B0058 CATS Time Data by Employee

Purpose

The purpose of this Report Description is to explain how to generate the CATS Time Data by Employee report.

Report Description

This report displays the evaluated (approved) time for the selection period by employee and includes the Charge Object reporting fields. Data set for this report is limited to a rolling 12 months.

Report Location

PT: Timesheet Metrics

Report Uses

This report enables agencies reporting capability on CATS Time data by Employee and includes the 4 reporting fields Charge Objects, Activity, Element and Sub-element.

How to Generate This Report

This report is generated after selecting values for the mandatory prompts. All mandatory prompts must have values selected before the Run Icon can be used to generate the report. Mandatory prompts can be identified as mandatory by the exclamation

mark inside of the yellow-orange triangle, the square with the checkmark, or the display of (Mandatory). Detailed instructions for interaction with each prompt can be found on the Web Intelligence Prompt List on the OSC website.

The Mandatory prompts for this report are:

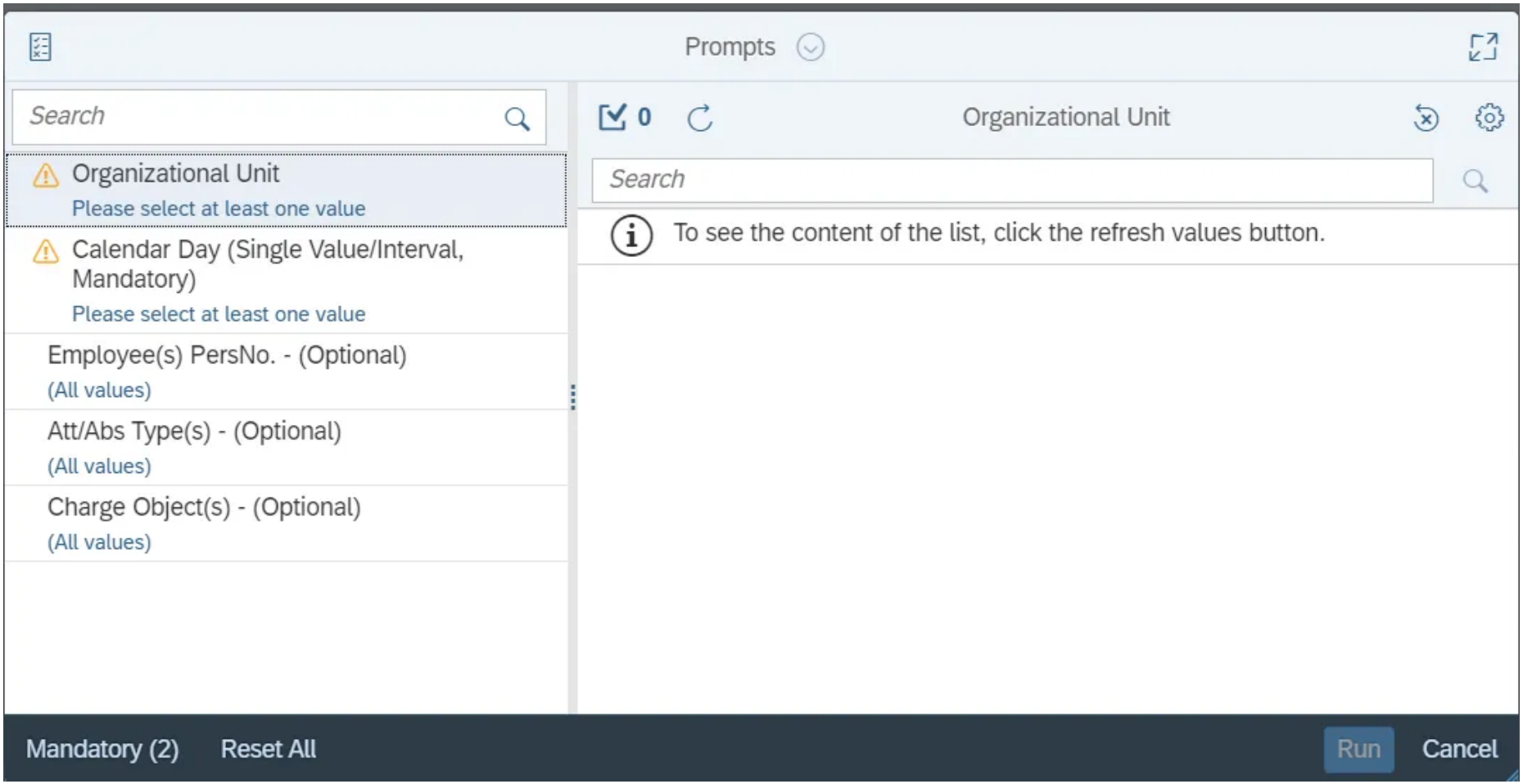
- Organizational Unit
- Calendar Day (Single Value/Interval, Mandatory)

This report can also be further limited by utilizing the Optional prompts to further limiting the amount of data that retrieved into the body of the report.?Optional prompts are indicated as optional in parentheses beside the prompt.

The Optional prompts are:

- Employee(s) PersNo. - (Optional)
- Att/Abs Type(s) - (Optional)
- Charge Object(s) - (Optional)

Image



Initial Layout

Below is a sample rendering of the initial report.

