

GL-33 Run FRS Report

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step explanation of how to Run FRS Reports in the North Carolina Financial System (**NCFS**).

Introduction and Overview

This QRG covers the steps to run and view results of FRS Reports in NCFS.

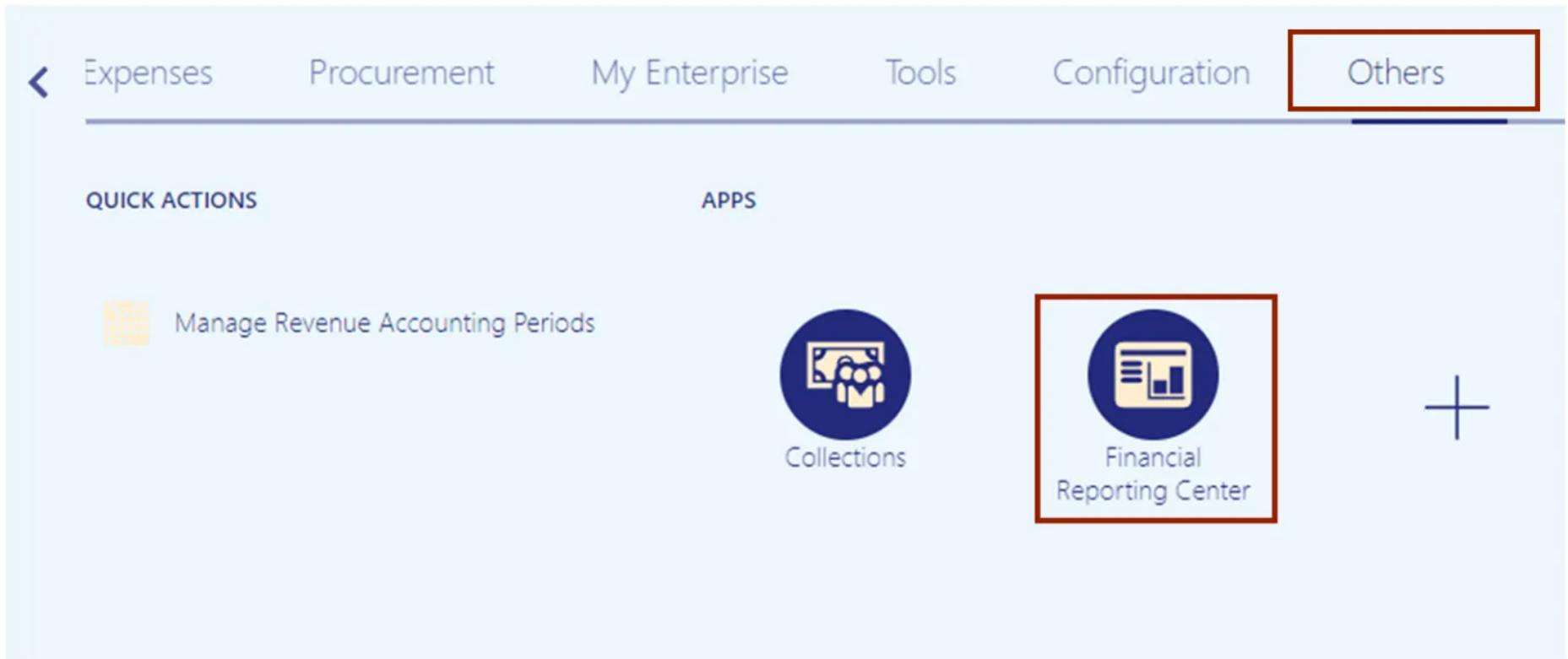
Run FRS Report

To run and view FRS Report in NCFS, please follow the steps below. There are 14 steps to complete this process.

Step 1. Log in to NCFS portal with your credentials to access the system.

Step 2. On the Homepage, click the **Others** Tab. Click the **Financial Reporting Center** app.

