS AMU
- Employee
- Employee Group
- Employee Subgroup
- Employee’s Name
- FCTR Cat
- FCTR Ref
- Financial Key
- FM area
- Fund

- Fund Type
- Funding Source
- Job
- Job Branch
- Job Country
- Job ESG CAP
- Job Family
- Job Pay Area
- Job Pay Group
- Job Pay Level
- Job Pay Type
- NCAS Account
- NCFS Account
- NCFS Agency
- NCFS Agency Program
- NCFS AMU
- NCFS Budget Code
- NCFS Budget Fund
- NCFS Funding Source
- NCFS Interfund
- NCFS Project
- NCFS User Define 1
- NCFS User Define 2
- NCFS User Define 3
- Order
- Org Unit
- PMIS 15-Digit Positi

- Pos City
- Pos Country
- Pos County
- Pos ESG CAP
- Pos Pay Area
- Pos Pay Group
- Pos Pay Level
- Pos Pay Type
- Pos Personnel Area
- Position
- Position End Date
- Position Start Date
- Reference SAP Pos
- SAP GL Account
- SFCTR Ref
- State
- Statutory Exemption Type
- Supervising Position
- Vacancy Status
- Valid From
- Valid To

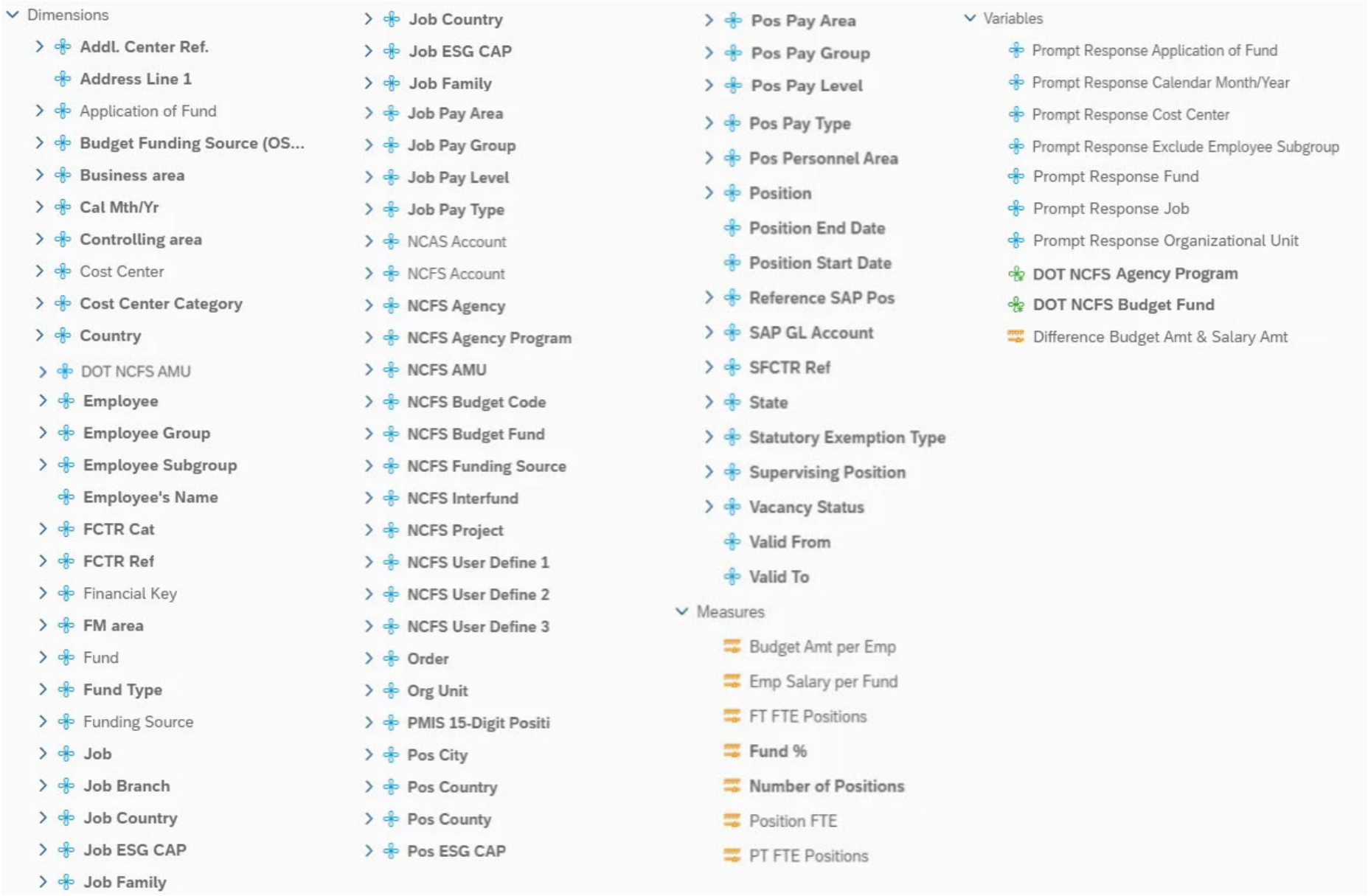
Measures

- Budget Amt per Emp
- Emp Salary per Fund
- FT FTE Positions
- Fund %

- Number of Positions
- Position FTE
- PT FTE Positions

Variables

- Prompt Response Application of Fund
- Prompt Response Calendar Month/Year
- Prompt Response Cost Center
- Prompt Response Exclude Employee Subgroup
- Prompt Response Fund
- Prompt Response Job
- Prompt Response Organizational Unit
- DOT NCFS Agency Program
- DOT NCFS Budget Fund
- Difference Budget Amt & Salary Amt



Special Report Considerations/Features

