

MFG-18 Revenue and Coast of Goods Sold (COGS) Matching

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step guide of how to navigate revenue and cost of goods sold (COGS) matching in the North Carolina Financial System (**NCFS**).

Introduction and Overview

This QRG covers the process for navigating revenue and cost of goods sold (COGS) matching in NCFS.

Analyze Gross Product Margin Navigation

There are 13 steps to complete this process.

Step 1. Click the **Company Single Sign-On (SSO)** button.

Step 2. Enter your **@dac.nc.gov** email address.

Step 3. Click **Next** then enter your **password**.

Step 4. Begin from the Home page, or click the **Home** icon.

Image



Step 5. On the Home page, select **Supply Chain Execution**.

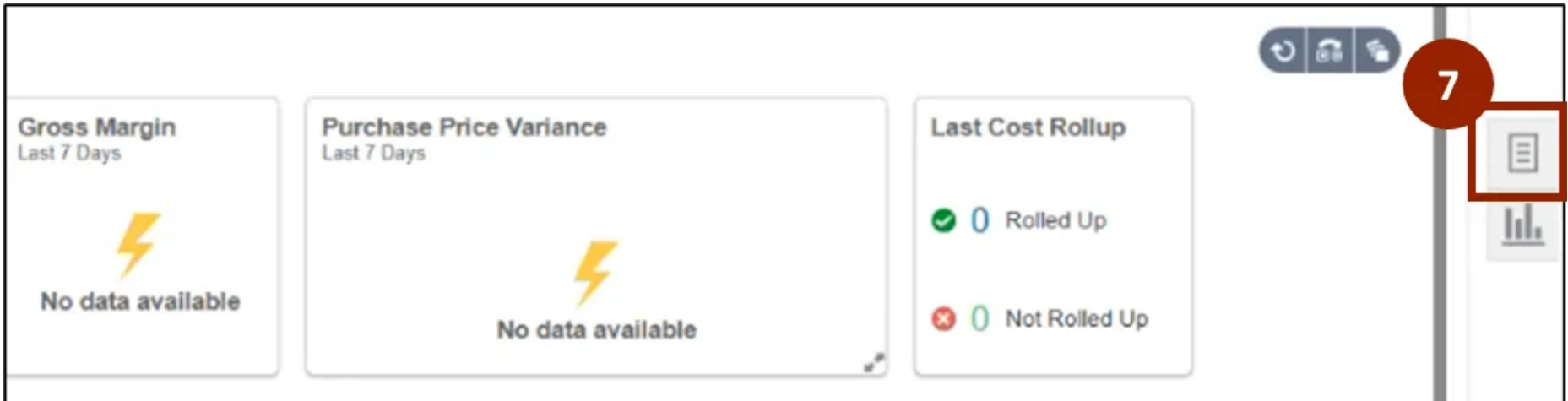
Step 6. Within the **Supply Chain Execution** tab, select **Cost Accounting**.

Image



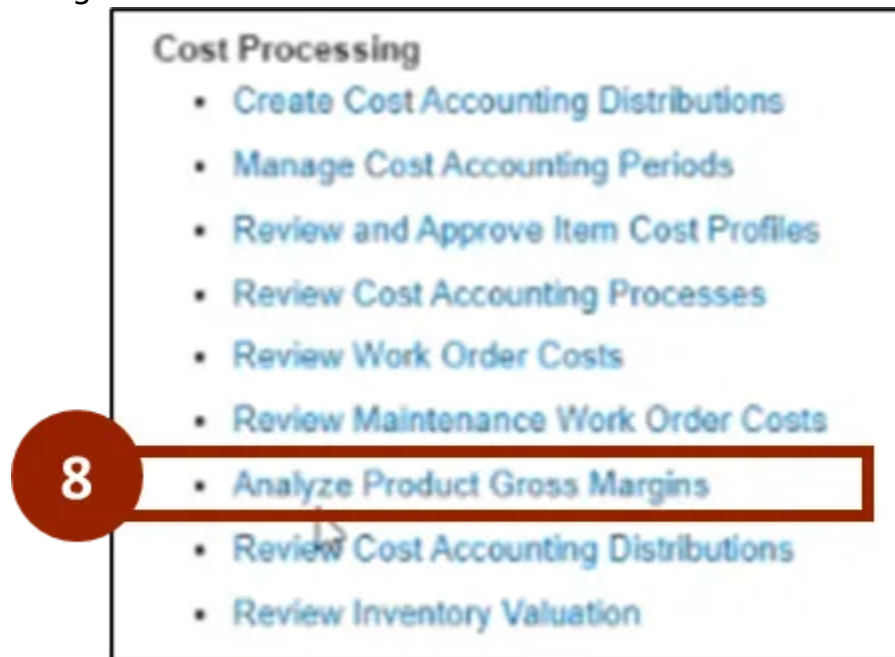
Step 7. On the Cost Accounting page, navigate to the **Task** icon.