Image



Step 3. The **Financial Reporting Center** page is displayed. Click the **Tasks** icon and click **Open Workspace for Financial Reports**.

Image

Financial Reporting Center

★ Favorites | Recent | All



 **# Of Action Items** 

This analysis provides the count of open action items



 **# Of Enrollments** 

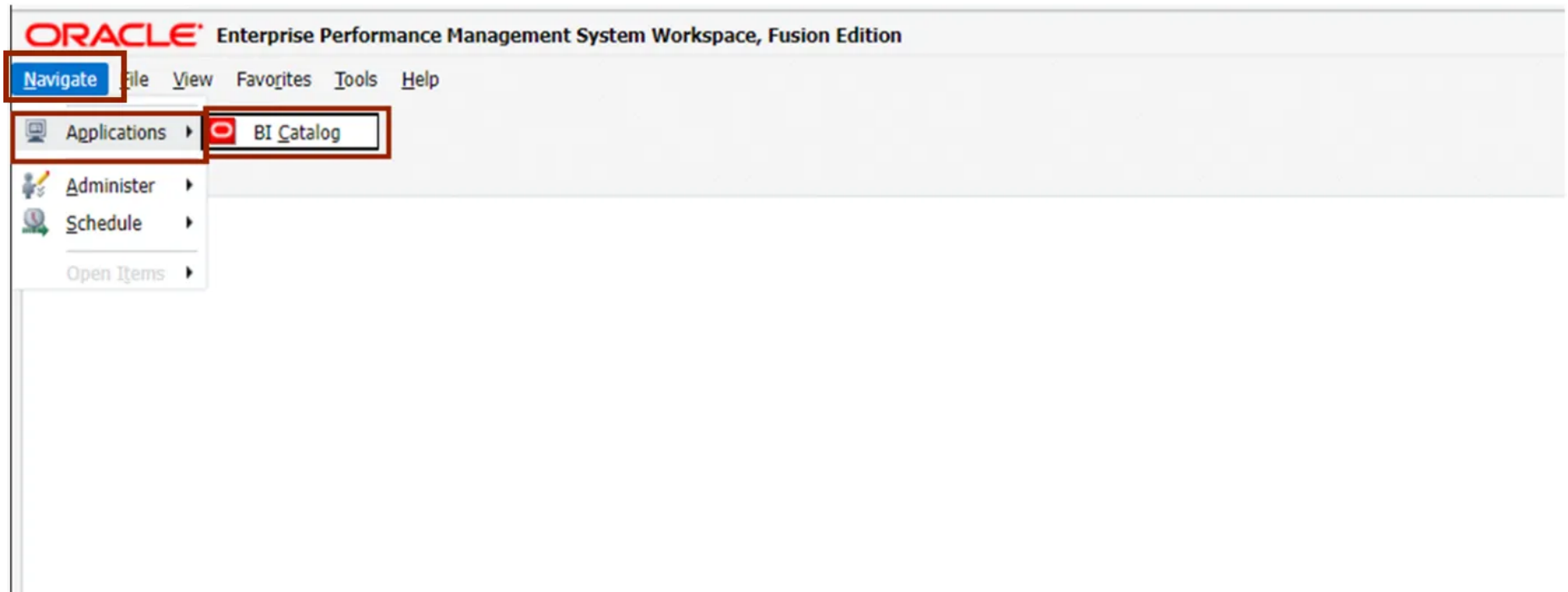
This analysis provides the count of the number of enrollments

Tasks

- [Open Workspace for Financial Reports](#)