- Vacant positions are identified by having no employee assigned to the position as of Calendar Month/Year. Calendar Month/Year for previous months is represented as the last day of the month (i.e., Jan 2014 equals Jan 31, 2014). If the current month/year is selected, then the actual date is current date minus one day.
- FTE calculations for positions are based on the employee subgroups.
- The position is considered a full-time position if it belongs to one of the following employee subgroups:
    - FT N-FLSAOT Perm Dir
    - FT N-FLSAOTTL Dir
    - FT N-FLSAOT Temp Dir
    - FT N-FLSAOT Perm JB1
    - FT N-FLSAOT TL JG1
    - FT N-FLSAOT Temp JB1
    - FT N-FLSAOT Perm JB2
    - FT N-FLSAOT TL JB2
    - FT N-FLSAOT Temp JB2
    - FT N-FLSAOT Perm JB3
    - FT N-FLSAOT TM JB3
    - FT N-FLSAOT Perm DA
    - FT N-FLSAOT Tl DA
    - FT N-FLSAOT Temp DA
    - FT N-FLSAOT Perm ADA
    - FT N-FLSAOT TL ADA
    - FT N-FLSAOT Temp ADA
    - FT N-FLSAOT Perm MAG
    - FT N-FLSAOT TL MAG
    - FT N-FLSAOT Temp MAG
    - FT S-FLSAOT Perm CR
    - FT S-FLSAOT TL CR

- FT S-FLSAOT Temp CR
- FT S-FLSAOT Perm CSC
- FT S-FLSAOT TL CSC
- FT S-FLSAOT Temp CSC
- FT S-FLSAOT Perm
- FT S-FLSAOT Prob TL
- FT S-FLSAOT TL Prob
- FT S-FLSAOT Student
- FT S-FLSAOT Intermit
- FT S-FLSAOT Perm
- FT N-FLSAOT Prob
- FT N-FLSAOT TL
- FT N-FLSAOT TL Prob
- FT N-FLSAOT Student
- FT N-FLSAOT Intermit
- FT N-FLSAOT Perm
- FT N-FLSAOT Prob
- FT N-FLSAOT TL
- FT N-FLSAOT TL Prob
- FT N-FLSAOT Student
- FT N-FLSAOT Intermit
- FT N-FLSAOT Time
- FT N-FLSAOT Fld Tme
- FT N-FLSAOT Perm 12C
- FT N-FLSAOT Prob 2C
- FT N-FLSAOT TL 12C
- FT N-FLSAOT TL Prob 12C