Image



B0058: CATS Time Data by Employee

Execution Date : 1/31/22

Calendar Day: 3/1/2021 - 3/30/2021

Employee Name	EE Nbr	Calendar Day	Hours	Att/Abs Type	Premium	Charge Object	Activity	Element	Sub-element
DOE, JANE	12345678	3/1/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/2/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/3/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/4/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/5/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/6/21	8.00	9500 : Time Worked	Night Premium	Charge Objec	Activity	Element	Sub-element
		3/7/21	8.00	9500 : Time Worked	Night Premium	#	#	#	#
		3/8/21	8.00	9500 : Time Worked	Night Premium	#	#	#	#
	Employee - DOE, JANE (12345678)		64.00						
SMITH, JOHN	23456789	3/1/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/2/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/3/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/4/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/5/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/6/21	8.00	9500 : Time Worked	Evening Premium	Charge Objec	Activity	Element	Sub-element
		3/29/21	8.00	9500 : Time Worked	Not assigned	#	#	#	#
		3/30/21	8.00	9500 : Time Worked	Not assigned	#	#	#	#
	Employee - SMITH, JOHN (23456789)		64.00						
		Total	128.00						

Available Objects

This is a list of the available objects that can be added to the report, from the Document Dictionary once in the Design mode:

Dimensions

- Activity

- Approval date
- Att/Abs Type
- Calendar Day
- Charge Object
- Created on
- Document no.
- Element
- Employee
- Employee Group
- Employee Name
- Employee Subgroup
- Employment Status
- Job
- Last change
- Organizational Unit
- Personnel Area
- Personnel Subarea
- Position
- Premium no.
- Released date
- Sub-element
- Supv Employee
- Time Mgmt Status
- Work Schedule Rule
- Working Week

Measures

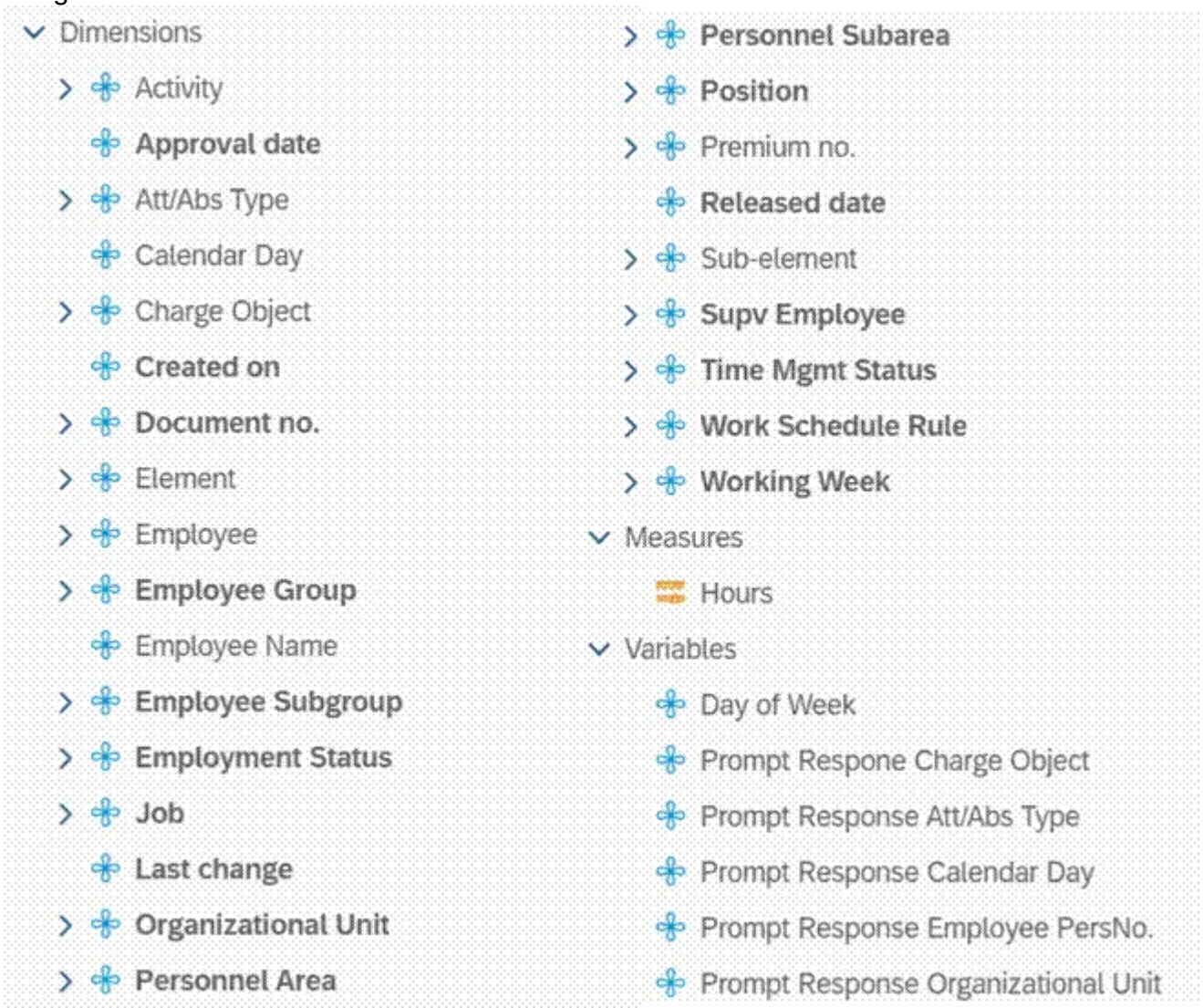
- Hours

Variables

- Day of Week
- Prompt Respone Charge Object
- Prompt Response Att/Abs Type

- Prompt Response Calendar Day
- Prompt Response Employee PersNo.
- Prompt Response Organizational Unit

Image



Special Report Considerations/Features

- This data set only supports a rolling 12 months of data.
- Only approved time entry records are selected.

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Tue, 03/08/2022

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Mon, 01/05/2026

Printable PDF