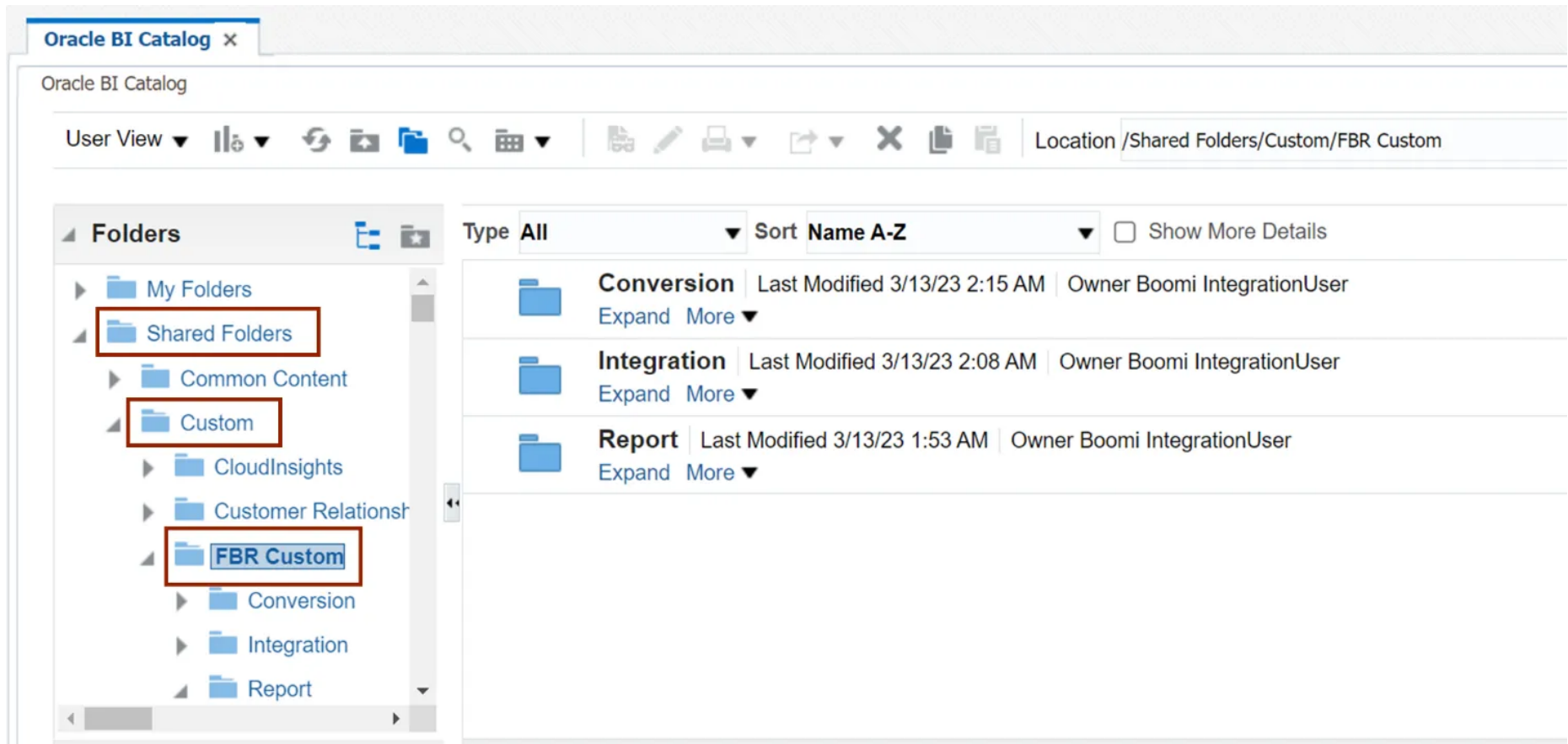
Step 4. Click the **Navigate** option on the top left corner. Click the **Applications** option from the drop-down choice list and then select **BI Catalog** option.