- FT N-FLSAOT Perm 12C
- FT N-FLSAOT Prob 12C
- FT N-FLSAOT TL 12C
- FT N-FLSAOT TL Prob 12C
- FT S-FLSAOT Perm 12C
- FT S-FLSAOT Prob 12C
- FT S-FLSAOT TL 12C
- FT S-FLSAOT TL Prob 12C
- FT S-FLSAOT Perm 11C
- FT S-FLSAOT Prob 11C
- FT S-FLSAOT TL 11C
- FT S-FLSAOT TL Prob 11C
- N/A EPA ConstitutOff
- N/A EPA Sal BD&Com
- N/A EPA Sal GA
- N/A EPA SalGA RecGov
- N/A EPA Lt Gov Staff
- N/A EPA Gov’s Staff
- N/A EPA SalGov&ABC
- N/A EPA Pol-MkingGov
- N/A EPA StatutoryPos
- N/A EPA Pos Gov
- N/A EPA PM Conf Asst
- N/A EPA PM Conf Sec
- N/A EPA Chief Deputy
- N/A EPA StatGAAprAct
- N/A EPA MiscStat Pos

- N/A EPA ExManagerial Contractor
- Pick-up Firefighter
- National Guard
- Federal
- Temp FT N-FLSAOT
- Temp FT S-FLSAOT
- Temp Sol FT N-FLSAOT
- Temp Sol FT S-FLSAOT
- FT N-FLOSA Perm 10C
- FT N-FLOSA Prob 10C
- FT N-FLOSA TL 10C
- FT N-FLOSA TL Prob 10C
- FT S-FLOSA Perm 10C
- FT S-FLOSA Prob 10C
- FT S-FLOSA TL 10C
- FT S-FLOSA TL Prob 10C
- FT EPA
- FT N-FLSA Perm 115C
- FT N-FLSA Prob 115C
- FT N-FLSA TL 115C
- FT N-FLSA TL Prob 115C
- FT S-FLSA Perm 115C
- FT S-FLSA Prob 115C
- FT S-FLSA TL115C
- FT S-FLSALT Prob 115C
- FT N-FLSAOT Perm SC
- FT N-FLSAOT TL SC

- FT N-FLSAOT Temp SC
- FT N-FLSAOT Perm CJP
- FT N-FLSAOT TL CJP
- FT N-FLSAOT Temp CJP
- FT N-FLSAOT Perm ACJP
- FT N-FLSAOT TL ACJP
- FT N-FLSAOT Temp ACJP
- FT S-FLSAOT Perm ACJP
- FT S-FLSAOT TL ACJP
- FT N-FLSAOT Perm AD
- FT N-FLSAOT TL AD
- FT N-FLSAOT Temp AD
- FT N-FLSAOT Perm JBS
- FT N-FLSAOT TL JBS
- FT N-FLSAOT Temp JBS
- FT S-FLSAOT Perm JBS
- FT S-FLSAOT TL JBS
- FT S-FLSAOT Temp JBS
- N/A EPA ConsitutOff
- N/A EPA Sal Bd & Com
- N/A EPA Sal GA
- N/A EPA Sal GARecGov
- N/A EPA Lt Gov Staff
- N/A EPA Gov’s Staff
- N/A EPA Sal Gov&ABC
- N/A EPA Pol-MkingGov
- N/A EPA StatutoryPos

