

OM-02 Display Organization Path

Purpose

The purpose of this job aid is to explain how to use transaction Z_OrgPath to show logically grouped organizational units.

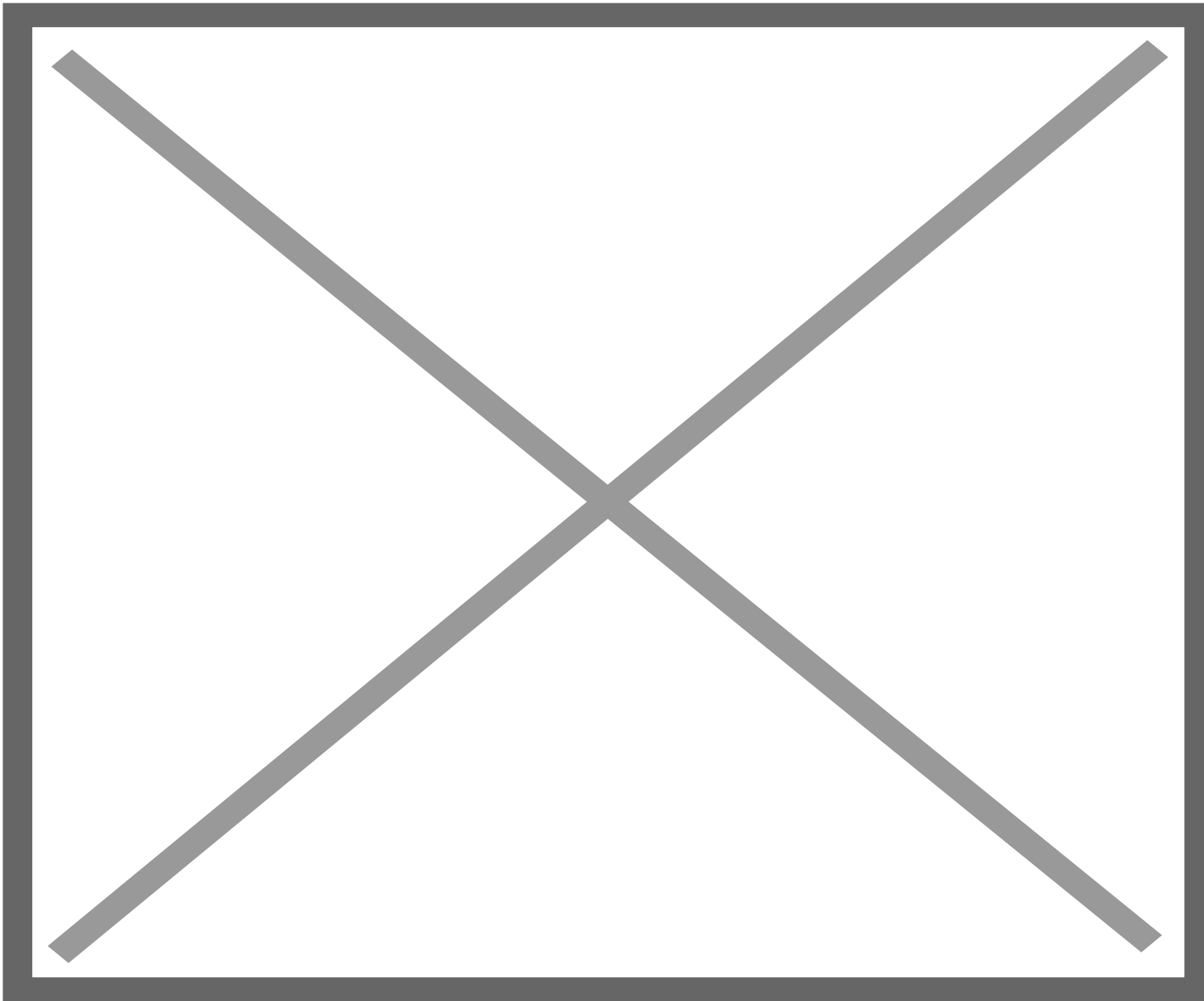
There are five OM Objects that create a new Organizational Path while leaving your agency's Organizational Structure intact. These OM objects logically group organization units into the following categories:

- Agency (7A)
- Division (7D)
- Section with Branches (7L)
- Section without Branches (7S)
- Branch (7B)

Structure without Branches

This type of structure is used primarily by smaller agencies or agencies with a less complex Org Structure.