Image



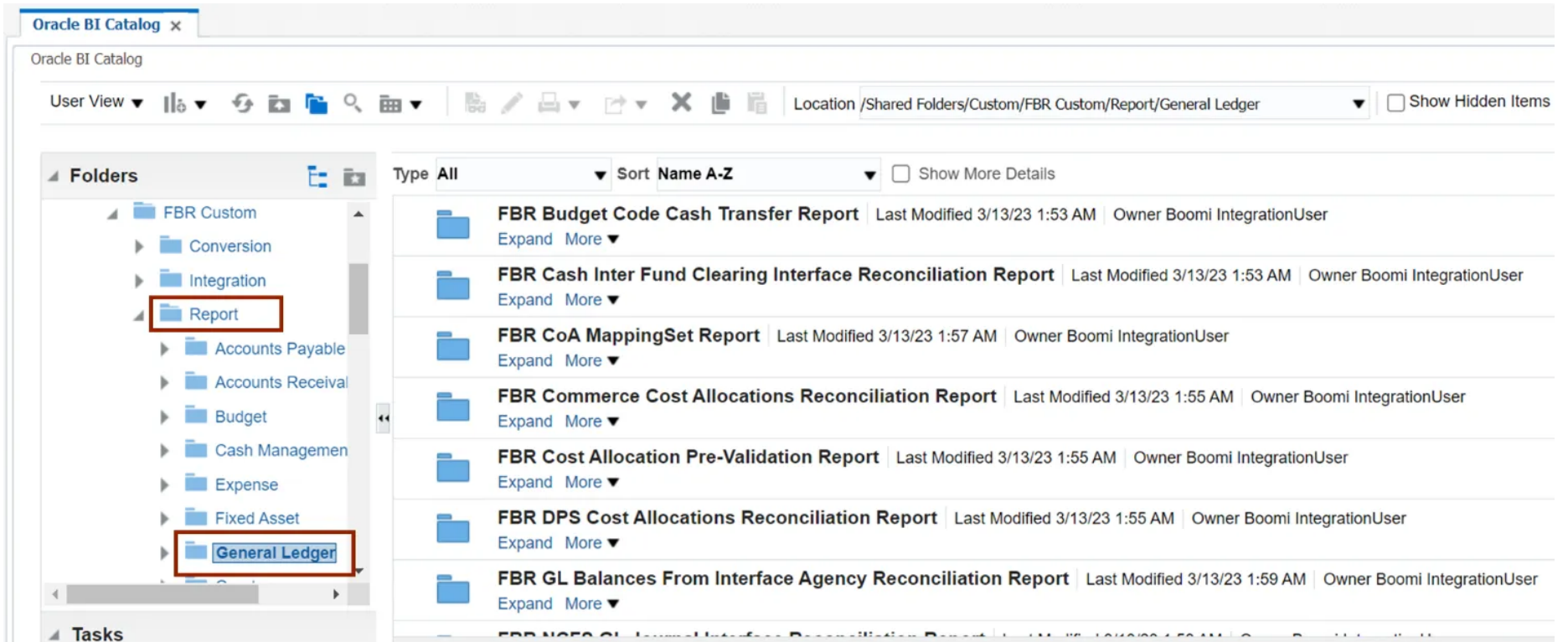
Step 5. The **Oracle BI Catalog** page is displayed. Under the **Folders** pane, click **Shared Folders** and then click the **Custom** folder. Furthermore, click the **FBR Custom** folder.

