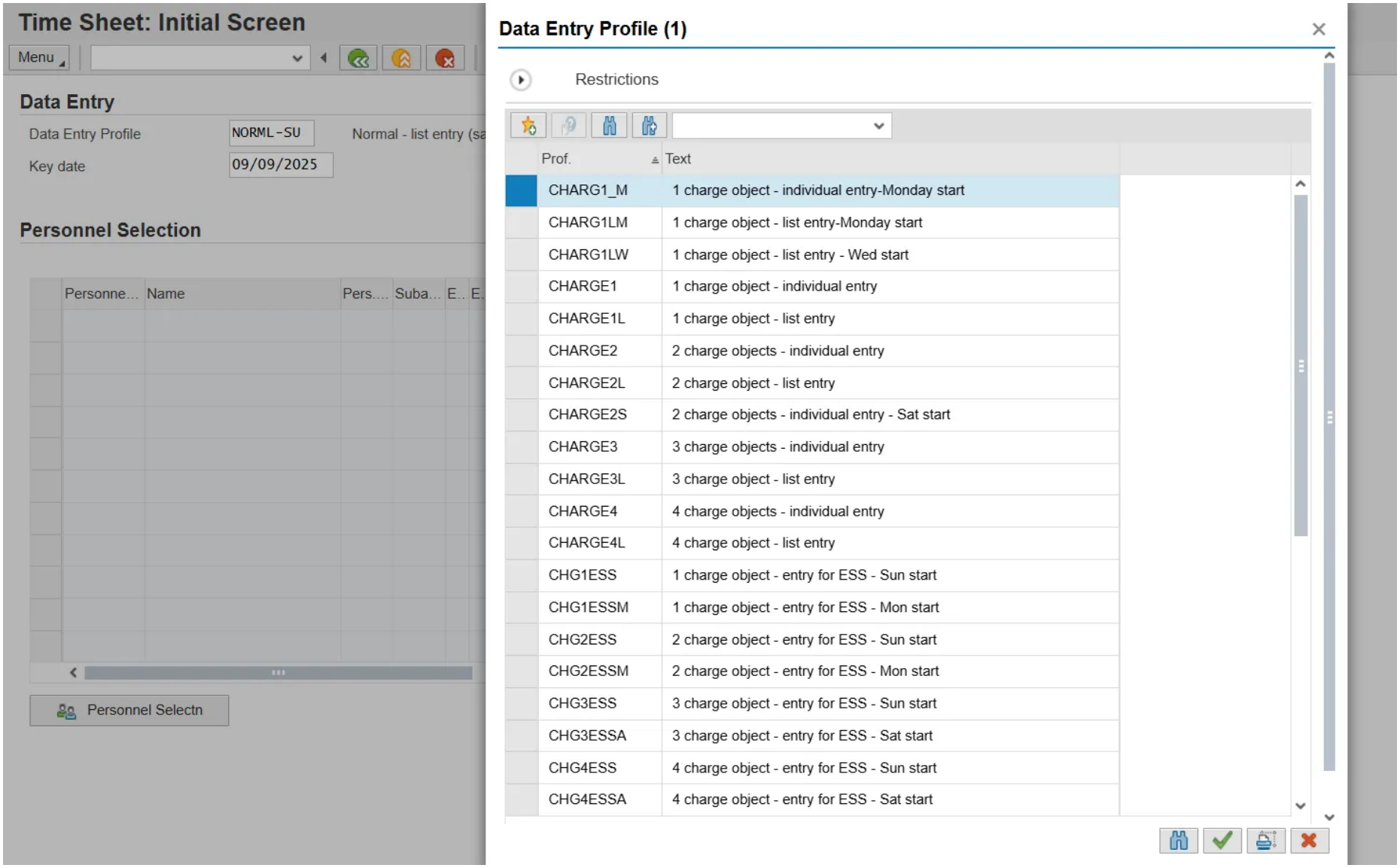
TM-42 CAT2 28 Day Profile

Purpose

The purpose of this job aid is to explain how the data entered in the **Key date** field may display an inaccurate total of the time entry/overtime for a 28-day overtime period when the **NORML-28** Data Entry Profile is selected.