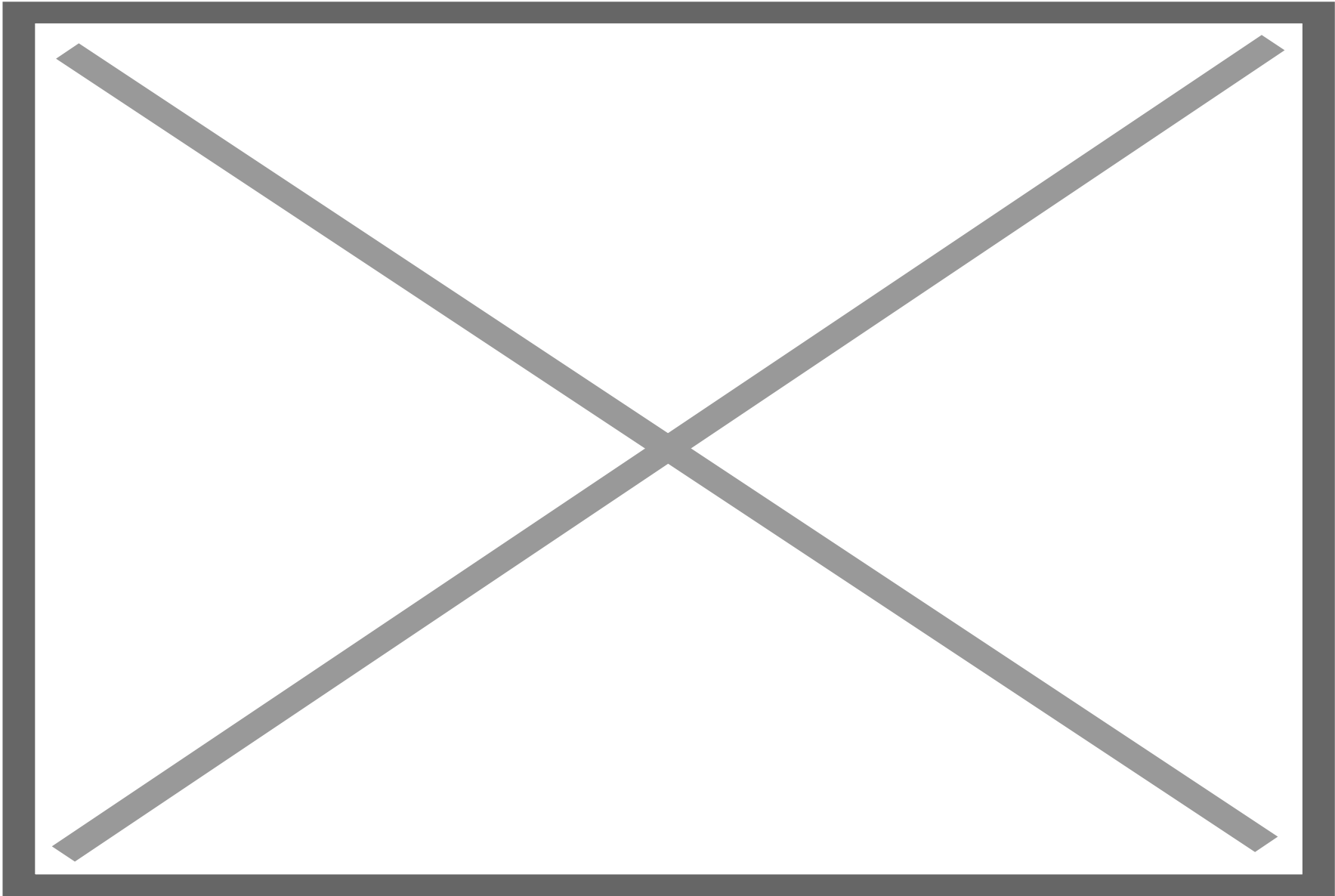
Image



Structure with Branches

This type of structure is used primarily by larger agencies or agencies with a more complex Org Structure. However, any agency requiring a more detailed breakdown can use this object.

Image

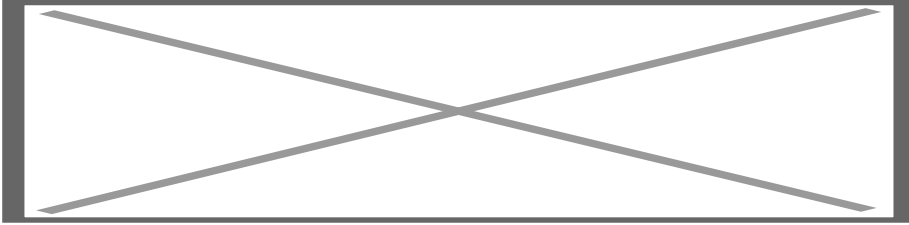


Process

There are 3 steps to complete this process.

Step 1. Type **z_orgpath** in the Command field and press **Enter**.

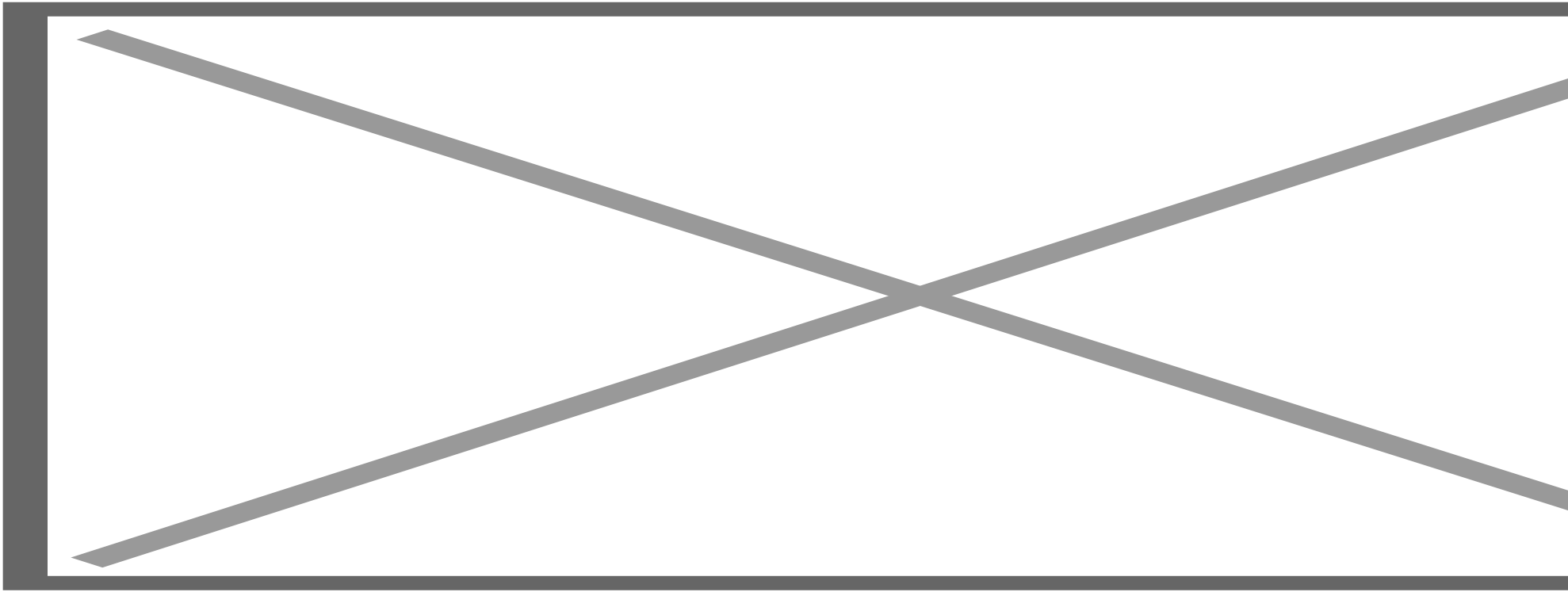
Image



Step 2. Add data to the **Object Type** and **Object ID** fields. If unsure of the type or ID, use the matchcode to view a list from which to select.

