

INV-06 View Item Costs

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step explanation on how to View Item Costs in the North Carolina Financial System (**NCFS**).

Introduction and Overview

This QRG covers the explanation on how to view item costs in NCFS which will enable you to generate and view item cost during a specific period.

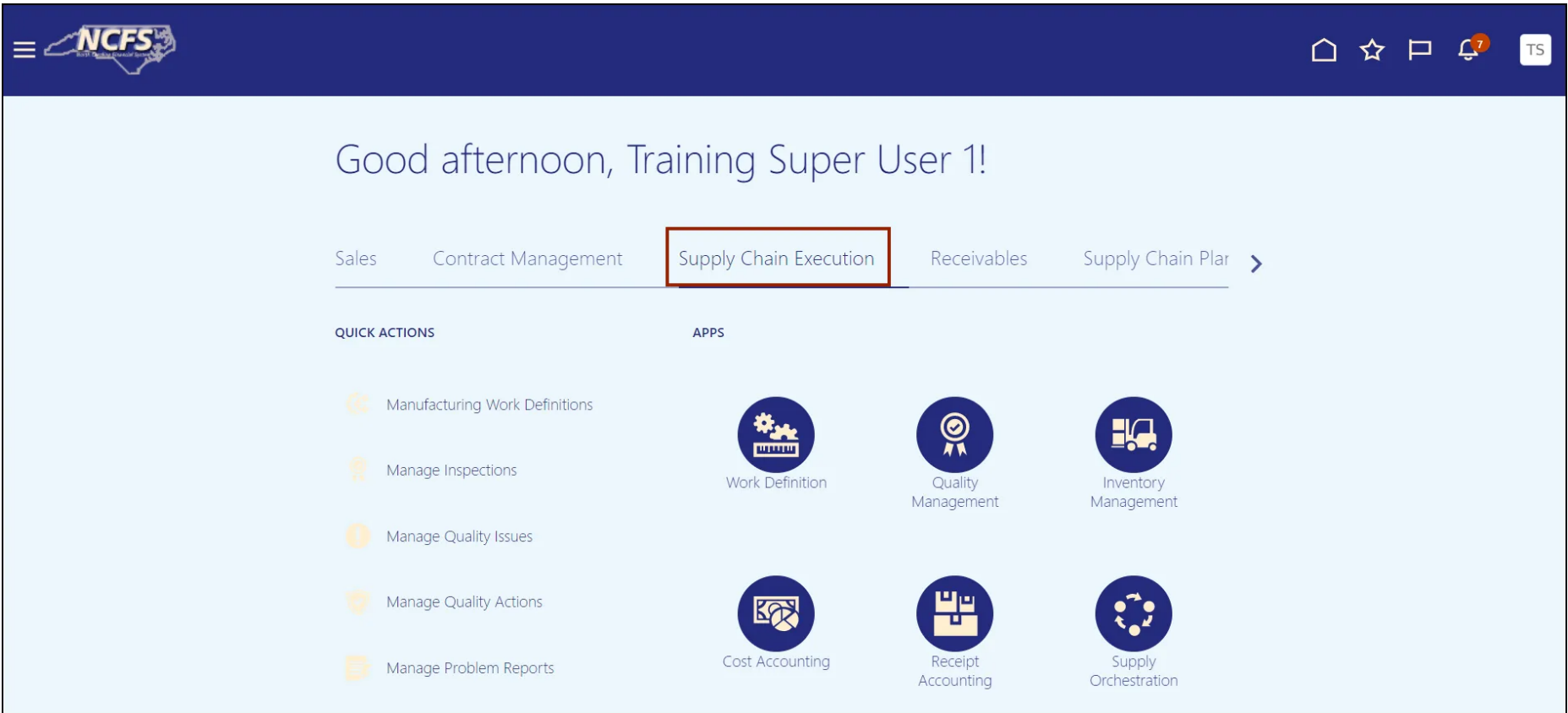
Generate Items Cost

To view item cost in NCFS, please follow the steps below. There are 9 steps to complete this process.

Step 1. Log in to the NCFS portal with your credentials to access the system.