    - N/A EPA Pos Gov
    - N/A EPA PM Conf Asst
    - N/A EPA PM Conf Sec
    - N/A EPA Chief Deputy
    - N/A EPA StatGAAprAct
    - N/A EPA MiscStat Pos
    - N/A EPA ExManagerial
- The position is considered part-time if it belongs to one of the following employee subgroups:
    - PT S-FLSAOT Perm MAG
    - PT S-FLSAOT TL MAG
    - PT S-FLSAOT Temp MAG
    - PT N-FLSAOT Perm Dir
    - PT N-FLSAOT TL Dir
    - PT N-FLSAOT Temp Dir
    - PT N-FLSAOT Perm JB1
    - PT N-FLSAOT TL JB1
    - PT N-FLSAOT Temp JB1
    - PT N-FLSAOT Perm JB2
    - PT N-FLSAOT TL JB2
    - PT N-FLSAOT Temp JB2
    - PT N-FLSAOT Perm JB3
    - PT N-FLSAOT TL JB3
    - PT N-FLSAOT Temp JB3
    - PT N-FLSAOT Perm DA
    - PT N-FLSAOT TL DA
    - PT N-FLSAOT Temp DA
    - PT N-FLSAOT Perm ADA

- PT N-FLSAOT TL ADA
- PT N-FLSAOT Temp ADA
- PT N-FLSAOT Perm MAG
- PT N-FLSAOT TL MAG
- PT N-FLSAOT Temp MAG
- PT S-FLSAOT Perm CR
- PT S-FLSAOT TL CR
- PT S-FLSAOT Temp CR
- PT N-FLSAOT Perm CSC
- PT N-FLSAOT TL CSC
- PT N-FLSAOT Temp CSC
- PT N-FLSAOT Perm 11C
- PT N-FLSAOT Prob 11C
- PT N-FLSAOT TL 11C
- PT N-FLSAOT TLProb 11C
- PT S-FLSAOT Perm 11C
- PT S-FLSAOT Prob 11C
- PT S-FLSAOT TL 11C
- PT S-FLSAOT TLProb 11C
- Volunteer
- Board Member
- Temp PT N-FLSAOT
- Temp PT S-FLSAOT
- Temp Sol PT N-FLSAOT
- Temp Sol PT S-FLSAOT
- PT N-FLSA Perm 10C
- PT N-FLSA Prob 10C