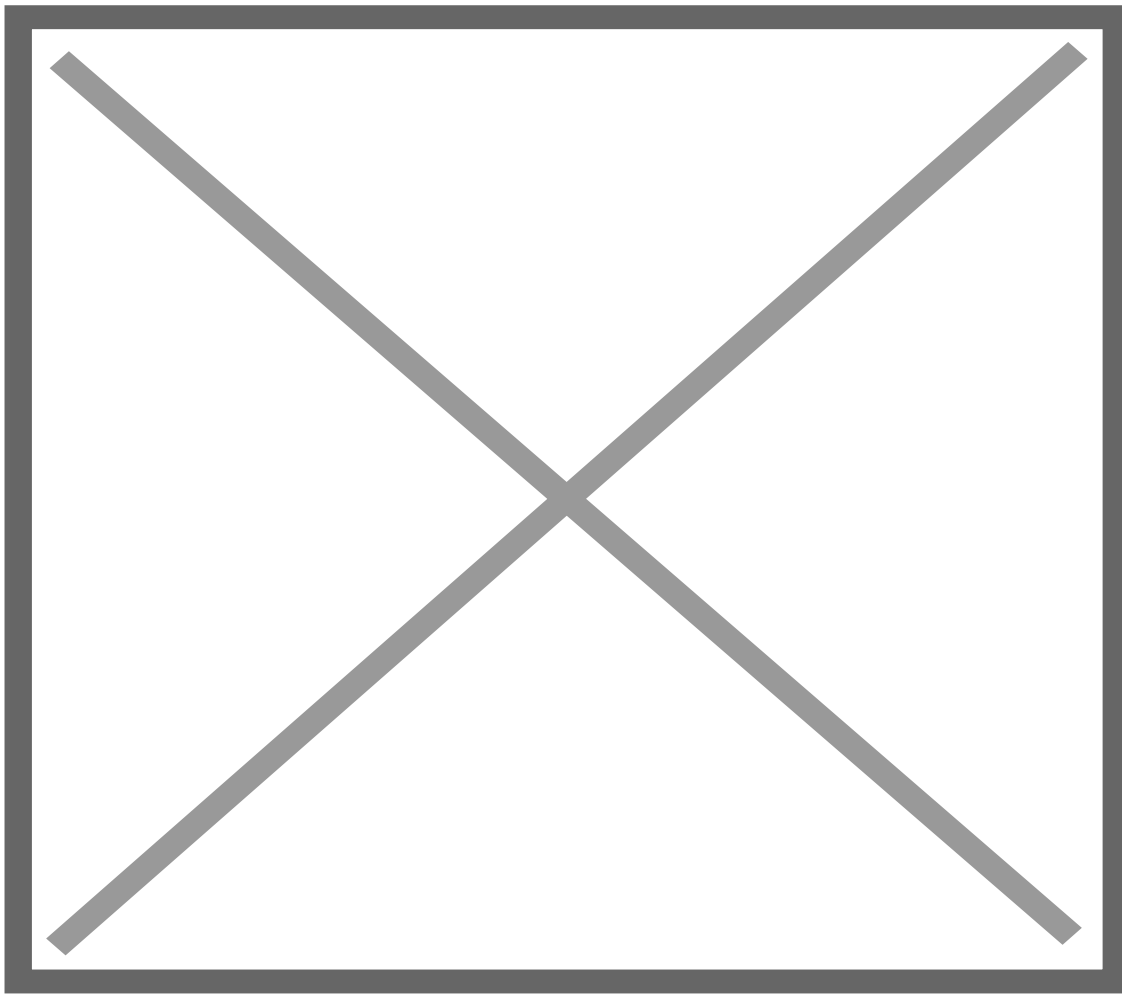
Note: The **Object ID** match code pop-up results are filtered by the value that is input into the **Object Type** field.

Image



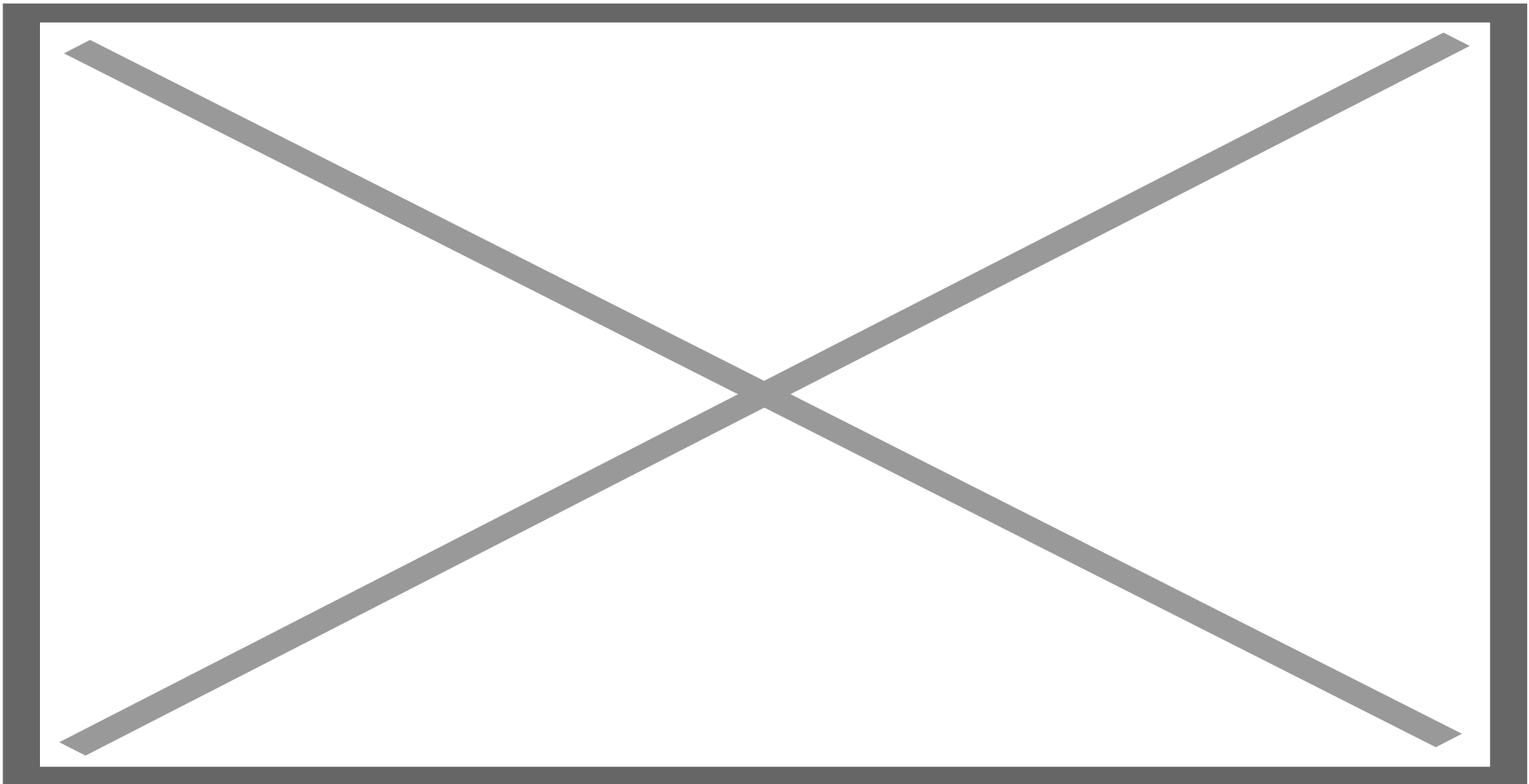
Object Type match code pop-up:

Image



Object ID Match code pop-up:

Image

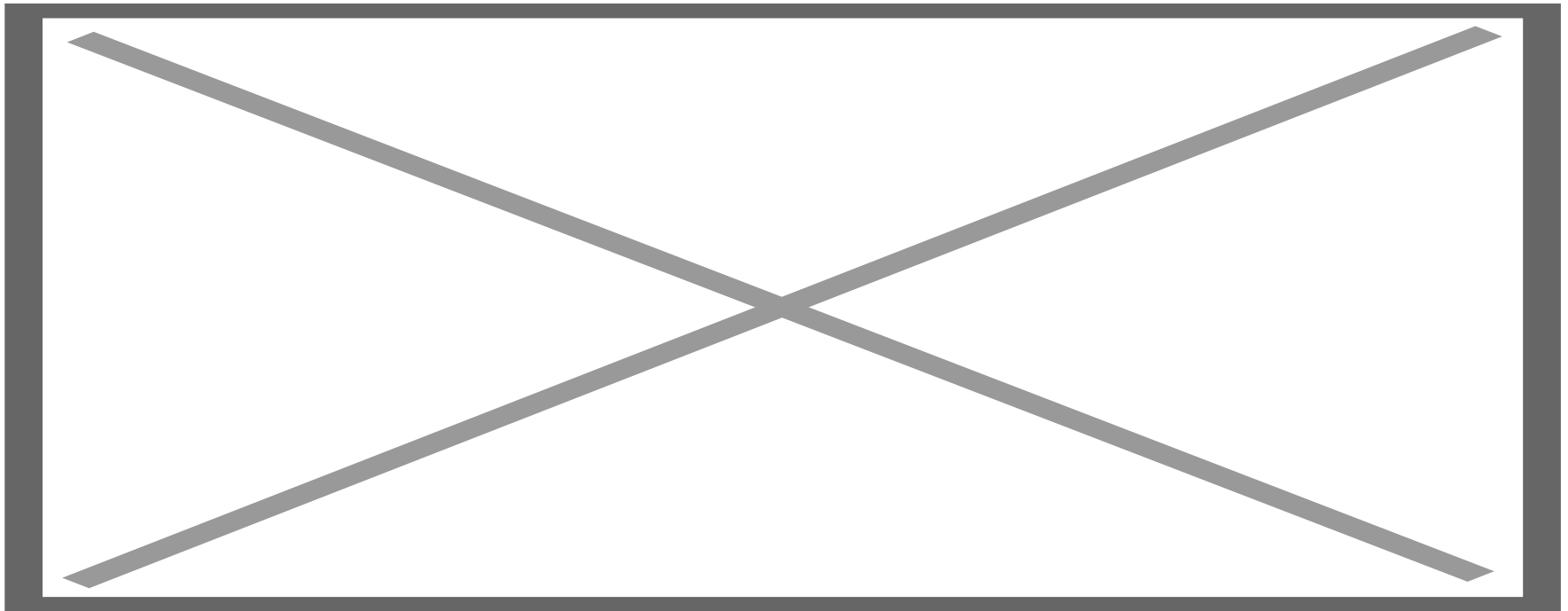


Step 3. Click the **Execute** button.