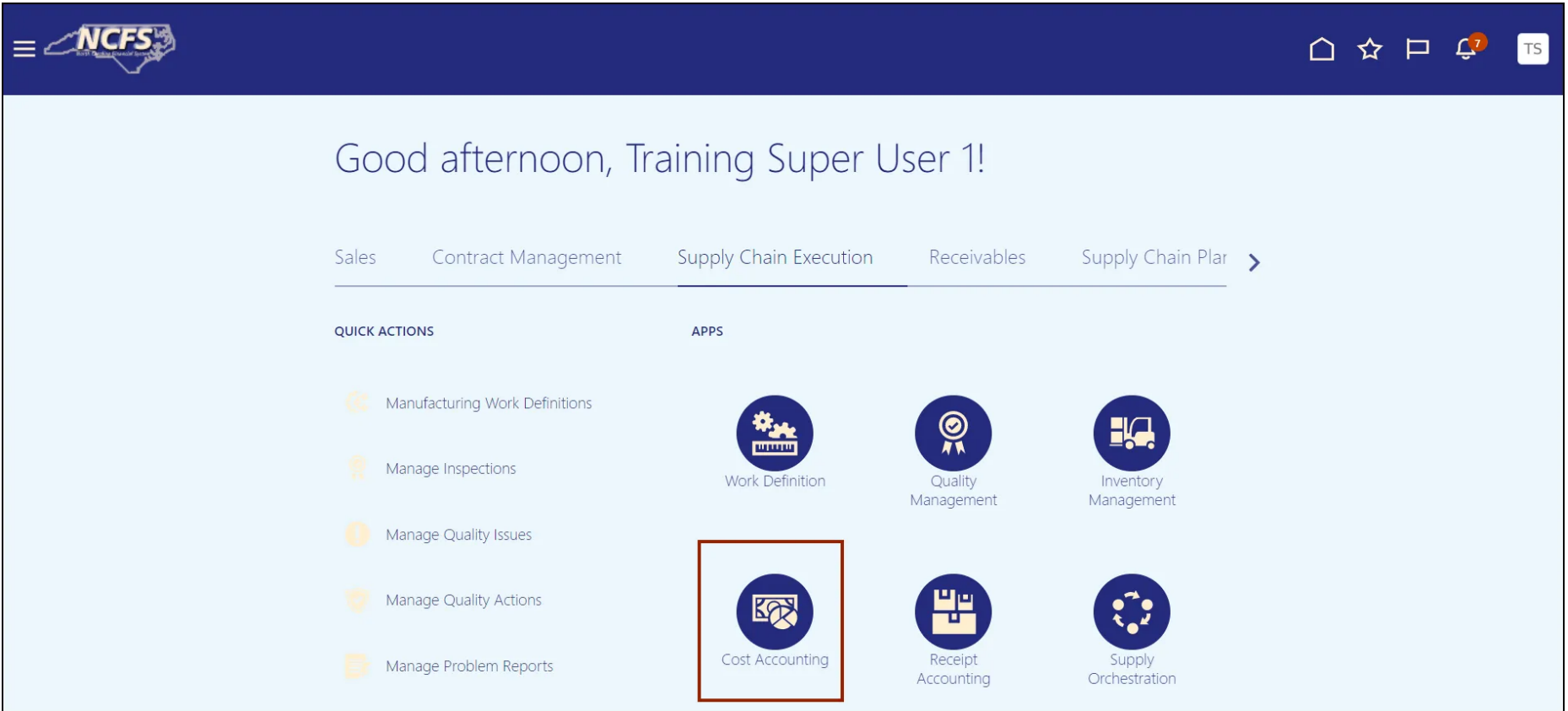
Step 2. On the **Home** page, click the **Supply Chain Execution** tab.