The **28-Day** data entry profile is available on the **CAT2 Time Sheet: Initial Screen or CAT3: Display** transaction.

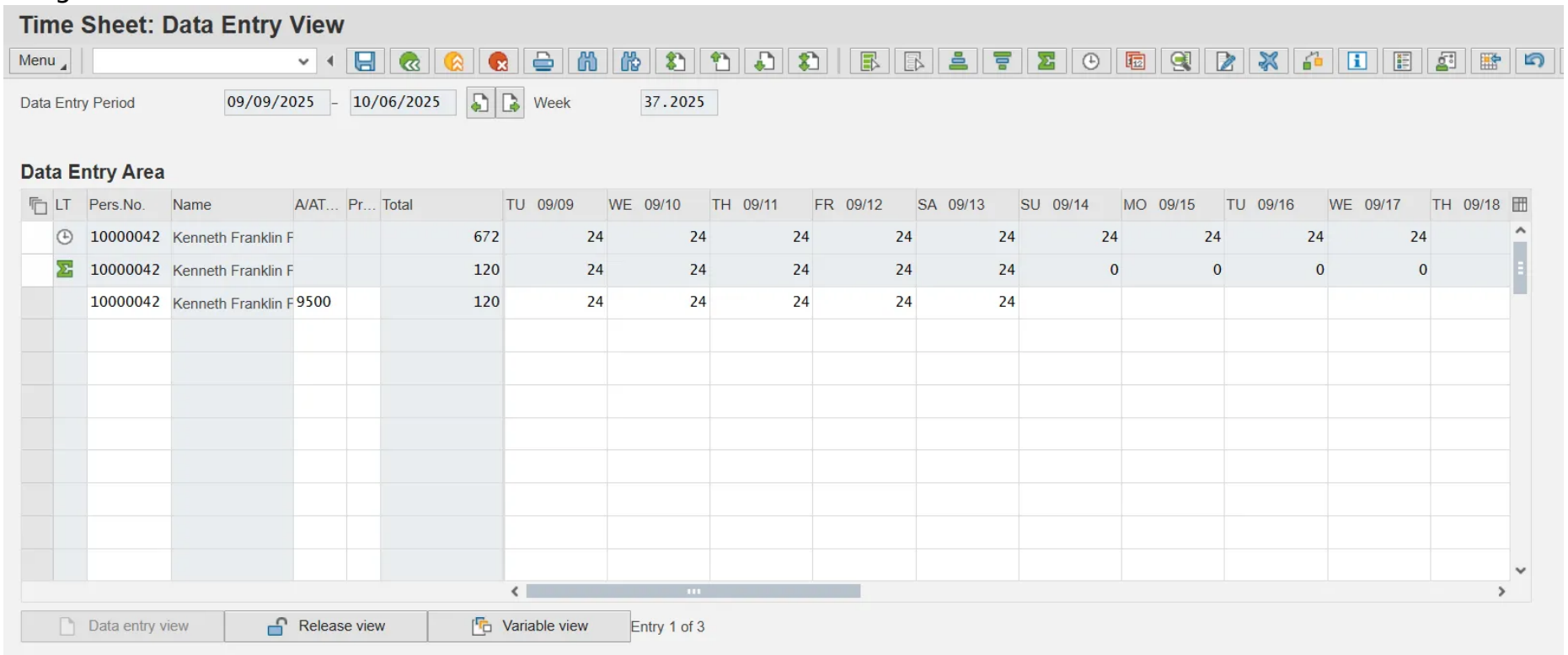
Image



Select **NORML-28** from the Data Entry Profile list. Due to the various start dates for the 28-day overtime periods, the Key date is an open field and there is no validation check on the date entered. The data entry view will display 28 days as of the **Key date** entered.

Warning: If the overtime period starts on 1/15/2025 and 1/16/2025 is entered as the **Key date,** the data entry view will display 1/16/2025-2/12/2025 which may display an inaccurate total of the time entry/overtime for the 28-day overtime period to which the employee is assigned.

Image



Similar to the other profiles, the Next Page and Previous Page buttons allow users to scroll four Data Entry Periods forward or back from the initial Key date.

Image



First Published

Tue, 04/03/2012

Last Updated

Wed, 01/28/2026

Printable PDF