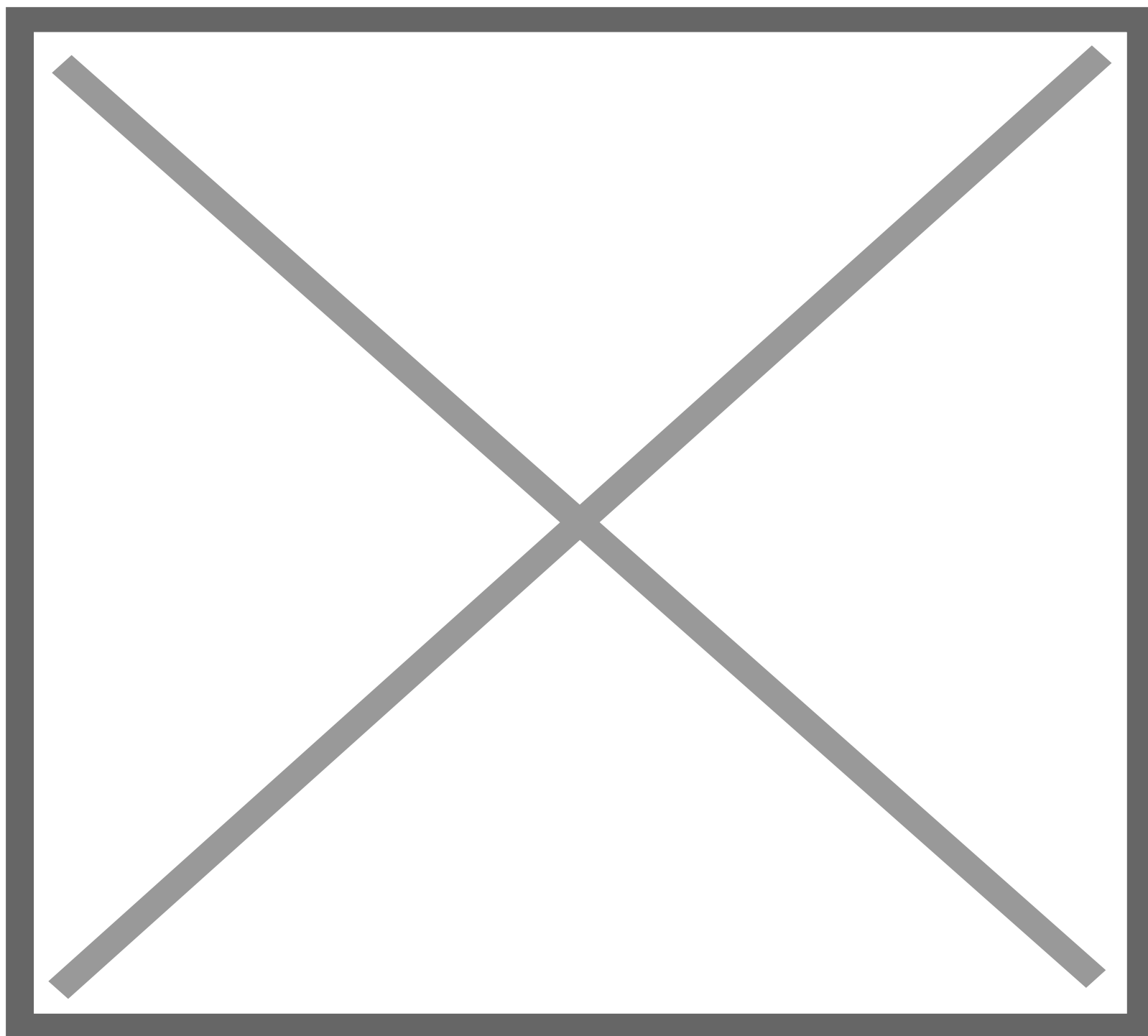
This selection will start the display at the selected **Object Type** level and display all subordinate objects as well as the Organizational Units that belong to them.

This display is an **Agency using Sections (no Branches)**.