Image



Step 8. Within the **Task** tab, select **Analyze Product Gross Margins**.

Image



Step 9. Within the Analyze Product Gross Margins screen, select the appropriate dropdown from the following:

- Business Unit
- Cost Organization
- Start Date
- End Date
- Cost Book
- Inventory Organization

Step 10. Select **Search**.

Image

The screenshot shows the 'Analyze Product Gross Margins' interface. A red rectangular box highlights the search filter section, which includes the following fields: Business Unit, Period Name, Cost Organization, Start Date, End Date, Cost Book, and Inventory Organization. Each field has a dropdown menu and an 'Equals' label. A red circle with the number '9' is positioned to the right of the filter section. Another red circle with the number '10' is positioned over the 'Search' button at the bottom right of the form. The 'Search' button is highlighted with a red border. Other buttons visible include 'Reset' and 'Save...'. The top right corner has a 'Done' button. The top left corner has a 'Search' icon and label. The top center has a 'Saved Search' dropdown menu set to 'Application Default'.

Step 11. View Results.

Step 12. Select a **row** to view additional details.

Step 13. View more results based on the highlighted row by selecting the tabs:

- **Items**
- **Customers**

Note: Select any blue number within the Gross Margin column to view more detail.

Image

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Business Unit	Cost Organization	Cost Book	Inventory Organization	Currency	Recognized				Unrecognized				Last Run Date
					Revenue	Cost of Goods Sold	Gross Margin	Margin Percentage	Revenue	Cost of Goods Sold	Gross Margin	Margin Percentage	
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	CENTRAL PRISON - CLOTHING	USD		245.46	245.46	0.00	0.00	0.00	0.00	0.00		7/28/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	ENTERPRISE DST - MEAT PLANT	USD		280.70	46.70	234.00	83.36	0.00	0.00	0.00		7/29/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	ENTERPRISE RM - METAL PROD	USD		360.00	0.00	360.00	100.00	0.00	0.00	0.00		7/28/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	ENTERPRISE RM - PRINT PLANT	USD		300.94	363.08	-62.14	-20.65	0.00	0.00	0.00		7/28/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	ENTERPRISE RM - SIGN PLANT	USD		0.92	2.40	-1.48	-160.87	0.00	0.00	0.00		7/28/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	ENTERPRISE RM - WOODWORK	USD		88,609.00	9,368.08	79,240.92	89.43	0.00	-1,569.48	1,569.48		7/29/25
5200 DEPARTMENT OF DAC - Cost Organiz	DAC - Cash Cost B-	WCCM - FOOD WAREHOUSE	USD		30.91	30.91	0.00	0.00	0.00	0.00	0.00		7/28/25

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5200 DEPARTMENT OF ADULT CORRECTION: Details

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Items Customers

Item Number	Base Item Number	Item Category	Recognized			
			Revenue (USD)	Cost of Goods Sold (USD)	Gross Margin (USD)	Margin Percentage
P0021969		111228-Engineered wood pro	74,725.00	8,270.98	66,454.02	88.93
P0022105		111228-Engineered wood pro	13,884.00	745.20	13,138.80	94.63
P0020771		561122-Deskng systems	0.00	361.91	-361.91	

Revenue Cost Accounting Distributions

To navigate to the Review Cost Accounting Distributions View, complete the following steps. There are 13 steps to complete this process.

Step 1. Click the **Company Single Sign-On (SSO)** button.

Step 2. Enter your **@dac.nc.gov** email address.

Step 3. Click **Next** then enter your **password**.

Step 4. Begin from the Home page, or click the **Home** icon.

Image



Step 5. On the Home page, select **Supply Chain Execution**.