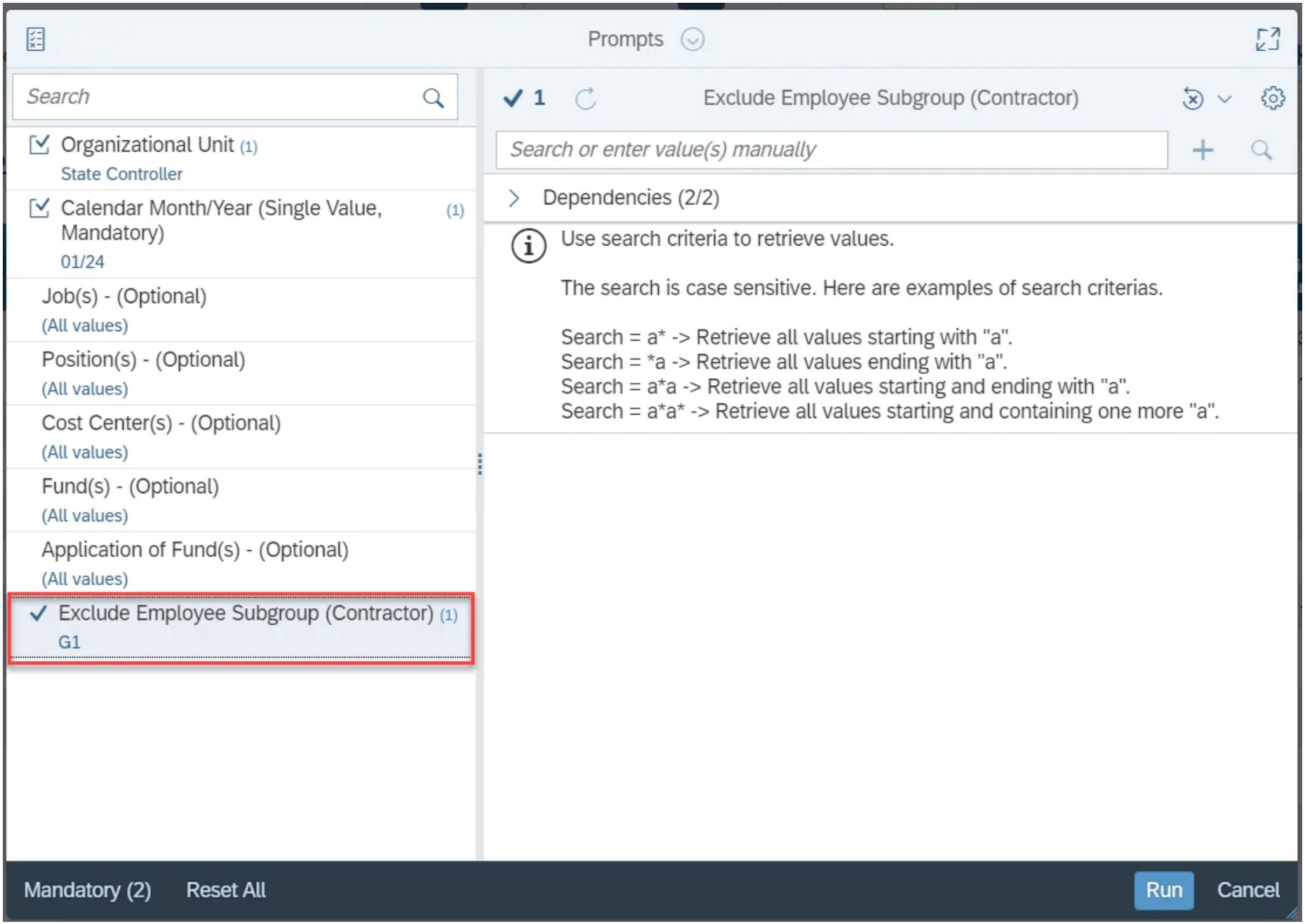
- PT N-FLSA TL 10C
- PT N-FLSA TLProb 10C
- PT S-FLSA Perm 10C
- PT S-FLSA Prob 10 TL 10C
- PT S-FLSA TLProb 10C
- PT EPA
- PT N-FLSAOT Perm SC
- PT N-FLSAOT TL SC
- PT N-FLSAOT Temp SC
- PT N-FLSA Perm 12C
- PT N-FLSA Prob 12C
- PT N-FLSA TL 12C
- PT N-FLSA TLProb 12C
- PT S-FLSA Perm 12C
- PT S-FLSA Prob 12C
- PT S-FLSA TL 12C
- PT S-FLSA TLProb 12
- PT N-FLSAOT Perm CJP
- PT N-FLSAOT TL CJP
- PT N-FLSAOT Temp CJP
- PT N-FLSAOT Perm ACJP
- PT N-FLSAOT TL ACJP
- PT N-FLSAOT Temp ACJP
- PT S-FLSAOT Perm ACJP
- PT S-FLSAOTTL ACJP
- PT S-FLSAOTTL ACJP
- PT S-FLSAOT Temp ACJP