Image



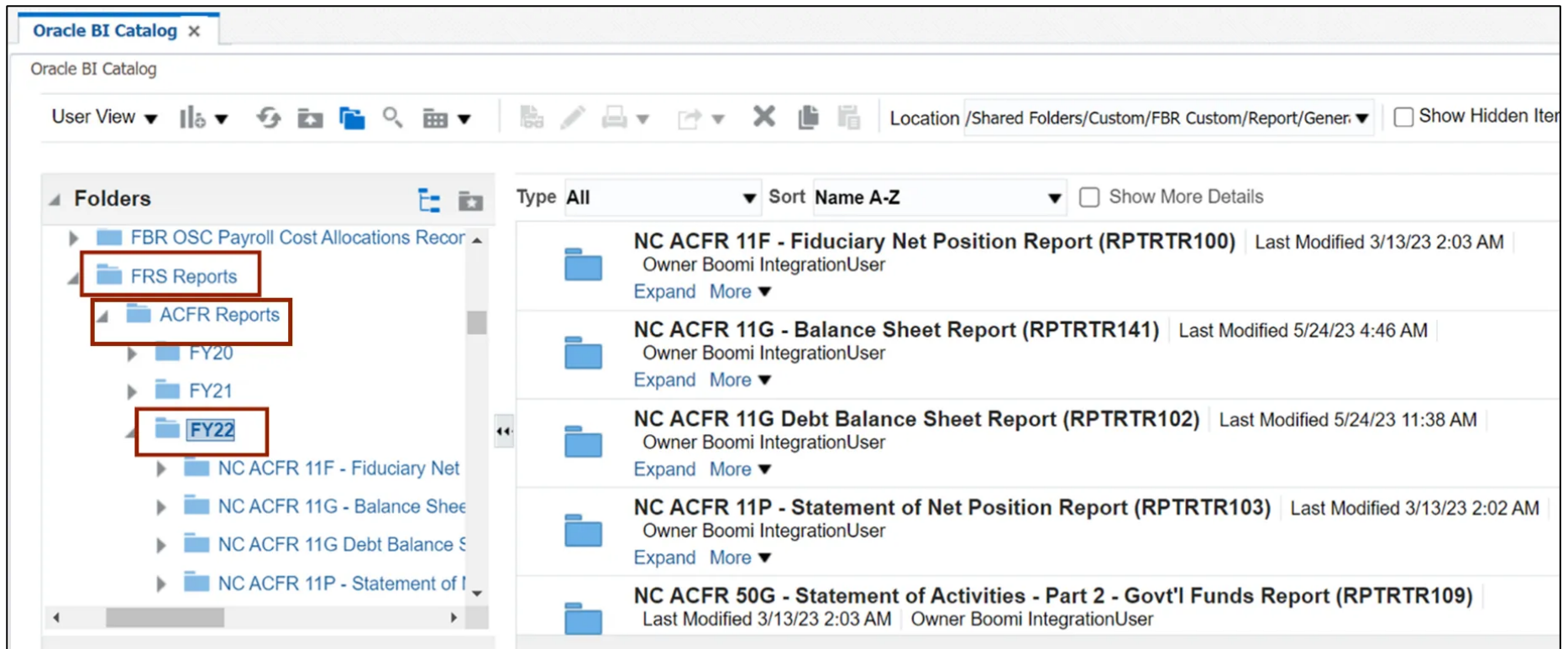
Step 6. Click the **Report** folder and then click the **General Ledger** folder.

