

FIO-19 Voluntary Self-Identification of Disability

Purpose

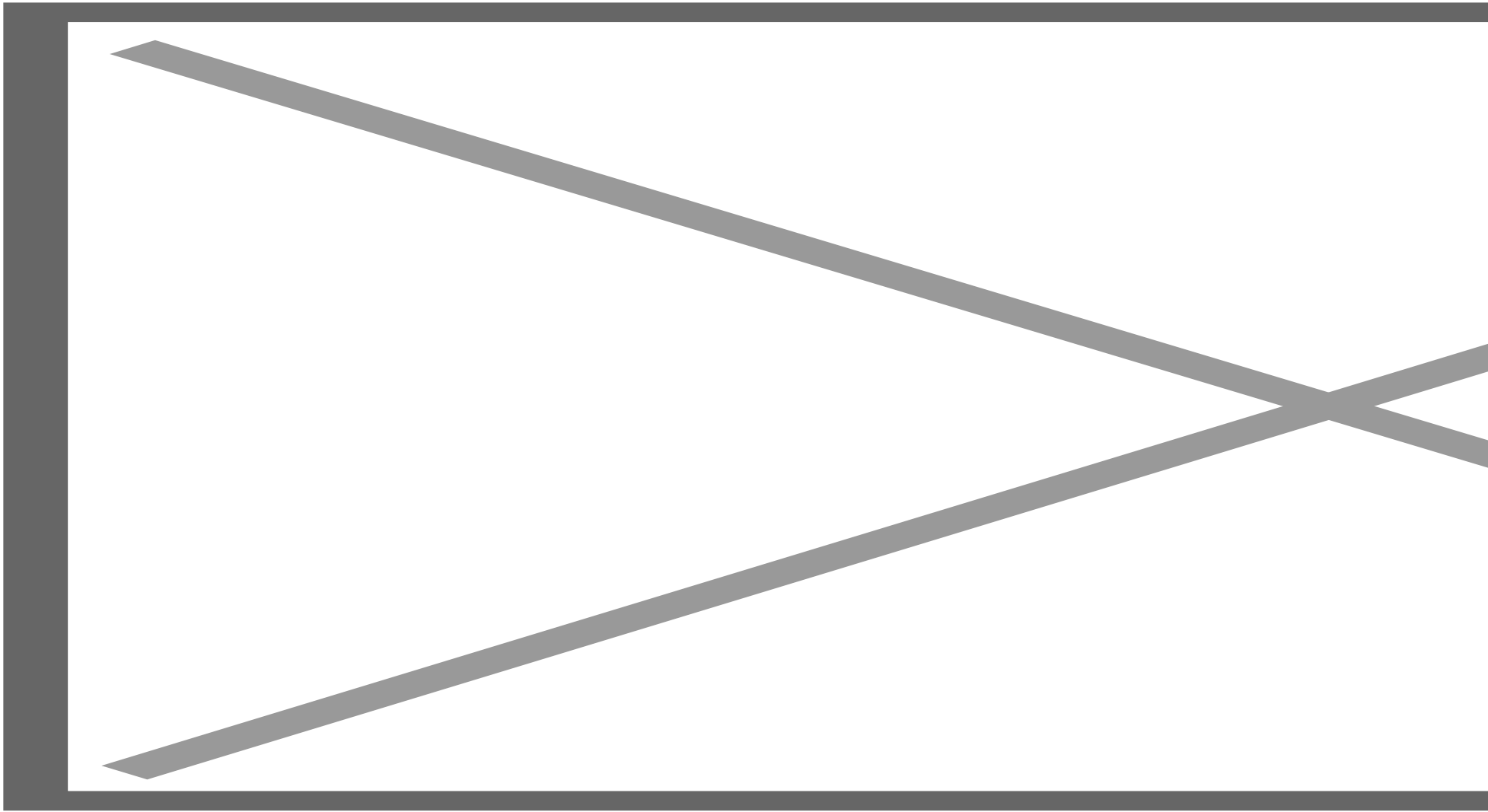
The purpose of this Business Process Procedure is to explain how to create and/or maintain your disability status within the Fiori Self-Identification of Disability application.

How to Create and/or Maintain Your Self-Identification of Disability

There are 5 steps to complete this process.