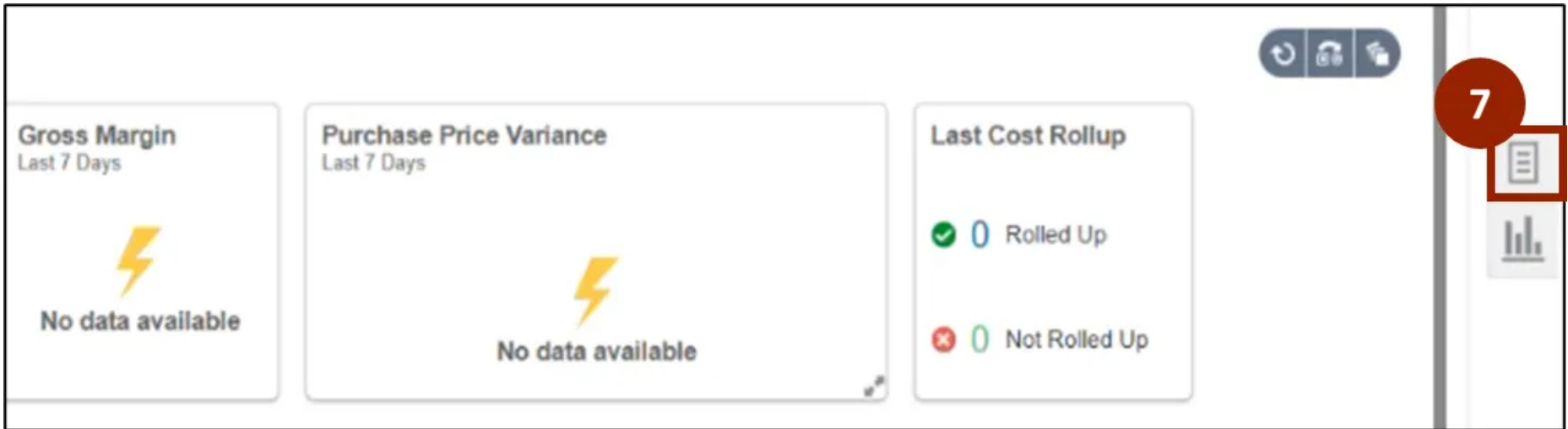
Step 6. Within the **Supply Chain Execution** tab, select **Cost Accounting**.

Image



Step 7. On the Cost Accounting page, navigate to the **Task** icon.

Image



Step 8. Within the **Task** tab, select **Review Cost Accounting Distributions**.

Image

Cost Processing

- Create Cost Accounting Distributions
- Manage Cost Accounting Periods
- Review and Approve Item Cost Profiles
- Review Cost Accounting Processes
- Review Work Order Costs
- Review Maintenance Work Order Costs
- Analyze Product Gross Margins
- Review Cost Accounting Distributions
- Review Inventory Valuation

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Step 9. On the Review Cost Accounting Distributions screen, input and/or select the appropriate option from the following:

- Cost Organization: Select **DAC - Cost Organization**
- Cost Book: Select the **appropriate Cost Book**

Image

Review Cost Accounting Distributions ?

* Search By Classic Search

Search for all transactions

▲ Search: Cost Transactions

** Cost Organization Equals DAC - Cost Organization
 ** Cost Book Equals DAC - Accrual Cost Book
 ** Primary Book Equals

Transaction Type Equals
 ** Item Equals
 * Transaction Date On or after 7/22/25

Step 10. Select **Advanced**.

Image

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Advanced Saved Search All Cost Transactions

* Required
** At least one is required

Step 11. On the Search: Cost Transactions screen, input and/or select the appropriate option from the following:

- Reference Number: Enter **Sales Order Number**.

- Item: Enter the NCFS **Item Number** to narrow the results for specific Finished Good.

Image

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Search: Cost Transactions

** Cost Organization	Equals	DAC - Cost Organization	** Reference Number	Equals	
** Cost Book	Equals	DAC - Accrual Cost Book	Costing Status	Equals	
** Primary Book	Equals		Accounting Status	Equals	
** Transaction Type	Equals		* Transaction Date	On or after	7/22/25
** Item	Equals		Inventory Project	Equals	
Transaction Number	Equals		Inventory Task	Equals	

Step 12. Select **Search**.

Image

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Search

Reset

Save...

Add Fields ▼

Reorder

Step 13. Review Cost Accounting Distributions for Sales Order Issue and COGS Recognition.

Image

Review Cost Accounting Distributions ? Done

* Search By Classic Search

Search for all transactions

► Search: Cost Transactions Basic Saved Search All Cost Transactions

Search Results: Cost Transactions

View ▼ Format ▼ Freeze Detach Wrap View Details

Transaction Details Costing Details

Cost Organization	Cost Book	Inventory Organization	Subinvent	Costing Status	Accounting Status	Item	Item Description	Resource	Type	Number	Date	Transa Quantity or Am
DAC - Cost Organization	DAC - Accrual Cost...	ENTERPRISE ...	ST8136R	Fully costed	Final accounted	P0022105	CUSTOM OVE...		Sales Order Issue	Shipping-21559...	7/29/25 3:45 AM	
DAC - Cost Organization	DAC - Accrual Cost...	ENTERPRISE ...		Fully costed	Final accounted	P0022105	CUSTOM OVE...		COGS Recognition	24002 - 100%	7/29/25 12:00 AM	

Wrap-Up

NCFS users can navigate revenue and cost of goods sold (COGS) matching by following the steps outlined above.

Additional Resources

- Instructor Led Training (ILT)
 - [MFG111 – Manage Costing 2](#)

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