Image



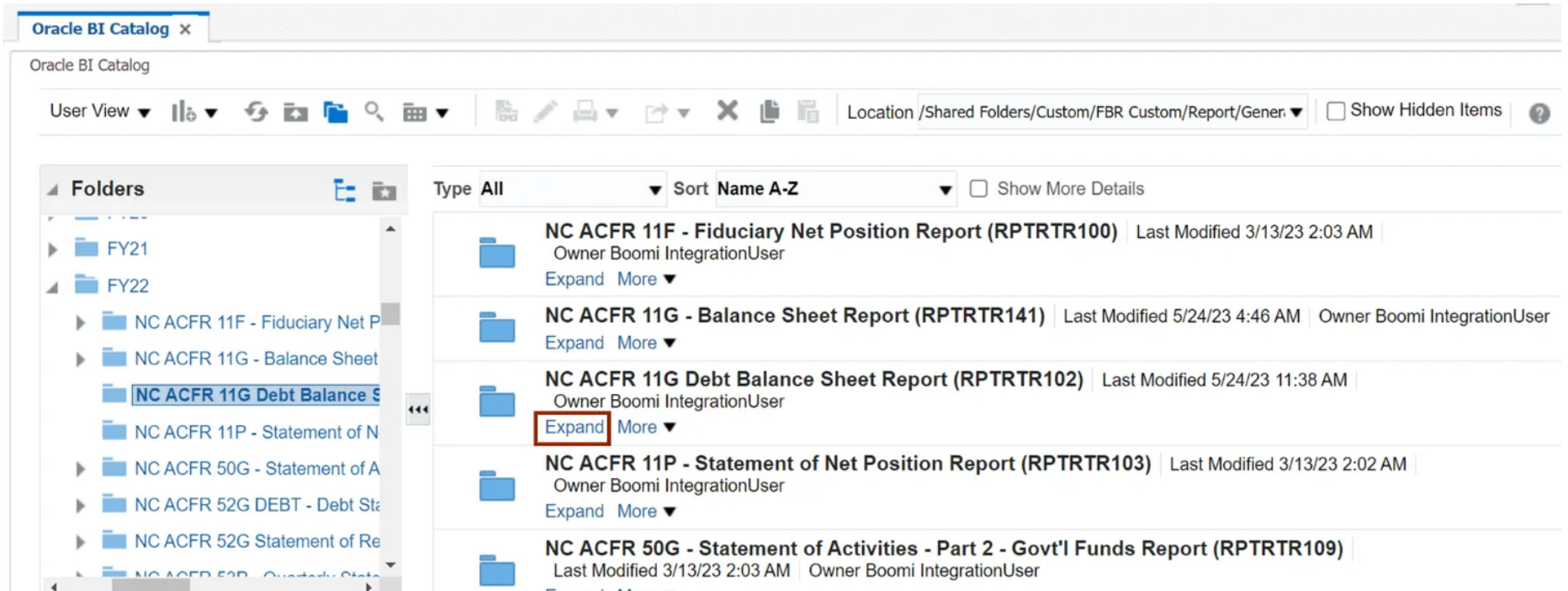
Step 7. Click the **FRS Reports** folder, then the **ACFR Reports** folder, select the correct year. For this example, choose FY22.