Step 1. Click on the **Self-Identification of Disability** tile to access the Voluntary Self-Identification of Disability app.

Image



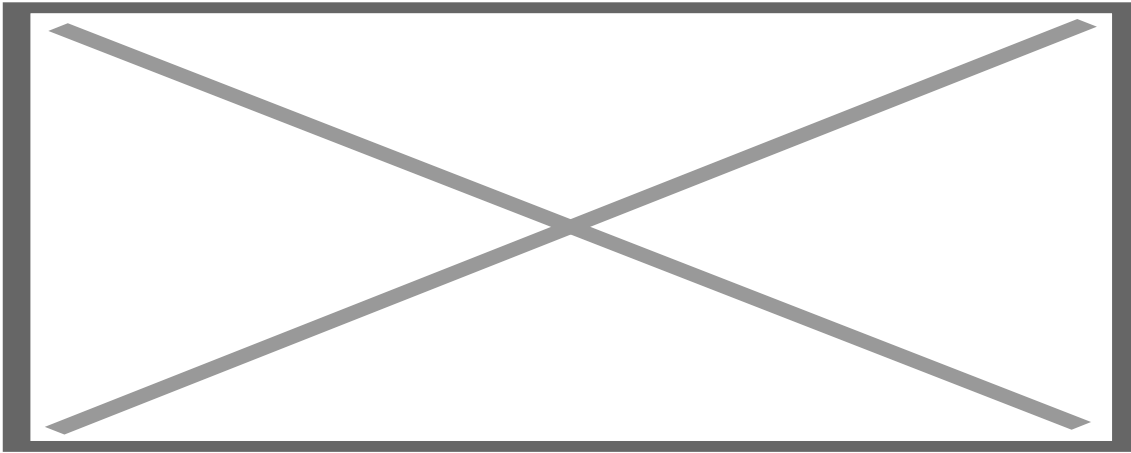
Step 2. Review the “Why are you being asked to complete this form” and the “How do you know if you have a disability” sections.

Image



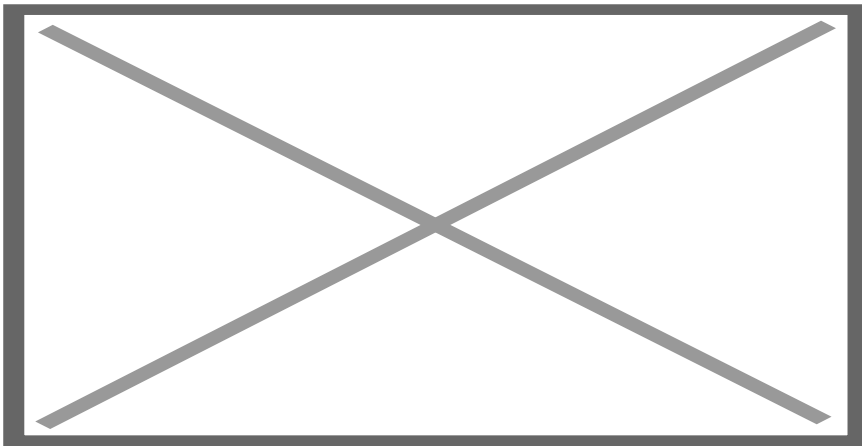
Step 3. Your current selected disability status will default. If you would like to change your disability status, click the appropriate **radio button** and then click **Submit**.

Image



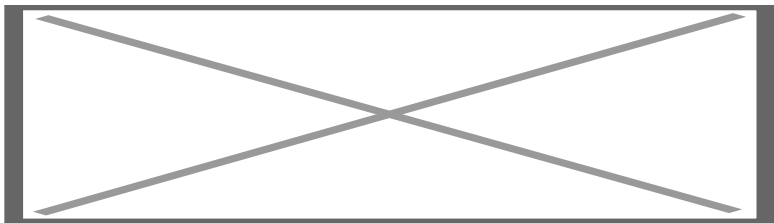
Step 4. Once you click Submit, you will receive a **Disability response submitted** message. Your disability status can be updated/revised at any time.

Image



Step 5. To go back to the Homepage click on **Voluntary Self-Identification of Disability** and then click on **Home**.

Image



First Published

Tue, 03/08/2022

Last Updated

Thu, 10/09/2025

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