- PT N-FLSAOT Perm AD
- PT N-FLSAOT Temp AD
- PT N-FLSAOT TL AD
- PT N-FLSAOTTemp AD
- PT N-FLSAOT Perm JBS
- PT N-FLSAOT TL JBS
- PT S-FLSAOT Temp JBS
- PT N-FLSAOT Perm
- PT N-FLSAOTProb
- PT N-FLSAOT TL
- PT N-FLSAOT TL Prob
- PT N-FLSAOT Student
- PT N-FLSAOT Intermit
- PT N-FLSAOT Perm 115C
- PT N-FLSAOT Prob 115C
- PT N-FLSAOT TL 115C
- PT S-FLSAOT Perm 115C
- PT S-FLSAOT Prob 115C
- PT S-FLSAOT TL 115C
- PT S-FLSAOT Prob 115C
- PT S-FLSAOT Perm
- PT S-FLSAOT Prob
- PT S-FLSAOT TL
- PT S-FLSAOT TL Prob
- PT S-FLSAOT Student
- PT S-FLSAOT Intermit
- PT S-FLSAOT Time

    - PT S-FLSAOT RD Time

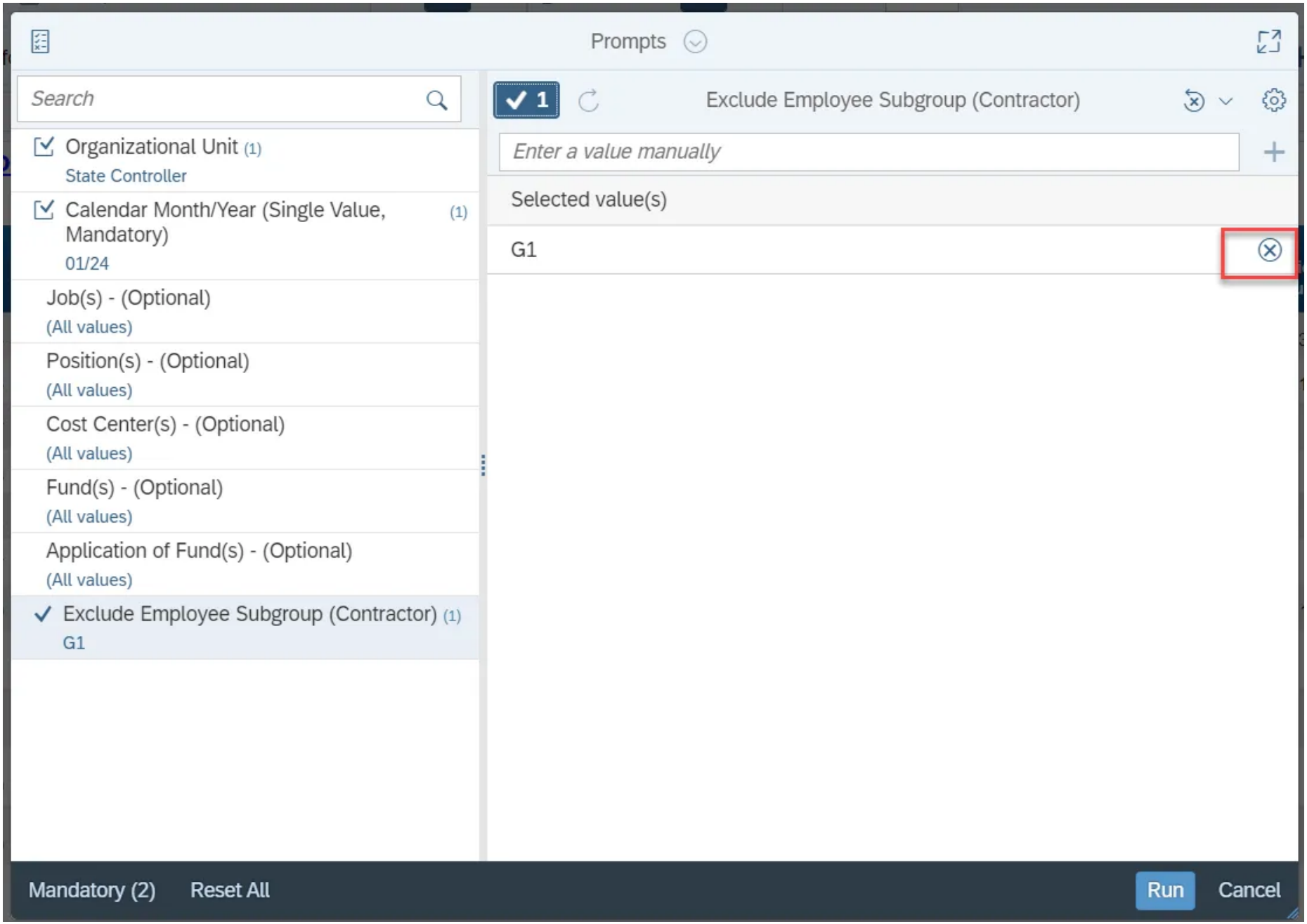
- **Employee Subgroup G1** - Contractors are excluded from the report. To include Contractors in the report, select G1 in the selection box.