Image



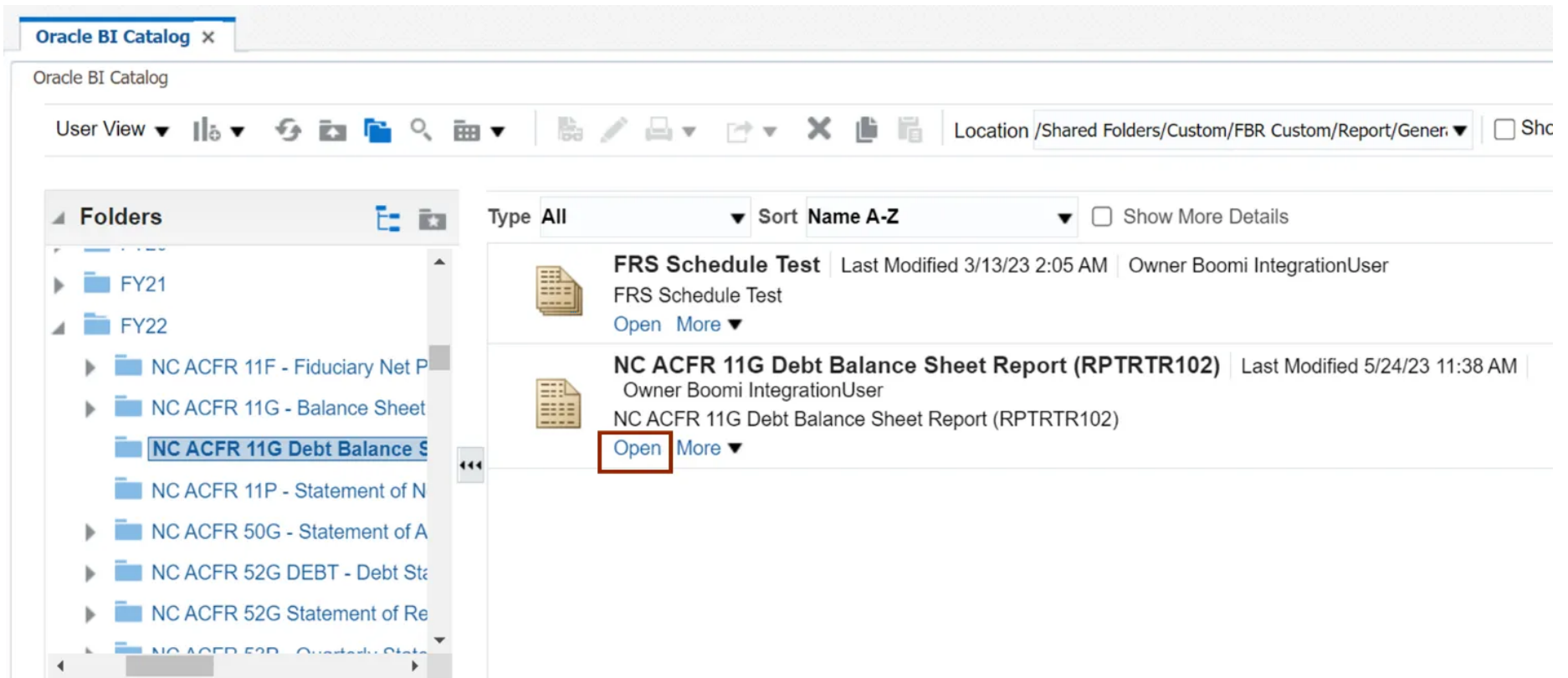
Step 8. On the right side of the page, under the **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)**, click the **Expand** link.

Image



Step 9. On the **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)**, click the **Open** link.

Image



Step 10. The *Respond to Prompts* pop-up appears. On the **Enter Accounting Period** field, click the Search icon.

Note: Some prompt values will default. User may change prompt values as desired: **Enter Ledger**, **Enter Accounting Period**, **Enter Amount Type**, and **Enter Agency** field.

In this example, we accept all defaults but must choose **Enter Accounting Period**.

Image

Respond to Prompts

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Respond to Prompts at Report Level ▾

Prompt	Selection	Type	Source
Enter Ledger:	NC MODIFIED ACCRUAL US 	Report	Report: NC ACFR 11G Debt Balance Sheet Report (RPTRTR102) Grid: All
Enter Accounting Period:		Report	Report: NC ACFR 11G Debt Balance Sheet Report (RPTRTR102) Grid: All
Enter Amount Type:	YTD 	Report	Report: NC ACFR 11G Debt Balance Sheet Report (RPTRTR102) Grid: All
Enter Agency:	Agency NC CASH-Agency NC CASH Current 	Report	Report: NC ACFR 11G Debt Balance Sheet Report (RPTRTR102) Grid: All

Step 11. Check the appropriate **Accounting Period**.

In this example, we choose **Sep-22**. Click the **Right Arrow** icon to move the selected Accounting Period to **Selected** pane and click the **OK** button.

Image

Respond to Prompts

members

Available: AccountingPeriod (1-100 of 183) >>

Find: Name * ☒ Use Wildcards ☐ Case-Sensitive

Selected: Rows Per Page: 20

Rows Per Page: 100

			Name
☐	Jun-22		June 2022
☐	13_Jun-22		13_Jun-22
☐	Jul-22		July 2022
☐	Aug-22		August 2022
☒	Sep-22		September 2022
☐	Oct-22		October 2022
☐	Nov-22		November 2022
☐	Dec-22		December 2022
☐	Jan-23		January 2023
☐	Feb-23		February 2023
☐	Mar-23		March 2023

Step 12. On the **Response to Prompts** pop-up page, the **Accounting Period** field is auto populated. Click the **OK** button to generate the report.