Image

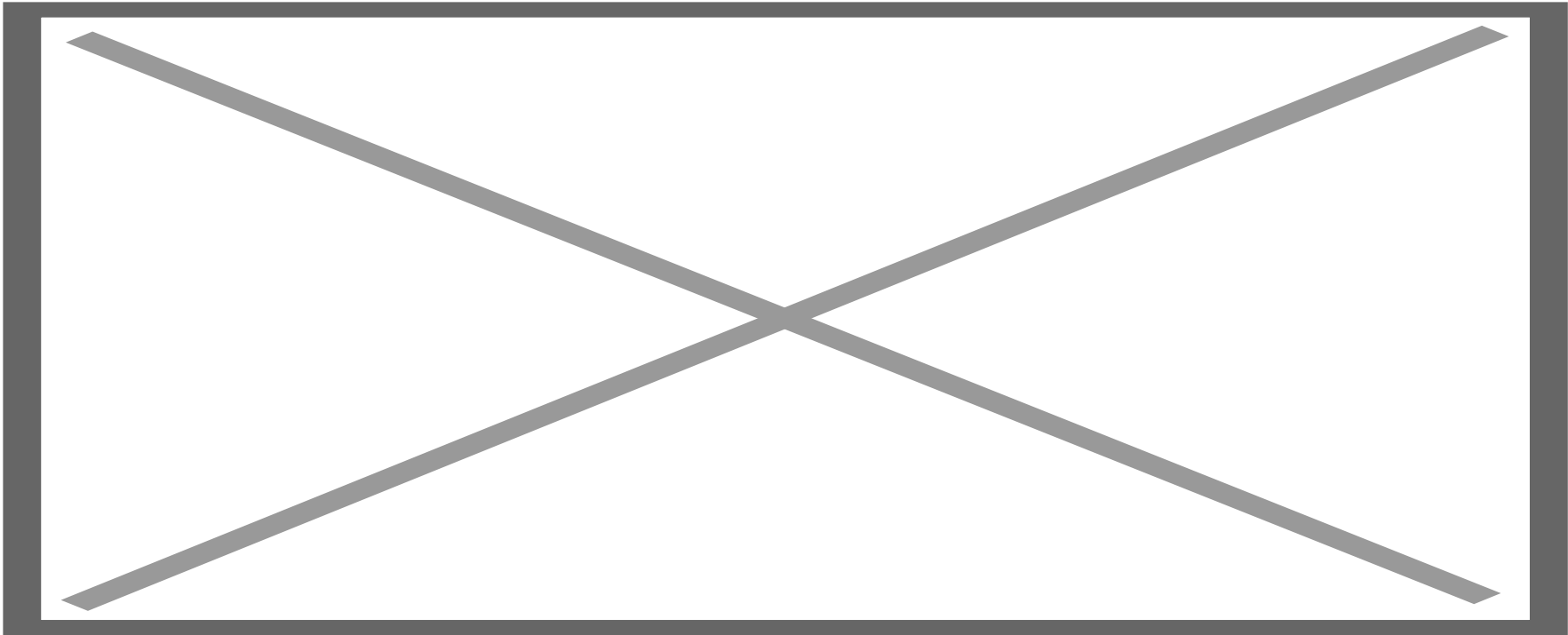


Image

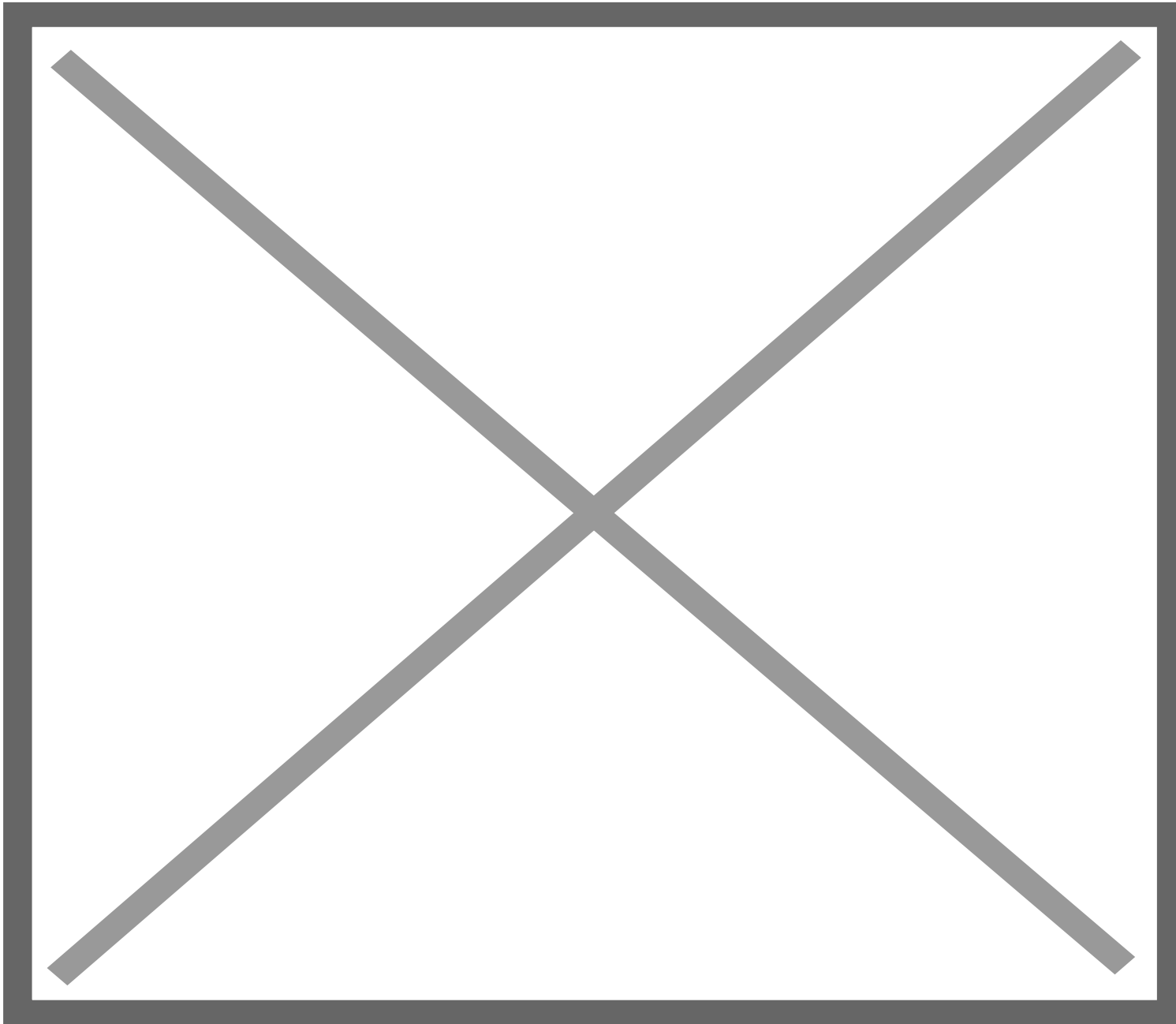


This display is an Agency using **Sections WITH Branches**.