Image



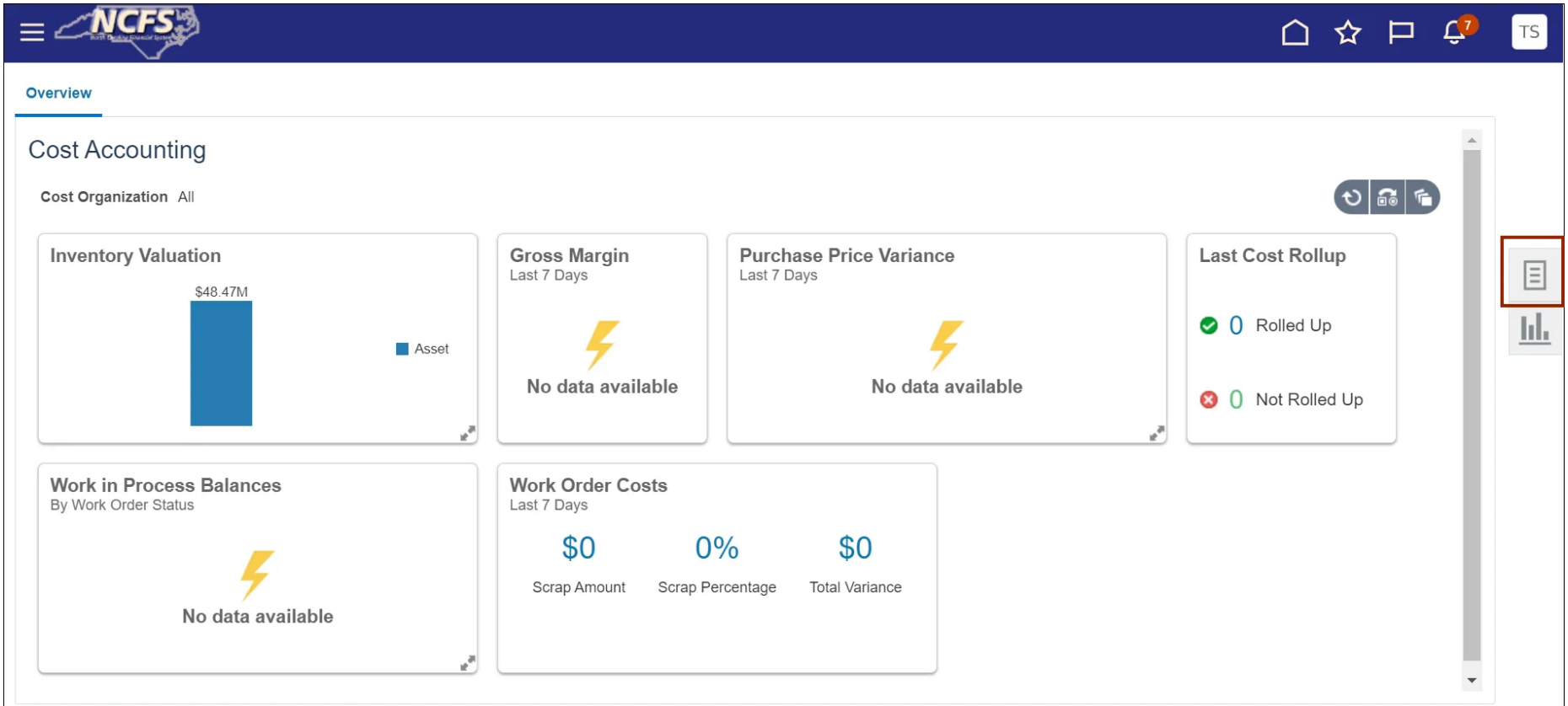
Step 3. Click the **Cost Accounting** app.