Image

Oracle BI Catalog **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)** x

Agency Mgmt Unit: Agency Mgmt Unit Agency Program: Agency Program Funding Source: Funding Source Project: Project Inter Fund: Inter Fund Future 1: Future 1 Future 2: Future 2 < >



North Carolina Financial System
Office of State Controller
NC ACFR 11G Debt Balance Sheet Report (RPT-RTR-102)
06/19/2023 11:35:57 PM

Parameters
Ledger: NC MODIFIED ACCRUAL US
Agency: Agency NC CASH-Agency NC CASH Current
Accounting Period: Sep-22
Amount Type: YTD

Scenario: Actual Balance Amount: Period Activity Currency: USD Currency Type: Total						
	▲29006-OSBM COPS-R&R 2007B \$75M	▲29015-2/3 GO BONDS 2015	▲29016- CONNECT NC 2017	▲29018- CONNECT NC 2018	▲29019- CONNECT NC 2019	▲29020 CONNECT
ASSETS AND OTHER DEBITS						
<i>Cash, cash equiv, and pooled cash</i>						
▶ 1112999B-POOLED CASH	(907.50)	0.00	0.00	0.00	0.00	0.00
▶ 1119999B-CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00
▶ 11R1999B-RESTRICTED CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1129999B-RESTRICTED POOLED CASH						

Step 13. The **NC ACFR 11G Debt Balance Sheet Report (RPTRTR102)** is displayed.

Step 14. Scroll down to view the detailed balances. Click the **right arrow** icon to drill-down further in the Account Hierarchy.

In this example, choose **112R999B-Restricted Investments**, under the **Investments** section.

Image



North Carolina Financial System
Office of State Controller
NC ACFR 11G Debt Balance Sheet Report (RPT-RTR-102)
 06/07/2023 3:48:15 AM

Parameters

Ledger: NC MODIFIED ACCRUAL US
 Agency: Agency NC CASH-Agency NC CASH Current
 Accounting Period: Sep-22
 Amount Type: YTD

Scenario: Actual Balance Amount: Period Activity Currency: USD Currency Type: Total								
	▲ 29006-OSBM COPS-R&R 2007B \$75M	▲ 29015-2/3 GO BONDS 2015	▲ 29016- CONNECT NC 2017	▲ 29018- CONNECT NC 2018	▲ 29019- CONNECT NC 2019	▲ 29020- CONNECT NC 2020	▲ 64190-OSC- PROCD PUB IMP BONDS 2002A	
ASSETS AND OTHER DEBITS								
<i>Cash, cash equivalents, and pooled cash</i>								
▶ 1112999B-POOLED CASH	(907.50)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1119999B-CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 11R1999B-RESTRICTED CASH AND CASH EQUIVALENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 11R2999B-RESTRICTED POOLED CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Investments</i>								
▶ 1122999B-POOLED INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1129999B-INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▼ 112R999B-RESTRICTED INVESTMENTS	0.00	(140,153.91)	0.00	0.00	0.00	(30,944,873.91)	0.00	0.00
11212500-NON-TREAS RESTRICT INVEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11215200-ALLOW-FV RESTRICT INVESTM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11225000-POL INV-BOND PROC-RESTR	0.00	(140,153.91)	0.00	0.00	0.00	(30,944,873.91)	0.00	0.00
<i>Receivables, net</i>								
▶ 1131999B-TAXES RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1132999B-ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1134999B-INTERGOVERNMENTAL RECEIVABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1135999B-INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1136999B-PREMIUMS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1137999B-CONTRIBUTIONS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
▶ 1139999B-OTHER RECEIVABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Wrap-Up

Run & view results of FRS Reports using the steps above.

Additional Resources

- Web Based Training (WBT)

- [GEN106- Submitting and Scheduling Existing Reports](#)

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[View PDF](#)