Image

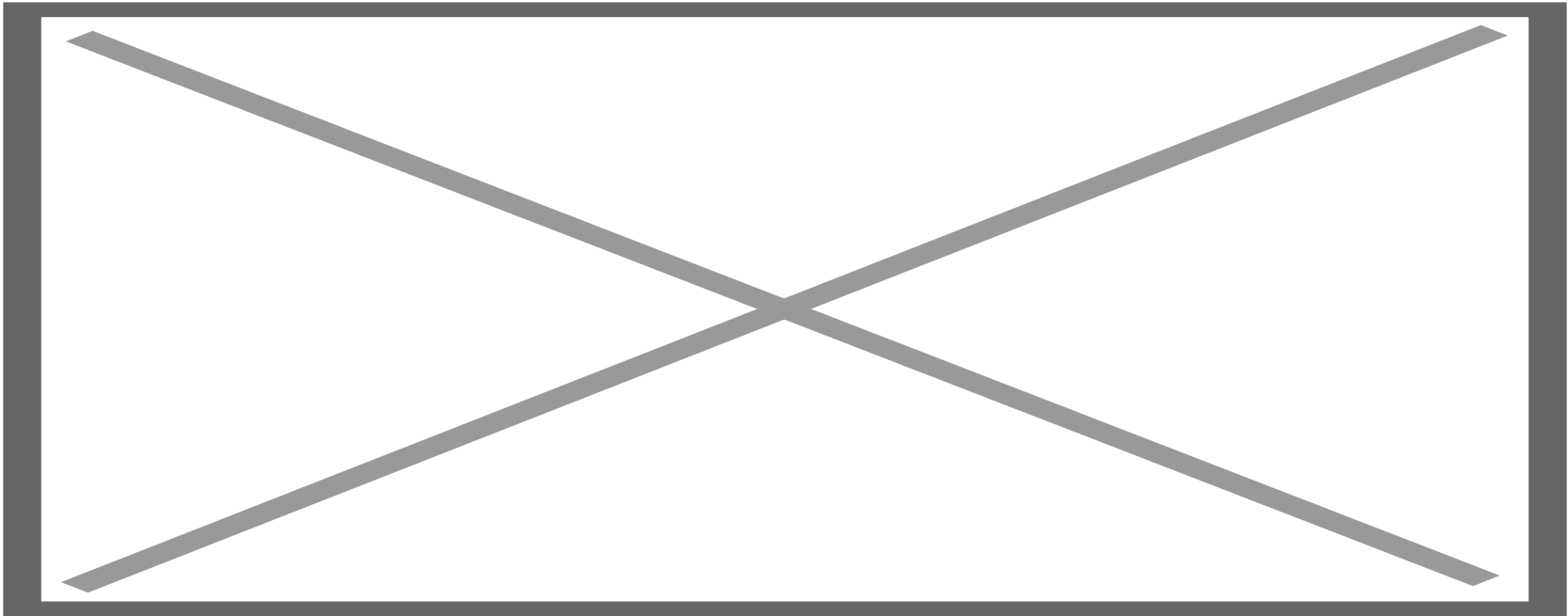


Image



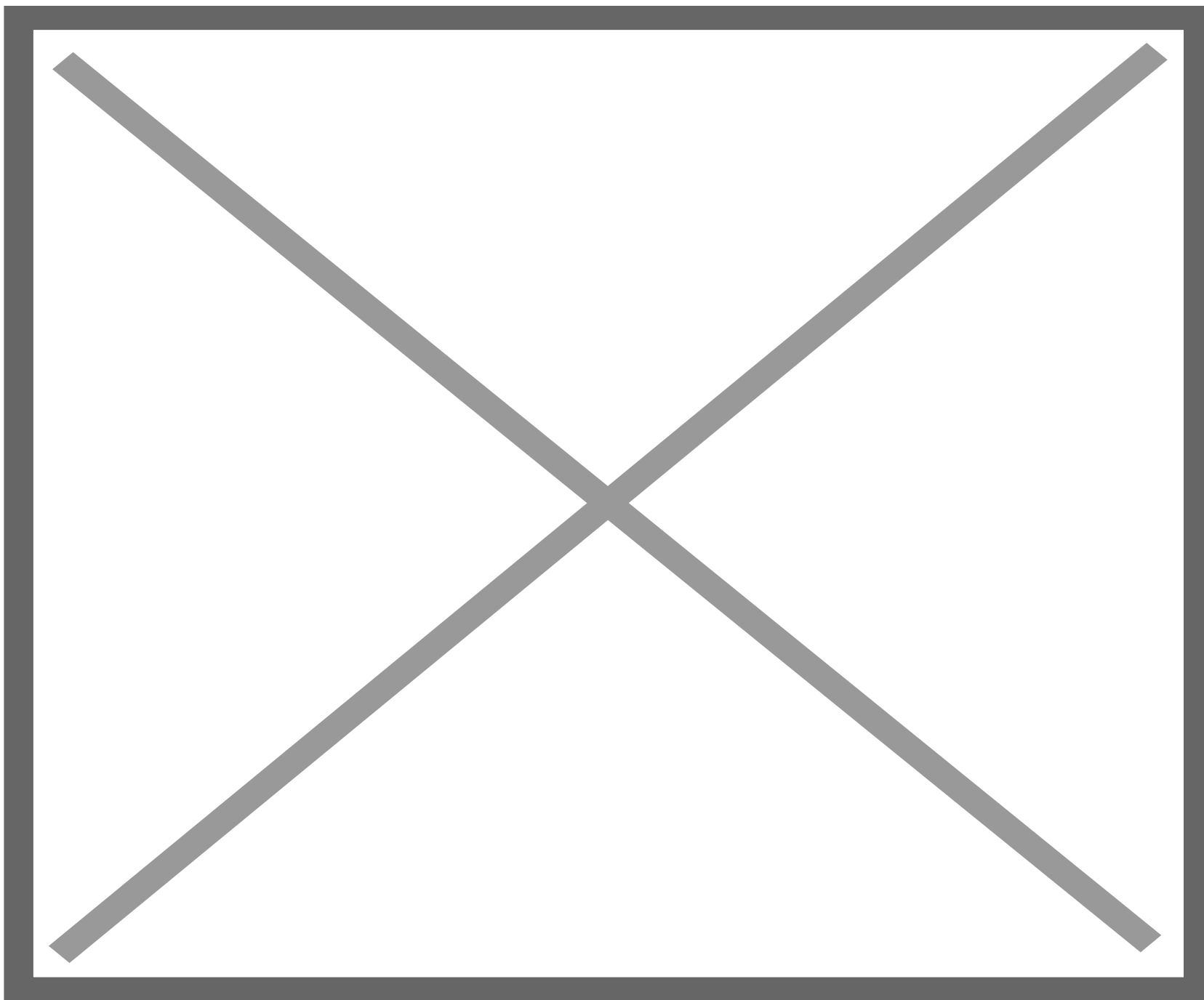
To include the Positions belonging to the Org Units in the results, check the **Include Positions** box.