Image



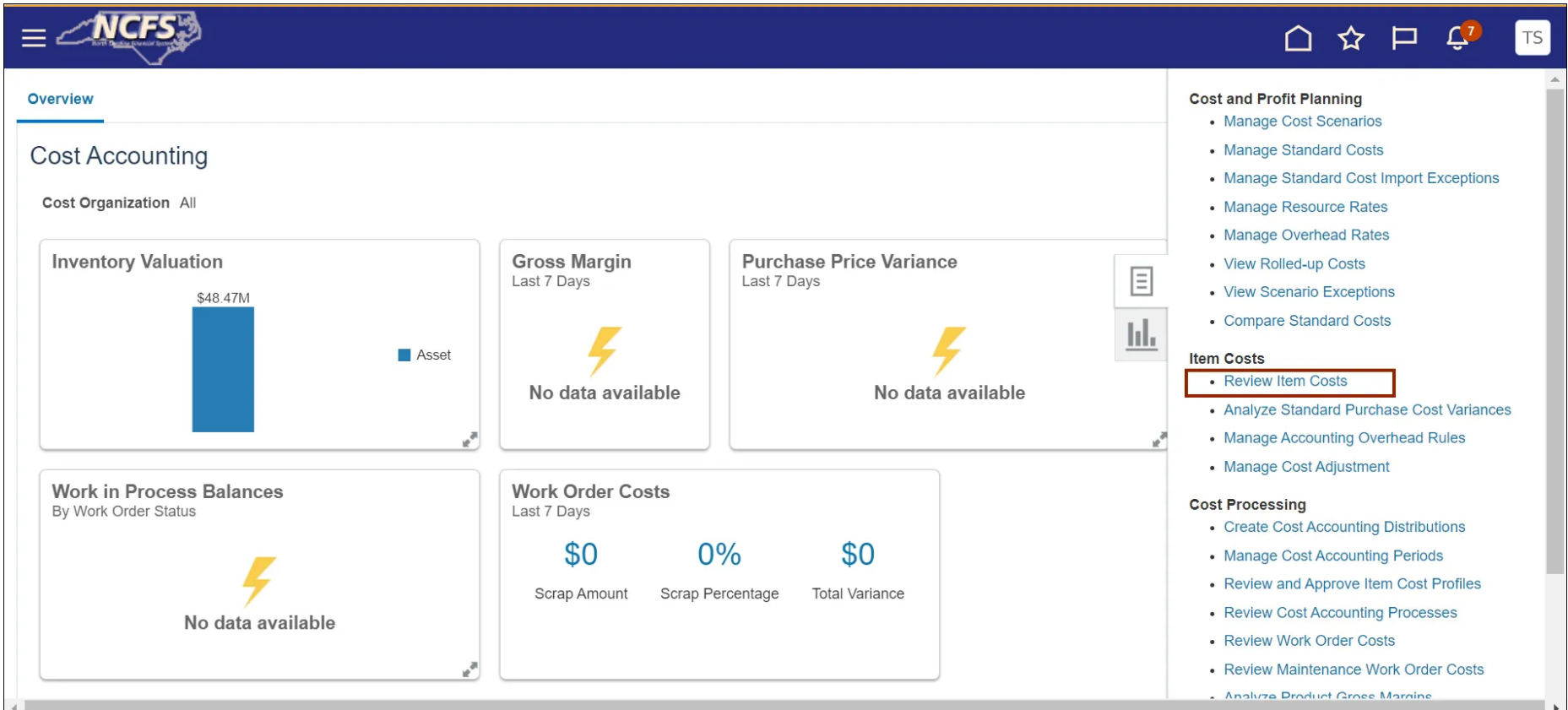
Step 4. On the **Cost Accounting** page, click the **Tasks** icon.

Image



Step 5. Under **Items Cost** area, click **Review Item Costs**.

Image



Step 6. On the **Review Item Costs** page, enter the **Cost Organization** and any one field marked by** in the search criteria Section.

Image



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Overview

Review Item Costs ×

Review Item Costs ?

Done

Search

Advanced

Saved Search

All Item Costs ▼

** Cost Organization

Equals ▼

DPS - Cost Organization ▼

** Cost Book

Equals ▼

DPS - Cash Cost Book ▼

** Item

Equals ▼

0003646

Cost Method

Equals ▼

▼

Valuation Unit

Equals ▼

▼

Effective Cost Date

On or before ▼

4/13/23 5:52 PM 

** At least one is required

Search

Reset

Save...

Search Results

View ▼

Format ▼





Freeze



Detach



Wrap



Review Unit Cost



Review Transaction Costs



Compare (0)

Cost Organization	Cost Book	Item	Item Description	Valuation Unit	Compare	Total Unit Cost	Effective Cost Date	UOM Name	Cost Profile
Columns Hidden 2 Columns Frozen 7									

Note: Costs will be available across multiple books. It should be in sync across all the cost books.

Step 7. Click the **Search** button.

Image

Review Item Costs ?

Done

Search

Advanced

Saved Search

All Item Costs

Search Results

View Format Freeze Detach Wrap Review Unit Cost Review Transaction Costs Compare (0)

Cost Organization	Cost Book	Item	Item Description	Total Unit Cost	Effective Cost Date	UOM Name	Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	4.03790 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	4.43430 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	3.81000 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	3.61960 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	4.43430 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	3.92820 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile
DPS - Cost Org...	DPS - Cash Cos...	0003646	BEEF ROAST, T...	3.66430 USD	11/19/22 12:00 AM	Pounds	DPS - Asset Cost Profile

Step 9. Click the **Done** button to leave the page.

Image

Review Item Costs ?

[Done](#)

► Search

Advanced

Saved Search

All Item Costs ▾

Search Results

View ▾ Format ▾    Freeze  Detach  Wrap  Review Unit Cost  Review Transaction Costs  Compare (0)

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Wrap-Up

View Item Costs using the steps above in NCFS.

Additional Resources

- Virtual Instructor-Led Training (vILT)
 - [INV 105: Warehouse Management](#)

- [INV 106: Warehouse Transactions](#)
- Web-based Training (WBT)
 - [INV 001: Inventory Inquiry](#)
 - [INV 103: Warehouse Staff](#)
 - [INV 104: Warehouse Receiving](#)
 - [INV 110: Warehouse Approver](#)

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