Image


Prompts
Search
Organizational Unit (1)
State Controller
Calendar Month/Year (Single Value, Mandatory) (1)
01/24
Job(s) - (Optional)
(All values)
Position(s) - (Optional)
(All values)
Cost Center(s) - (Optional)
(All values)
Fund(s) - (Optional)
(All values)
Application of Fund(s) - (Optional)
(All values)
Exclude Employee Subgroup (Contractor) (1)
G1
1
Exclude Employee Subgroup (Contractor)
Search or enter value(s) manually
Dependencies (2/2)
Use search criteria to retrieve values.
The search is case sensitive. Here are examples of search criterias.
Search = a* -> Retrieve all values starting with "a".
Search = *a -> Retrieve all values ending with "a".
Search = a*a -> Retrieve all values starting and ending with "a".
Search = a*a* -> Retrieve all values starting and containing one more "a".
Mandatory (2)
Reset All
Run
Cancel

- Click the X next to G1 to remove G1 from the selected prompt.

Image


Prompts
Search
Organizational Unit (1)
State Controller
Calendar Month/Year (Single Value, Mandatory) (1)
01/24
Job(s) - (Optional)
(All values)
Position(s) - (Optional)
(All values)
Cost Center(s) - (Optional)
(All values)
Fund(s) - (Optional)
(All values)
Application of Fund(s) - (Optional)
(All values)
Exclude Employee Subgroup (Contractor) (1)
G1
1
Exclude Employee Subgroup (Contractor)
Enter a value manually
Selected value(s)
G1
Mandatory (2)
Reset All
Run
Cancel

- Position Personnel area was added to this report on August 17, 2017, and began being populated at that time. If the report is run for a date prior to August 2017, then the position personnel area will not be populated, and will display as “#” or as “not assigned”.
- **NCFS Accounting Segments** - are available for reporting in this report as drag and drop from Available Objects.
- NCFS accounting segments here are specific to an NCFS internal order in SAP HR/Payroll ERP system. Transactions with no NCFS internal orders will not display values for the NCFS segments in the BI BOBJ report.

    - **NCFS Agency, NCFS Agency Program, NCFS AMU, NCFS Budget Code, NCFS Budget Fund, NCFS Funding Source, NCFS Interfund, NCFS Project, NCFS User Define 1, NCFS User Define 2, NCFS User Define 3**
- Agencies (like NCDOT, DES or DWS) that do not use NCFS Internal Orders will not see the values for the above NCFS segments in reports.
- NCFS Account and Budget Funding Source (OSBM) are available for reporting. Values are corresponding crosswalk to SAP GL Account and Funding Source in SAP HR Payroll system.
- Financial Key is representative of internal order from NCFS and old NCAS systems.
- DOT specific NCFS objects viz **DOT NCFS Agency Program, DOT NCFS AMU and DOT NCFS Budget Fund** are added to the report as needed for **NC HB199**. Source of these new objects are maintained in crosswalk tables in the ERP HR Payroll system.

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