Image



Results with **Positions** included

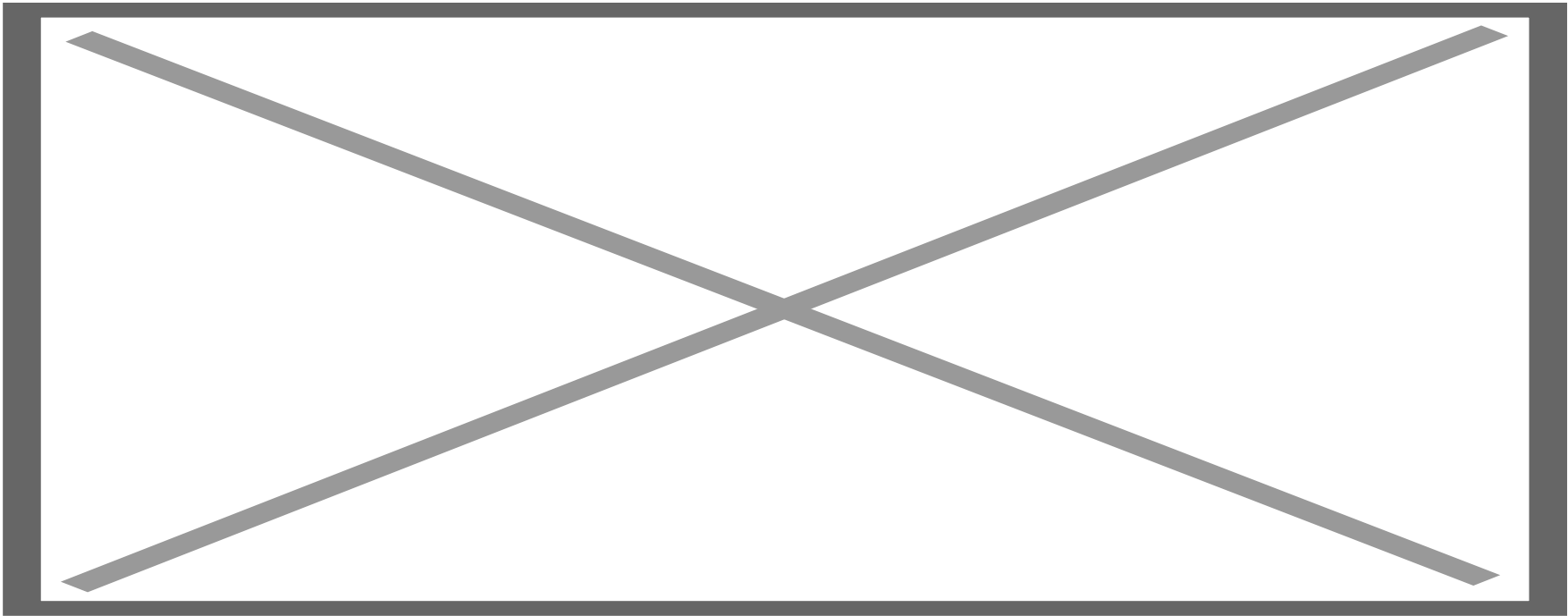
Image



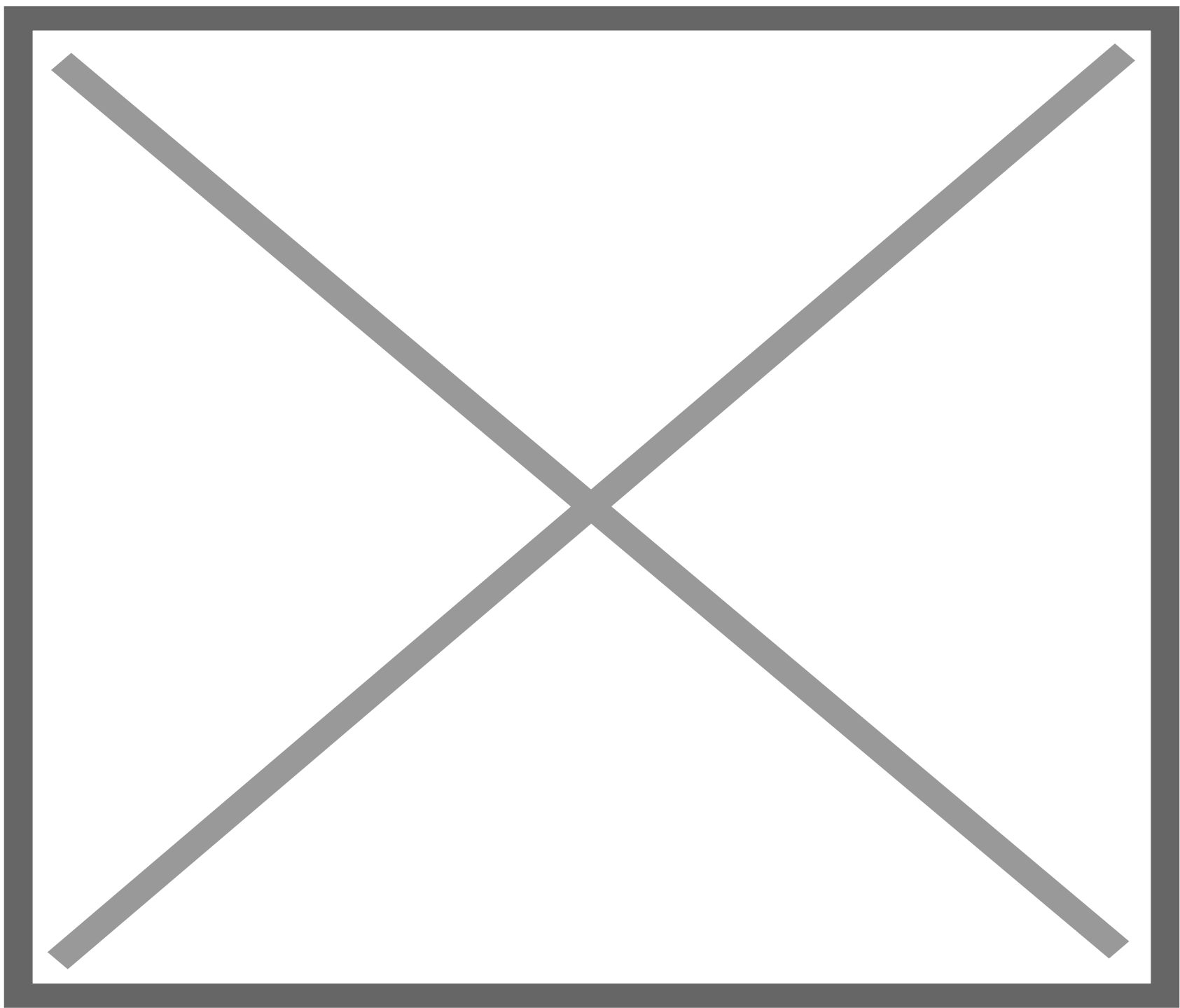
To include the Employees within the Positions, check the **Include Employee** box. Checking this box will also return position data, even if that box is not checked.

Results with **Employees** included

Image



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